

Seth A. Rosenthal

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February 2, 2022

Mayor and City Council of Baltimore
Attn: James Shea, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Michael Harrison, Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Simrandeep Chahal
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – November 2021 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in November 2021.

Narrative Summary

This invoice accounts for time worked from November 1 – November 30, 2021 by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Brian Maxey, Hassan Aden, Matthew Barge, Jessica Drake, Nola Joyce, Megan McDonough, Kathleen O’Toole, Sean Smoot, Roberto Villasenor, Gabriela Wasileski, Katie Zafft, Wanda Watts, Miller Roberts III and four neighborhood liaisons.

The sum of previously unbilled services and expenses reflected in this invoice is \$121,815.66. Of the time submitted in this invoice, 50.7 hours, or 9.1%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 9.1% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$17,026.50.

Work performed in November 2021 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including by Facebook Live, and collaborations with BPD and DOJ regarding coordinated outreach
- Collaborating with Morgan State University to conduct a second community survey
- Virtual and telephonic meetings regarding Consent Decree requirements on stops/searches/arrests, use of force, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, training, sexual assault investigations, First Amendment protected activities, supervision, staffing, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Continuing our comprehensive assessment on use of force for 2018 – 2020
- Conducting our comprehensive assessment on transportation of persons in custody
- Conducting our comprehensive assessment on training
- Conducting quantitative analysis of misconduct complaints for 2020
- Developing methodologies for assessments of arrests, sexual assault investigations, misconduct investigations, and responses to individuals in crisis
- Reviewing and conferring with BPD on e-learning and/or in-class training curricula on field training officers, supervision, interactions with youth, sex assault investigations, and Crisis Intervention Team (CIT) officers
- Work on revisions to BPD policies on the disciplinary process, disclosure of exculpatory evidence in criminal prosecutions, extreme risk protective orders, Law Enforcement Assisted Diversion, reasonable accommodations, and Mobile Field Force
- Observing and evaluating training on fair and impartial policing/use of force/First Amendment protected activity; CIT officer training; Collaborative Planning and Implementation Committee (CPIC) meetings; Performance Review Board meetings; and Comstat and RecruitStat meetings
- Providing technical assistance to BPD's Public Integrity Bureau
- Providing technical assistance on implementation of technology reforms, including implementation of a new Records Management System
- Reviewing and providing technical assistance to BPD on its self-assessments and audits, including its assessments of First Amendment protected activity, arrest data, and sexual assault investigations
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meetings with CPIC, behavioral health system deficiencies identified in an analysis of systemic needs (including progress on implementation of GBRICS program), examining policies affecting interactions with individuals with behavioral health disabilities and in crisis,

consulting on the City’s 911 diversion program, CIT officer training, and identifying data needed to properly assess BPD and City responses to crisis events

- Consulting BPD on implementing staffing, recruitment, hiring and retention plans
- Responding to the scene of a police-involved shooting
- Meetings and communications with Judge Bedrar to inform him and receive his feedback about the progress of the project
- Preparing and updating content for the team’s website
- Engaging with residents on social media

Invoice Summary

Invoice Totals

	Previously Billed (FY 2022)	November 2021 Billed	Fiscal YTD 2022 Billed
Services	\$509,240.50	\$120,044.75	\$629,285.25
Expenses	\$16,022.28	\$1,770.91	\$17,793.19
TOTAL Services and Expenses	\$525,262.78	\$121,815.66	\$647,078.44

FY2022 Budget¹	\$1,690,329.59
Funds Remaining in FY2022 Budget	\$1,043,251.15
Percentage of Funds Used in FY2022 Budget	38.28%
Fiscal 2022 YTD Value of pro bono Services	\$154,440.50

¹ The FY2022 Budget includes \$215,329.59 carried over from FY2021 Budget.

Breakdown of Billable Hours & Expenses

November	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	38.0	30.5	7.5	\$14,487.50	\$0.00
Rosenthal	57.8	44.0	13.8	\$20,900.00	\$673.55
Aden	48.2	44.7	3.5	\$10,504.50	\$223.78
Barge	22.7	20.5	2.2	\$4,817.50	\$281.11
CJI: Wasileski	5.0	5.0	0.0	\$1,175.00	\$0.00
CJI: Zafft	13.0	13.0	0.0	\$2,210.00	\$0.00
Drake (Exec. Ass't)	3.5	3.5	0.0	\$131.25	\$0.00
Drake	7.0	7.0	0.0	\$1,645.00	\$0.00
Joyce	20.9	20.9	0.0	\$4,911.50	\$0.00
McDonough	67.7	55.8	11.9	\$13,113.00	\$0.00
O'Toole	13.0	13.0	0.0	\$3,055.00	\$0.00
Ramsey	44.0	43.0	1.0	\$10,105.00	\$492.47
Smoot	3.3	3.3	0.0	\$775.50	\$0.00
Villasenor	57.5	54.1	3.4	\$12,713.50	\$0.00
M. Roberts III	35.0	35.0	0.0	\$2,625.00	\$0.00
Neighborhood Liaisons	48.3	48.3	0.0	\$966.00	\$100.00
Watts	11.8	9.5	2.3	\$2,232.50	\$0.00
Dupont	26.8	23.4	3.4	\$5,499.00	\$0.00
Bowman	19.8	19.8	0.0	\$4,653.00	\$0.00
Maxey	16.7	15.0	1.7	\$3,525.00	\$0.00
Total	560.0	509.3	50.7	\$120,044.75	\$1,770.91

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for November 2021, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, and establishment of Team e-mail addresses.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$71, with fractions of days billed at 75% of the standard federal per diem rate, or \$53.25. Some team members have waived or reduced their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

February 2, 2022

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We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Breard for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,



Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>November</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: Thompson		
	DATE SUBMITTED: 12/29/2021		
	YEAR: 2021		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1	Review BPD slide presentation for next week's monthly meeting re: Community Policing along with related materials	1.3	\$ 475.00	\$ 617.50		
November	2			\$ 475.00	\$ -		
November	3	Continue reviewing materials in preparation for next week's monthly meeting re: Community Policing; telephone conference with R DuPont re: behavioral health issues	1.2	\$ 475.00	\$ 570.00	Work on logistics for next week's monthly meeting	0.4
November	4	Review DOJ's Submission and related materials in preparation for next week's monthly meeting; review and evaluate survey issue including update from S Rosenthal	0.7	\$ 475.00	\$ 332.50	Work on logistics for next week's monthly meeting	0.5
November	5	Review materials re: Transport of persons in custody	0.6	\$ 475.00	\$ 285.00		
November	6			\$ 475.00	\$ -		
November	7			\$ 475.00	\$ -		
November	8	Review materials in connection with potential PIB complaint and engage in multiple discussions with H Aden re: same; review materials in Detainee Transport area in preparation for vehicle audit	1.9	\$ 475.00	\$ 902.50	Work on logistics in connection with next week's monthly meeting; review multiple communications in connection with community survey and evaluate	1.2
November	9	Prepare for and participate in Reservoir Hill Community Meeting; continue to review materials in preparation for vehicle audit; participate in weekly Community Engagement meeting	2.2	\$ 475.00	\$ 1,045.00	Work on logistics for Friday's monthly meeting and the January monthly meeting; begin evaluation of next year's court schedule	1.2
November	10	Review CPIC data subcommittee meeting notes; re-review Submissions in preparation for Friday's monthly meeting; review materials re: community survey and related issues	1.3	\$ 475.00	\$ 617.50	Review CPIC data subcommittee meeting notes; re-review Submissions in preparation for Friday's monthly meeting; review materials re: community survey and related issues	1.3
November	11	Review BPD's amended submission; continue reviewing materials in connection with vehicle audit; review materials in connection with community survey	1.1	\$ 475.00	\$ 522.50	Work on logistics for tomorrow's monthly meeting; review materials related to community engagement strategies	0.5
November	12	Prepare for and attend monthly meeting	3.7	\$ 475.00	\$ 1,757.50		
November	13	Travel to scene of police involved shooting and engage in communications with the Commissioner, other BPD personnel and the Court	1	\$ 475.00	\$ 475.00		
November	14			\$ 475.00	\$ -		
November	15	Review materials re: police interaction with persons with behavioral disorders or in crisis; review 24 Hour Report re: the 11/13/21 police involved shooting	1.7	\$ 475.00	\$ 807.50	Work with Bill Joyner and G Walinski re: community engagement participation; continue working on next year's scheduling	0.8
November	16	Continue review of materials in behavioral crisis area in preparation for next month's monthly meeting; prepare to conduct vehicle audit	1.2	\$ 475.00	\$ 570.00		

Name:

Weekly Log

September 17th - 28th '18

November	17	Review communications from M Krafchik re: Central and Southern District vehicle audits; Re-review Draft Transportation Compliance memo; review draft Sexual Assault e-Learning materials	1.6	\$	475.00	\$	760.00		
November	18	Continue to review materials in preparation for the upcoming monthly meeting regarding behavioral crisis issues; review additional materials related to assessments in the area of transportation of detainees	1.9	\$	475.00	\$	902.50		
November	19	Travel to and conduct vehicle audit at Central District including consultations with M. McDonough; review materials in connection with the community policing plan	2.2	\$	475.00	\$	1,045.00		
November	20			\$	475.00	\$	-		
November	21			\$	475.00	\$	-		
November	22	Review Data Subcommittee notes; review materials in Youth Interactions area	1.2	\$	475.00	\$	570.00		
November	23			\$	475.00	\$	-		
November	24			\$	475.00	\$	-		
November	25			\$	475.00	\$	-		
November	26			\$	475.00	\$	-		
November	27			\$	475.00	\$	-		
November	28			\$	475.00	\$	-		
November	29	Travel to and conduct vehicle audit at Southern District; continue review materials in behavioral crisis area	2.8	\$	475.00	\$	1,330.00	Work on 2022 Scheduling Order; work on logistics for December monthly meeting	1
November	30	Travel to and conduct vehicle audit at Central District; review detainee transport methodology; review sections of GAP Analysis in preparation for next week's monthly meeting	2.9	\$	475.00	\$	1,377.50	Work on logistics for next week's monthly meeting	0.6
			30.5	\$	475.00	\$	14,487.50		7.5

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>November</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: Rosenthal		
	DATE SUBMITTED: 1/5/2022		
	YEAR: 2021		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1	Use of force compliance reviews; Zoom call with BPD and DJ re Mobile Field Force SOP	8	\$ 475.00	\$ 3,800.00	Emails with McDonough re community survey; emails with community engagement team; use of force compliance reviews	1.4
November	2	Use of force compliance reviews; review updated draft of revised Brady/Giglio policy and form	4.4	\$ 475.00	\$ 2,090.00	Community engagement team call and follow up emails; UOF compliance reviews	1.5
November	3	Use of force compliance reviews; emails with BPD and DOJ re changes to contact information on BPD business card	3.9	\$ 475.00	\$ 1,852.50	Emails re community survey	0.2
November	4	Use of force compliance reviews; Zoom call with BPD, Aden and Barge re compliance scoring; Zoom call with BPD and DOJ re Brady/Giglio policy; biweekly assessments team update call	3.1	\$ 475.00	\$ 1,472.50	Participate in Park Hts Renaissance meeting; emails with IUR re community survey	2.1
November	5	Telephone conference with S. Sullivan re compliance scoring; review and revise draft arrest assessment instrument, telephone conference with McDonough re same, and emails with assessments team re same	1.5	\$ 475.00	\$ 712.50	Emails with community engagement team; emails re transport assessment	0.3
November	6			\$ 475.00	\$ -		
November	7			\$ 475.00	\$ -		
November	8	Review outstanding BPD court filings and needed monitoring plan updates, emails with BPD and DOJ re same, and begin drafting notice to court re monitoring plan updates; emails re performance evaluation policies and e-learning; emails re arrest assessment instrument	2.6	\$475.00	\$ 1,235.00	Community engagement emails; emails re scheduling FIP III training observations	0.3
November	9	Review and comment on updated draft of Mobile Field Force SOP; emails with BPD and DOJ re monitoring plan updates and BPD court filings	2.2	\$ 475.00	\$ 1,045.00	Weekly community engagement team meeting and follow up emails; review new BPD community policing video; review recent press; emails re scheduling observation of FIP III training; emails re performance evaluations e-learning; emails re rescheduling	1.5
November	10	Finish review and revision of updated draft of Mobile Field Force SOP and email with DOJ re same; review and emails re updated revisions to Brady-Giglio policy; emails with McDonough re transport equipment audit; emails with Barge re training compliance review	1.7	\$ 475.00	\$ 807.50		
November	11	Emails with BPD and DOJ re changes to updated 4YMP and begin to incorporate changes into draft notice	0.8	\$ 475.00	\$ 380.00	Emails re Afro podcast and article; emails re FIP terminology used in performance evaluation policies and training	0.4

Name:

Weekly Log

September 17th - 28th '18

November	12	Participate in monthly meeting (community policing) with court, BPD and DOJ; draft and circulate email to team leads re next semiannual report; review DOJ comments on and emails with BPD and DOJ re Mobile Field Force SOP; emails with McDonough and BPD re transport vehicle spot checks; finalize and file notice of minor changes to updated 4YMP and emails with BPD and DOJ re same	5.6	\$	475.00	\$	2,660.00	Emails with UOF compliance review team; travel to monthly meeting	1.7
November	13			\$	475.00	\$	-		
November	14			\$	475.00	\$	-		
November	15	Emails re observations of FIP II training; emails re transport vehicle inspections; review draft standard guidance for demonstrators	0.4	\$	475.00	\$	190.00	Emails re planning various meetings; review 24-hour POIS report	0.4
November	16	Biweekly community meeting and meeting with McDonough and IUR on community survey; telephone conference with McDonough re survey; emails with Barge and DOJ re retention of officer location technology and data	1.8	\$	475.00	\$	855.00	Weekly community engagement team meeting; emails re Brady/Giglio training discussion; review new liaison materials	0.9
November	17	Assessments team biweekly call; Zoom call with BPD and DOJ re Brady/Giglio training; emails with DOJ re officer location data; review PIB assessment methodology; emails with IUR and McDonough re community survey and review progress document	1.4	\$	475.00	\$	665.00		
November	18	Review and comment on methodology for BPD 2021 1st Amendment assessment; review and comment on updated Mobile Field Force SOP and emails with DOJ re same; participate in use of force compliance review discussion with MT, DOJ and BPD; emails with McDonough re community survey	2.4	\$	475.00	\$	1,140.00	Participate in use of force compliance review discussion with MT, DOJ and BPD; read published version of Afro column and other recent press and confer with Thompson re same; telephone conference/emails with Northwest District resident/business owner	1.6
November	19	Review and comment on updated draft of Mobile Field Force SOP and appendices and emails with BPD and DOJ re same; prepare notice of approval of FTO certification training curriculum	2.2	\$	475.00	\$	1,045.00	Emails with BPD re transport vehicle inspection logistics	0.2
November	20			\$	475.00	\$	-		
November	21			\$	475.00	\$	-		
November	22			\$	475.00	\$	-	Emails with Barge and Joyce re staffing plan compliance	0.2
November	23			\$	475.00	\$	-		
November	24			\$	475.00	\$	-	Emails re vehicle inspections	0.2
November	25			\$	475.00	\$	-		
November	26			\$	475.00	\$	-		
November	27			\$	475.00	\$	-		
November	28			\$	475.00	\$	-		
November	29	Begin working on 5th year monitoring plan and email with BPD and DOJ re same	0.5	\$	475.00	\$	237.50		
November	30	Zoom calls with IUR re community survey; Zoom call with Roberts and Pimlico Merchants Association representative re CD issues; emails with court clerk re budget	1.5	\$	475.00	\$	712.50	Emails re transport vehicle inspections; weekly community engagement call; emails with MT re UOF reviews; emails with BPD re SSA supervisor e-learning certification	0.9
November	31			\$	475.00	\$	-		
			44	\$	475.00	\$	20,900.00		13.8

Name:

Weekly Log

September 17th - 28th '18

EXPENSES

Date	Category			MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$71 per day)	Non-Meal Description	Non-Meal Expense	
11/22/2021	Office Supplies	Office Depot	Chairs for Office Space				\$ 137.79	\$ 137.79
11/22/2021	Office Supplies	Office Depot	Desk Lamp for Office Space				\$ 40.47	\$ 40.47
11/22/2021	Office Supplies	Office Depot	Desk Chair for Office Space				\$ 186.11	\$ 186.11
11/22/2021	Office Supplies	Office Depot	Courtesy reimbursement for delivery issue				\$ (30.00)	\$ (30.00)
11/22/2021	Office Supplies	Office Depot	Desk for Office Space				\$ 339.18	\$ 339.18
							TOTAL:	\$ 673.55

Subtotal Time:	\$ 20,900.00
Subtotal Expenses:	\$ 673.55
TOTAL:	\$ 21,573.55

Unbilled Hours 13.80

Your initials here signify that the charges on this invoice are accurate:



INITIALS

VDU







My Orders


Product Orders Service Orders Item History

Filter: Month: Last 3 Months Type: All Status: All Go Search order/item number

12/10/2021 (\$635.99) 212833555-001 	Return Complete on Dec 14 2021 Reorder
12/07/2021 (\$635.99) 214912420-001 	Cancelled Reorder
11/28/2021 (\$30.00) 210537612-001	Return Complete on Nov 30 2021 Reorder
11/24/2021 \$38.44 211180640-001 	Delivered on Nov 29 2021 Reorder
11/24/2021	Return Complete

Purchases/refunds for Seth Rosenthal's invoice are outlined in yellow

<p>11/24/2021 (\$42.39) 211168348-001</p> 	<p>Return Complete on Dec 02 2021</p> <p>Reorder</p>
<p>11/12/2021 \$635.99 205477509-002</p> 	<p>Shipped on Nov 17 2021</p> <p>Reorder</p>
<p>11/12/2021 \$678.38 205477509-001</p> 	<p>Delivered on Nov 15 2021</p> <p>Reorder</p>
<p>11/12/2021 \$137.79 205477379-001</p> 	<p>Shipped on Nov 29 2021</p> <p>Reorder</p>
<p>11/12/2021 \$40.47 205477371-001</p> 	<p>Delivered on Nov 23 2021</p> <p>Reorder</p>
<p>11/12/2021 \$186.11 205477361-001</p> 	<p>Delivered on Nov 24 2021</p> <p>Reorder</p>
<p>11/12/2021 \$339.18</p>	<p>Delivered on Nov 16 2021</p>




11/12/2021
\$339.18
205406219-001

Reorder

Delivered
on Nov 16 2021


Reorder

Customers also viewed




Boise® X-99® Multi-Use Copy Paper, Letter Size Paper, 92...
Item #196517
★★★★★ (17187)

\$75.99 case




BYD Care Level 3 Surgical Masks, Adult, One Size, Blue, Box...
Item #5927549
★★★★★ (840)

Reg. \$24.99 (You save \$12.00)
\$12.99 Sale



HP Office Paper, Letter Size (8 1/2" x 11"), 20 Lb, 92...
Item #333465
★★★★★ (951)

Reg. \$77.99 (You save \$35.00)
\$42.99 Sale




Limon Home Decor Products Casimer 6-Drawer Rolling Home...
Item #6193040
★★★★★ (65)

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- Media Relations
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RESOURCES

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- Online Catalogs
- Articles & Ideas

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- Order by Item Number
- Write Product Review
- Subscriptions
- Recall Notices
- Travel Services
- Greener Office Products

PROGRAMS

- Rewards Program
- Business Select
- Credit Cards
- Affiliate Program
- Give Back to Schools
- Government Programs
- Associate Discount

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **48.20 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
 1 Team **Aden Hassan**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					39.70
11/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.80
Review of DOJ comments/feedback on several PIB/Accountability policies. Email and correspondence.					
11/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.00
Review of citizen comments on Extreme Risk Protective Order Policy (Firearms). Email and correspondence re: PIB case audit. Call with B. Maxey re: methodology for PIB case audit.					
11/04/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.00
Participated in the Weekly Compstat presentation/meeting. Call with S. Sullivan re: Compliance matters. Email and correspondence.					
11/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.00
Email and correspondence. Review of CRB documents.					
11/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.30
Call with K. Thompson re: Issue at roll call. Follow up call with BPD member. Review and preparation for Bi-weekly PIB call with the parties. Email and correspondence.					
11/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.00
Email and correspondence. Review of PIB Policies with DOJ comments.					
11/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.80
Email and correspondence re: PIB Matrix and Training on Intake procedures.					

Total 48.20

Date	Client	Project	Roles	Person	Hours
11/11/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.80
Call with L. Fink re upcoming assessments. Participated in CompStat. Email and correspondence.					
11/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.50
Call with S. Sullivan re: CD related matters, upcoming assessments and Court and other priorities. Logistics and coordination for completing my section of the Transport Vehicle Inspections tied to the ongoing compliance assessment. Email and correspondence.					
11/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.00
Logistics (email, correspondence, etc..) for November 22 and 23 onsite inspection of transport vehicles in the Northwestern, Southwestern and Western districts). Review of newly issued Determination Letters from the CRB. Call with M. McDonough re: several assessments. Email and correspondence re: PIB assessment.					
11/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	4.00
Review of the latest policy drafts, some of which are going for public comment: 211, 302, 321 and the Discipline Matrix with updated language regarding where BWC violations can fall depending on severity. Email and correspondence, project management and preparation and logistics for my site visit to inspect transport vehicles in three precincts. Worked on UF Review (Case NIC-18-1125).					
11/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.00
Case review for TA meeting followed by the meeting itself with PIB stakeholders. Email and correspondence. Review (previously reviewed) UF case for discussion with the parties (UF Comprehensive Assessment)					
11/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.50
Participated in Compstat. Zoom meeting to go over UF cases with some concerns reviewed as part of the Comprehensive UF Assessment. Reviewed and approved edits to PIB policies/matrix. Email and correspondence re: upcoming site visit and inspection of transport vehicles.					
11/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.50
PIB weekly call with the parties. Call with S. Sullivan re: CD related matters.					
11/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	4.00
Transport Vehicle Audit (continued from yesterday) in the Western District. Email and correspondence. Call with B. Maxey re: PIB Audit. Project management.					
11/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.50
Logistics for upcoming Transport vehicle inspection (Southern and Southeastern Districts). Review of latest Quarterly Misconduct Report. Email and correspondence.					
Pro Bono Hours					3.50

Total 48.20

Date	Client	Project	Roles	Person	Hours
11/19/2021	Baltimore City Consent Decree: Monitoring Team Email and correspondence.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.50
11/22/2021	Baltimore City Consent Decree: Monitoring Team Travel to Baltimore.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.25
11/23/2021	Baltimore City Consent Decree: Monitoring Team Drive from Baltimore to home.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.25
11/24/2021	Baltimore City Consent Decree: Monitoring Team Email and correspondence.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.50
Transportation of Persons in Custody Assessment					5.00
11/22/2021	Baltimore City Consent Decree: Monitoring Team Transport vehicle inspections in theNorthwestern and Southwestern Districts. Call with M. McDonough re: assessment. Notes and documentation.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	4.00
11/24/2021	Baltimore City Consent Decree: Monitoring Team Finishing notes from my Transportation audit in three districts.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.00
Total					48.20

Expense report for Invoice Baltimore Monitor November 2021 Invoice

21CP Solutions, LLC

11/23/2021

\$164.08

Client **Baltimore City Consent Decree:
Monitoring Team**
Project **July 2021 - June 2022 Budget Year**
Category **Lodging**
Person **Aden Hassan**

Hotel from 2 days of Transport Vehicle inspections.
This receipt includes parking in the hotel lot.



RENAISSANCE HARBOR PLACE HOTEL

GUEST FOLIO

10002 ADEN/H 109.00 11/23/21 16:00 9241
 ROOM NAME RATE DEPART TIME ACCT#
 EH TAG16 11/22/21 07:03
 TYPE ARRIVE TIME
 50

ROOM ADDRESS PAYMENT MBV#:

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
11/22	GOV'T 10002, 1	109.00		
11/22	STATE TX 10002, 1	6.54	A	
11/22	CITY TAX 10002, 1	10.36	B	
11/22	TOUR TAX 10002, 1	2.18	D	
11/22	SELF PARK 11/22	36.00		
11/23				\$164.08
CURRENT BALANCE .00				

THANK YOU FOR STAYING AT RENAISSANCE. ANY LATE CHARGES, INCLUDING REFRESHMENT CENTER COSTS WILL BE BILLED TO YOUR CREDIT CARD & A COPY OF CHARGES MAILED TO THE ABOVE ADDRESS.

DESCRIPTION		SUMMARY OF TAXES	
D	TOURSIM TAX 2% NET CHARGES 161.90	TAX 2.18	TAXED AMOUNT .00
			CREDITS .00
			TAX 2.18
			FOLIO 164.08

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RENAISSANCE HARBOR PLACE HOTEL
 202 PRATT STREET
 BALTIMORE, MD 21202
 410-547-1200

Was that the best night's sleep you have ever had? Have a repeat performance at your place by visiting CollectRenaissance.com.

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

OPERATED UNDER LICENSE FROM MARRIOTT INTERNATIONAL, INC. OR ONE OF ITS AFFILIATES

11/23/2021

\$29.85

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Mileage**

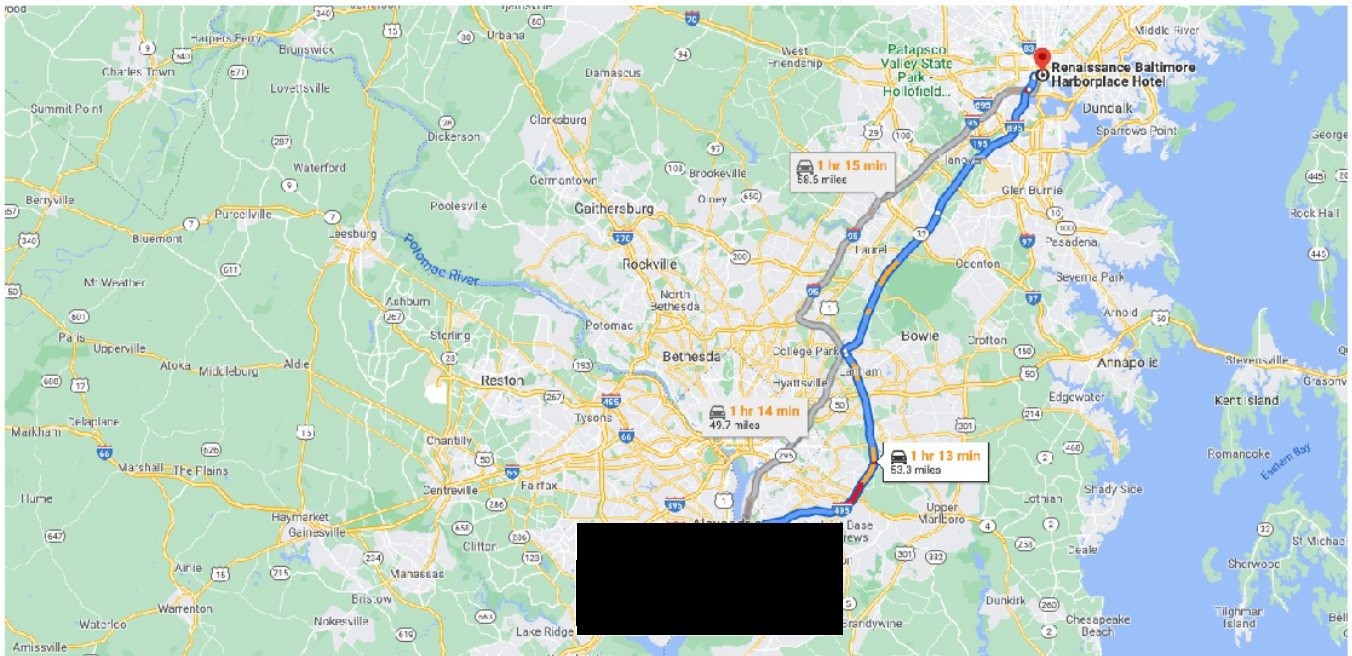
Person **Aden Hassan**

Mileage to Baltimore on 11/22/2021 for Transport
Vehicle inspections (Assessment). [53.3 miles]





to Renaissance Baltimore Harborplace Hotel


Drive 53.3 miles, 1 hr 13 min



Map data ©2021 Google 5 mi

 via I-495 N/I-95 N **1 hr 13 min**
 Fastest route, despite the usual traffic 53.3 miles

 via Baltimore-Washington Pkwy **1 hr 14 min**
 Some traffic, as usual 49.7 miles

 via I-495 N/I-95 N and I-95 N **1 hr 15 min**
 Some traffic, as usual 58.6 miles

Explore Renaissance Baltimore Harborplace Hotel

- Restaurants
- Hotels
- Gas stations
- Parking Lots
- More

11/23/2021

\$29.85

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Mileage**

Person **Aden Hassan**

Mileage home from Baltimore on 11/23/2021 [53.3
miles]

Detailed time report

21CP Solutions, LLC

Timeframe	11/01/2021 – 11/30/2021	1 Client	Baltimore City Consent Decree: Monitoring Team
Total	22.70 Hours	Projects	All projects
	0.00 Uninvoiced billable hours	Tasks	All tasks
		1 Team	Barge Matthew

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					20.50
11/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.70
Various email communications w/ B. Maxey re: use of force assessment, w/ BPD re: training assessment data requests. Participate in weekly conference call w/ BPD, DOJ, MT re: training. Conference call w/ B. Maxey re: use of force assessment.					
11/04/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	2.30
Various email communications w/ S. Rosenthal, M. McDonough re: community survey; w/ BPD re: training assessment information/data requests. Continue drafting training outcome assessment report. Conference call w/ S. Sullivan, D/C Sullivan, S. Rosenthal, H. Aden re: outcome assessments, compliance rubric.					
11/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.50
Conference call w/ S. Sullivan re: outcome assessments.					
11/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.30
Various email communications w/ BPD, MT re: arrest/probable cause outcome assessment, FIP III/UOF training. Conference call w/ M. McDonough re: outcome assessments.					
11/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	2.30
Various email communications w/ MT re: FIP III/UOF training. Continue drafting training outcome assessment report. Participate in weekly conference call w/ BPD, DOJ, MT re: training.					
11/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	2.00
Continue drafting training outcome assessment report; email communications w/ H. Aden, B. Maxey, R. Dupont, S. Rosenthal, L. Walden, S. Sullivan re: same.					
11/11/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.90
Total					22.70

Date	Client	Project	Roles	Person	Hours	
		Various email communications w/ BPD, MT re: training assessment data/information production, staffing plan. Conference call w/ N. Joyce, S. Smoot, J. Drake re: compliance assessment, sexual assault implementation issues.				
11/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.30	
	Various email communications w/ BPD, MT re: training data, training assessment, vehicle inspections.					
				Total	22.70	

11/09/2021

\$174.00

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Squarespace/GSuite BPD Monitor email charges.



Invoice

Charged on Tuesday, November 9, 2021

ISSUED TO

Matthew Barge

ISSUED BY

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

All prices in US Dollar.

Subscription: Google Workspace (Monthly) (bpdmonitor.com) -	
Monthly Payment	\$174.00
Subtotal	\$174.00
Discount	-
Due	\$0.00
Paid	\$174.00



11/12/2021

\$26.00

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Squarespace BPDMonitor.com website monthly charges.

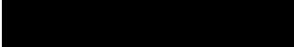
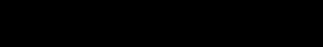


Invoice

Charged on Friday, November 12, 2021

ISSUED TO

Matthew Barge



ISSUED BY

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

All prices in US Dollar.

Subscription: Business (Monthly) -	
Monthly Payment	\$26.00
Subtotal	\$26.00
Discount	-
Due	\$0.00
Paid	\$26.00



11/17/2021

\$81.11

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Electronic assessment platform charges. (1/2 of overall invoice amount).



INVOICE

Alchemer LLC
168 Centennial Pkwy, Suite 250
Louisville, CO 80027
USA
US EIN: 20-5463887
UK VAT: GB-309 7393 78
MOSS ID: EU826478382
GST/HST: 71674 7498 RT0001

Invoice Number: INV00361873
Invoice Date: 11/17/2021
Due Date: 11/17/2021
Payment Terms: Due Upon Receipt
PO Number:
Currency: USD
Customer Tax ID:

Customer Billing Details:

Customer Name: [REDACTED]
Billing Contact: Matthew Barge
Email: [REDACTED]
Billing Address: [REDACTED]

Account Number: [REDACTED]
Sold to Contact: Matthew Barge
Email: [REDACTED]
Sold to Address: [REDACTED]

Items:

Description	Service Period	Qty	Rate	Amount
Enterprise - License - Professional Monthly License - Professional Monthly	11/18/2021 - 12/17/2021	1	\$149.00	149.00

Additional Information:	Subtotal:	\$149.00
	Tax:	\$13.23
	Total:	\$162.23
	Adjustments:	\$0.00
	Payments:	\$162.23
	Invoice Balance:	\$0.00

How To Pay:

Credit Card Payment: CLICK TO PAY	
US Customers EFT/ACH Payment	International Customers Wire Payment
Independent Bank 7777 Henneman Way McKinney TX 75070 Beneficiary's Name: Alchemer LLC Account No.: 4000808227 ABA/Routing No.: 111916326	Beneficiary Bank: Wells Fargo 420 Montgomery Street San Francisco CA 94104 Beneficiary Name: Alchemer LLC Account No.: 5333549383 ABA/Routing No.: 121000248 Non-USD Swift No.: WFBUS6WFFX USD Swift No.: WFBUS6S
US or Canadian Customers Pay by Check Alchemer LLC P.O. Box 679799 Dallas TX 75267	

Billing Questions: billing@alchemer.com

Alchemer LLC does not accept terms and conditions with Customer other than the services agreement between Alchemer LLC and Customer (the Services Agreement). By paying this invoice, Customer accepts that the Services Agreement shall control all Alchemer's services with Customer, and that Customer agrees to waive any purchase order terms and conditions.

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **5.00 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **CJI - Wasileski Gabriela**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					5.00
11/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	1.00
Meeting with Baltimore City: Office of Equity and Civil Rights regarding the CRB data 2020					
11/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	2.00
Training Outcome Assessment Data cleaning and formatting. Methodology writing for the outcome assessment - 4th Amendment					
11/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	2.00
Training Outcome Assessment Data cleaning and formatting					
Total					5.00

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **13.00 Hours**
0.00 Uninvoiced billable hours Projects **All projects**
Tasks **All tasks**
1 Team **CJI - Zafft Katie**

Date	Client	Project	Roles	Person	Hours
CJI Research Team					13.00
11/04/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
Outcome assessment status review meeting and prep.					
11/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
2020 UOF data analysis for UOF outcome analysis and misconduct report.					
11/11/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
misconduct report draft writing for compliance and outcome assessment items.					
11/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
Sexual assault data communication and assembly for sexual assault compliance and outcome assessment methodology.					
11/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
review training data, develop analysis plan for outcome assessment 459I and associated compliance assessment.					
11/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	4.00
data analysis and cleaning for training assessment (459 L and associated compliance assessments)					
Total					13.00

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **10.50 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
 1 Team **Drake Jessica**

Date	Client	Project	Roles	Person	Hours
Administrative Costs					3.50
11/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
Website check-in, scheduling check-in, and policy updates					
11/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
Website check in, VM access, and Info@ email review					
11/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	0.50
Next steps in scheduling for forums, call with 21CP coordination					
11/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
REview of calendars and schedules for Team travel, check-in on website and VM, correction of the PDF for NL applications.					
Associate Consultant Professional Fees					7.00
11/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
Standing weekly CE calls, emails, and follow-ups.					
11/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	2.00
Standing Community Policing call, document review prior. Monthly NL Meeting					
11/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
CE Standing Call, emails and follow-up					

Total 10.50

Date	Client	Project	Roles	Person	Hours
11/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.50
Review of Community Policing Documents and feedback to N. Joyce re: Mission statement and COTF					
11/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.50
Standing weekly call, review of CP documents, scheduling for SME on CP to meet to discuss feedback. Emails and follow up from CE Standing call					
Total					10.50

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **20.90 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **Joyce Nola**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					20.90
11/01/2021	Baltimore City Consent Decree: Monitoring Team Sexual Assault Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.00
	Baltimore City Consent Decree: Monitoring Team Community Policing	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
	Baltimore City Consent Decree: Monitoring Team Monthly Staffing Plan Meeting	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.70
11/02/2021	Baltimore City Consent Decree: Monitoring Team GST Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
11/03/2021	Baltimore City Consent Decree: Monitoring Team UOF Investigations	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	2.30
	Baltimore City Consent Decree: Monitoring Team Review of Sexual Assault training materials.	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.40
11/04/2021	Baltimore City Consent Decree: Monitoring Team UOF Investigations	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	2.10
11/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.80
Total					20.90

Date	Client	Project	Roles	Person	Hours
		Sexual Assault Training Review			
11/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Emails to BPD and MT regarding Sexual Assault Training, Performance Evaluaiton	Partner	Joyce Nola	0.80
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year UOF Investigations	Partner	Joyce Nola	1.70
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Sexual Assault Call	Partner	Joyce Nola	0.50
11/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year UOF Investigations	Partner	Joyce Nola	1.60
11/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year UOF Investigations	Partner	Joyce Nola	1.60
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Community policing call and follow up	Partner	Joyce Nola	0.50
11/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Review of policy 305	Partner	Joyce Nola	0.30
11/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Conversation with BJA about recruitment and retention	Partner	Joyce Nola	1.00
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Sexual assault TA	Partner	Joyce Nola	2.00
11/19/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Draft Notice of Approval for FTO curriculum and review of memo on COTF	Partner	Joyce Nola	0.80

Total 20.90

Date	Client	Project	Roles	Person	Hours
11/23/2021	Baltimore City Consent Decree: Monitoring Team Team discussion about concerns.	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.40
11/29/2021	Baltimore City Consent Decree: Monitoring Team sexual assault call and followup	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.40

Total 20.90

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **67.70 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
 1 Team **McDonough Megan**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					21.70
11/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	4.00
	Transport Assessment correspondence; data access issues				
11/04/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	3.30
	Transport Assessment				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
	Assessments Check-In Call				
11/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	3.20
	Draft Transport Assessment; review data request progress				
11/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00
	Touch base on assessments with M. Barge				
11/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00
	Monthly detainee transport meeting				
11/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.80
	Correspondence regarding assessments				
11/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.20
Total					67.70

Date	Client	Project	Roles	Person	Hours
		assessment correspondence; transport, community survey			
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.60
		Community Survey: Review 11/2 recording, biweekly community meeting, bi-weekly MT/UR meeting			
11/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.60
		Community survey correspondence; transport correspondence			
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
		Biweekly assessments check in			
11/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.60
		Community survey update to parties			
11/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.10
		Community Survey Correspondence			
11/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.30
		Sexual Assault Assessment correspondence			
11/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00
		Community Survey Recurring Meeting			
Pro Bono Hours					11.90
11/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.90
		Sexual Assault Assessment correspondence; update instrument			
11/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.50
		Arrest/Probable Cause instrument update			
11/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.80
		Case assignment, correspondence			

Total 67.70

Date	Client	Project	Roles	Person	Hours
11/11/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
Correspondence with BPD regarding spot checks; update spot check instrument					
11/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	3.40
Transport data correspondence, report writing					
11/19/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00
Call with Melissa Krafchik re: data access for assessments					
11/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.60
Transport report writing					
11/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.20
Correspondence re: transport tech issues					
Sexual Assault Investigations Assessment					0.40
11/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.40
Data correspondence					
Transportation of Persons in Custody Assessment					33.70
11/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.50
Transport reviewer onboarding call, and prep; data follow up					
11/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.00
Vehicle spot check data					
11/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	3.00
Writing first section of report					
11/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.40
Total					67.70

Date	Client	Project	Roles	Person	Hours
11/16/2021	Baltimore City Consent Decree: Monitoring Team Transport vehicle audit data completeness review	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00
11/17/2021	Baltimore City Consent Decree: Monitoring Team Draft transport assessment report	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.10
11/19/2021	Baltimore City Consent Decree: Monitoring Team Report Writing	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.70
11/20/2021	Baltimore City Consent Decree: Monitoring Team Report Writing	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.30
11/22/2021	Baltimore City Consent Decree: Monitoring Team Selection of random vehicles for spot checks; vehicle IT inspection data review; report writing	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	5.00
11/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	3.90
11/26/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
11/29/2021	Baltimore City Consent Decree: Monitoring Team Report Writing, Data Access issues	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.20
11/30/2021	Baltimore City Consent Decree: Monitoring Team Report Writing, Data Access issues	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	5.50
	Baltimore City Consent Decree: Monitoring Team Vehicle Spot Check Data Entry	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.60

Total 67.70

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **13.00 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **O'Toole Kathleen**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					13.00
11/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	1.30
	Prep for and participate in call re UOF cases				
11/21/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	2.50
	UOF Case Review				
11/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	2.00
	Review UOF Case				
11/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	7.20
	UOF Case Review				
					Total 13.00

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **44.00 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **Ramsey Charles**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					43.00
11/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.00
	Conference Call to discuss MFF Manuel				
11/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
	Weekly CE Call				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
	Call with Commissioner Harrison re: Micro Policing Plans				
11/04/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
	Community Meeting Park Heights Community Assoc				
11/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	4.00
	Review UoF Cases NIC 19--758 and 20-0822				
11/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	4.00
	Review UoF cases 20-0822 and 20-0215				
11/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	6.00
	Attended Monthly Court Hearing				
11/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	6.00
					Total 44.00

Date	Client	Project	Roles	Person	Hours
		Review UoF cases 20-0680, 18-0516, and 18-0660			
11/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	4.00
		Review UoF cases NIC 18-0484 and 18-0560			
11/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	4.00
		Review UoF cases 19-0564 and 20-0037			
11/21/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.50
		Audit Transport Vehicle #119552			
11/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	3.00
		Conduct audit of vehicle transport cases			
11/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	8.00
		Travel to Baltimore for spot check of 18 BPD Vehicles and 3 Wagons. Enter information into survey. Expenses submitted 11/29			
Pro Bono Hours					1.00
11/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
		Weekly CP call			
11/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
		Weekly CE Call			
Total					44.00

11/13/2021

\$10.80

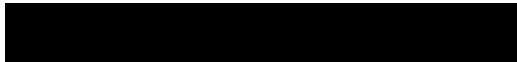
Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Transportation**

Person **Ramsey Charles**

Attended Monthly Court Hearing



Receipt from RICHIE TRANS

1 message

RICHIE TRANS via Square <receipts@messaging.squareup.com>

Fri, Nov 12, 2021 at 1:49 PM

Reply-To: RICHIE TRANS via Square

<CAESKBIAGhpyX29ganZpcjJ6aXJmZXV3a3dnbm1maW1zbyllZGlhbG9ndWUllFHZ2719Jn5WQdzUDTNNOrARbMS9dZ8Zd1ao9pS4IncT@reply2.squareup.com>



Now when you shop at sellers who use Square, your receipts will be delivered automatically.

[Not your receipt?](#)



RICHIE TRANS



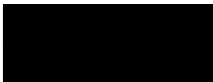
How was your experience?



\$10.80

Custom Amount	\$10.80
Total	\$10.80

RICHIE TRANS



Nov 12 2021 at 1:49 PM

#vboF

Auth code: 055911



Receipt Settings

[Not your receipt?](#) [Manage preferences](#)

© 2021 Square, Inc. Privacy Policy
1455 Market Street, Suite 600
San Francisco, CA 94103

11/13/2021

\$253.00

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Transportation**

Person **Ramsey Charles**

Attend Monthly Court Hearing. Amtrak and Parking



Charles Ramsey <charles.h.ramsey@gmail.com>

Amtrak: eTicket and Receipt for Your 11/12/2021 Trip - CHARLES RAMSEY - UPDATED

1 message

Fri, Nov 12, 2021 at 12:17 PM

etickets@amtrak.com <etickets@amtrak.com>
To: CHARLES.H.RAMSEY@gmail.com

SALES RECEIPT



Purchased: 11/10/2021 4:15 PM PT Modified: 11/12/2021 9:17 AM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 084681 [Massachusetts Ave NW](#) Washington, DC 20001 800-USA-RAIL Amtrak.com

Reservation Number - 9F6B54 PHILA GRAY 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip) NOVEMBER 10, 2021

Billing Information
CHARLES RAMSEY

XXXXXXXXXX Purchase Authorization Code 094076

Total \$50.00

Change Summary - Ticket Number 3168468532439

Original Amount Paid

\$175.00

Revised Trip Details TRAIN 2155: PHILADELPHIA (GRAY 30TH ST STA), PA - BALTIMORE (PENN STATION), MD Depart 12:18 PM, Friday, November 12, 2021

1 ACELA BUSINESS CLASS SEAT

\$128.00

Car 6 | Seat 8C

Ticket Terms & Conditions CANCELLATION FEE MAY APPLY. ACELA SERVICE, NO PARTIAL REFUND IF USED ON OTHER SERVICE

Subtotal

\$128.00

TRAIN 138: BALTIMORE (PENN STATION), MD - PHILADELPHIA (GRAY 30TH ST STA), PA Depart 6:40 PM, Friday, November 12, 2021

1 COACH SEAT

\$97.00

Ticket Terms & Conditions CANCELLATION FEE MAY APPLY.

Subtotal

\$97.00

Revised Fare

\$225.00

Total

\$50.00

Passengers

Charles Ramsey

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](#).
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at [Amtrak.com/terms-and-conditions.html](#). Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at [Amtrak.com/contact](#) or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-

Client **Baltimore City Consent Decree:
Monitoring Team**
Project **July 2021 - June 2022 Budget Year**
Category **Transportation**
Person **Ramsey Charles**

Uber to 30th st station and Amtrak fare

Thanks for tipping, Charles

Here's your updated Monday morning ride receipt.



Total

\$48.67



Trip fare	\$30.90
Subtotal	\$30.90
Booking Fee ?	\$3.10
Reservation Fee ?	\$6.00
Tips	\$8.11
Philadelphia TNC Assessment Fee ?	\$0.56

Amount Charged

	\$40.56
	\$8.11

This is not a charge and will be removed. It should disappear from your bank statement shortly. [Learn More](#)

[Download PDF](#)



Amtrak: eTicket and Receipt for Your 11/29/2021 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>

Tue, Nov 23, 2021 at 8:15 PM

SALES RECEIPT



Purchased: 11/23/2021 5:15 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 007171 Massachusetts Ave NW Washington, DC 20001800-USA-RAIL Amtrak.com

Reservation Number - A937E2PHILA GRAY 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip) NOVEMBER 23, 2021

Billing Information

CHARLES RAMSEY 6616 LINCOLN DR PHILADELPHIA, PA 19119-

(Purchase) Authorization Code 095416

Total \$180.00

Purchase Summary - Ticket Number 3270717576355

TRAIN 183: PHILADELPHIA (GRAY 30TH ST STA), PA - BALTIMORE (PENN STATION), MD Depart 8:31 AM, Monday, November 29, 2021

1 COACH SEAT

\$100.00

Ticket Terms & Conditions CANCELLATION FEE MAY APPLY.

Subtotal

\$100.00

TRAIN 178: BALTIMORE (PENN STATION), MD - PHILADELPHIA (GRAY 30TH ST STA), PA Depart 4:46 PM, Monday, November 29, 2021

1 COACH SEAT

\$80.00

Ticket Terms & Conditions CANCELLATION FEE MAY APPLY.

Subtotal

\$80.00

Total Charged by Amtrak

\$180.00

Passengers

Charles Ramsey

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](https://www.amtrak.com/changes).
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at [Amtrak.com/terms-and-conditions.html](https://www.amtrak.com/terms-and-conditions.html). Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at [Amtrak.com/contact](https://www.amtrak.com/contact) or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **3.30 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **Smoot Sean**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					2.80
11/11/2021	Baltimore City Consent Decree: Monitoring Team ID5 meeting re new marketing campaign.	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.30
11/18/2021	Baltimore City Consent Decree: Monitoring Team Zoom meeting re Recruitment w several USDOJ components and state of Ohio office of LE recruitment inc prep and f/u.	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.50
Transportation of Persons in Custody Assessment					0.50
11/08/2021	Baltimore City Consent Decree: Monitoring Team Conf call re upcoming assessments	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	0.50
					Total 3.30

Detailed time report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **57.50 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **Villaseñor Roberto**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					54.10
11/02/2021	Baltimore City Consent Decree: Monitoring Team Training call	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.50
11/04/2021	Baltimore City Consent Decree: Monitoring Team Comstat	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00
11/05/2021	Baltimore City Consent Decree: Monitoring Team Youth Call	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
11/07/2021	Baltimore City Consent Decree: Monitoring Team Review Youth issues and respond to emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
11/08/2021	Baltimore City Consent Decree: Monitoring Team Meeting on additional Transport audits/ UOF Reviews NIC 19-0995, NIC 19-0908	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.50
11/09/2021	Baltimore City Consent Decree: Monitoring Team Weekly Training call, Monthly Transport call, Various emails, UOF Audit NIC 18-0019	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	3.30
11/10/2021	Baltimore City Consent Decree: Monitoring Team PRB and UOF Audit NIC 19-0232	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.70
11/11/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.00
Total					57.50

Date	Client	Project	Roles	Person	Hours	
		Observe FIP III/UOF/1A training (Audio on Zoom did not work). UOF Audits NIC 18-0238, NIC 20-0241, NIC 19-0072				
11/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.50	
	Numerous emails and review and response reference Breaching School. UOF Audit NIC 19-0796					
11/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.00	
	UOF Audits NIC 18-0956, NIC 20-0559, NIC 19-0235					
11/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	3.50	
	Youth call / UOF Review NIC 19-0993					
11/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	3.00	
	Transport Review if Audits #1210999279 and #3210909121					
11/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	8.00	
	Observe FIP III / UOF / 1A training. Discuss UOF audits with parties. Transport Audit #1210603709					
11/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00	
	Work on Transport Audits #1210901948 and #4210601783. Problem is they sent the wrong Form 12s for both cases and it took some time watching BWC to figure it out.					
11/26/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00	
	Work on Transport Audits 1210901948 and 4210601783					
11/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.10	
	Finish Transport Audit 4210601783 and helping Smoot with audits. Worked on UOF audits NIC 19-0909					
11/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.00	
	Prepare for and participate in Training Call, Youth Interrogation call, and Youth Hotline call. UOF audit NIC 18-0862					
Pro Bono Hours					3.40	
11/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.80	
Total					57.50	

Date	Client	Project	Roles	Person	Hours
	Various emails				
11/14/2021	Baltimore City Consent Decree: Monitoring Team Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.80
11/15/2021	Baltimore City Consent Decree: Monitoring Team Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.50
11/20/2021	Baltimore City Consent Decree: Monitoring Team Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.80
11/27/2021	Baltimore City Consent Decree: Monitoring Team Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.50
				Total	57.50

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202		INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-re 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.	
INVOICE FOR MONTH OF:	<u>November</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	
INVOICE SUBMITTED BY:	Bowman		
DATE SUBMITTED:	12/4/2021		
YEAR:	2021		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1			\$ 235.00	\$ -		
November	2			\$ 235.00	\$ -		
November	3	Reviewed and responded to 19 messages (BPD Slides for November 12th Court Date on CP, Extreme Risk Protective Order Policy Draft, Business Card - Paragraph 42 - Documentation to Stopped Person(s) - Edit made, Batch 4 cases)	2	\$ 235.00	\$ 470.00		
November	4			\$ 235.00	\$ -		
November	5			\$ 235.00	\$ -		
November	6			\$ 235.00	\$ -		
November	7			\$ 235.00	\$ -		
November	8	Reviewed and responded to 17 messages (BPD Slides for November 12th Court Date on CP, Draft Arrest PC Instrument, MEDIA REPORTS, Monitoring Plan Housekeeping, Line 42: Supervisor SSA Reporting Review, FIP III/UOF Training Observations).	1.5	\$ 235.00	\$ 352.50		
November	9			\$ 235.00	\$ -		
November	10			\$ 235.00	\$ -		
November	11			\$ 235.00	\$ -		

November	12	Reviewed and responded to 34 messages (FIP III/UOF Training Observations, Monitoring Plan Housekeeping, Community Policing Video, Baltimore Use of Force Data Collection Evaluation Draft Methodology, Alchemer Scheduled Maintenance, BPD Slides for November 12th Court Date on CP, BPD Vehicle Spot Checks, Report writing)	3.5	\$	235.00	\$	822.50
November	13	Reviewed/submitted UOF cases documents	3	\$	235.00	\$	705.00
November	14	Reviewed/submitted UOF cases documents	6.5	\$	235.00	\$	1,527.50
November	15			\$	235.00	\$	-
November	16			\$	235.00	\$	-
November	17			\$	235.00	\$	-
November	18	Meeting- Prepared for and participated in BPD UOF assessment call with DOJ and BPD	1.3	\$	235.00	\$	305.50
November	19	Reviewed and responded to 15 messages (UOF Audits, FIP III/UOF Observation Notes from Today, BPD Vehicle Spot Checks, Police Involved Shooting, UOF case discussions, Court Submission - FTO Certification Curriculum)	1.5	\$	235.00	\$	352.50
November	20			\$	235.00	\$	-
November	21			\$	235.00	\$	-
November	22			\$	235.00	\$	-
November	23			\$	235.00	\$	-
November	24			\$	235.00	\$	-
November	25			\$	235.00	\$	-
November	26			\$	235.00	\$	-
November	27			\$	235.00	\$	-
November	28			\$	235.00	\$	-
November	29			\$	235.00	\$	-
November	30	Reviewed and responded to 6 messages (Wrike utility, BPD UOF Case Reviews/Assessment).	0.5	\$	235.00	\$	117.50
November	31			\$	235.00	\$	-
			19.8	TOTAL:	\$ 4,653.00		0

Baltimore Consent Decree Monitor
INVOICE

				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
TOTAL:				\$	-

Subtotal Time:	\$	4,653.00
Subtotal Expenses:	\$	-
TOTAL:	\$	4,653.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate: **INITIALS**
tlb

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>November</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Maxey	
DATE SUBMITTED:	12/14/2021	
YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1	UOF assesment admin	1.3	\$ 235.00	\$ 305.50		
November	2	UOF Administration; discussion w/M.Riaz;M.Barge	2.2	\$ 235.00	\$ 517.00		
November	3	Draft methodology for PIB review; t/c H.Aden; UOF administration	4.3	\$ 235.00	\$ 1,010.50		
November	8	PIB bi-weekly	0.8	\$ 235.00	\$ 188.00		
November	10	PRB	2	\$ 235.00	\$ 470.00		
November	14	UOF assesment admin	0.6	\$ 235.00	\$ 141.00		
November	17	Monthly Tracking Misconduct Investigations; outcome assessment check-in	1.4	\$ 235.00	\$ 329.00		
November	18	UOF case discussion w/parties; prep for same	2.4	\$ 235.00	\$ 564.00	Compstat	1.7
			15	TOTAL:	\$ 3,525.00		1.7

EXPENSES

Date	Category	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -
TOTAL:							\$ -

Subtotal Time:	\$ 3,525.00
Subtotal Expenses:	\$ -
TOTAL:	\$ 3,525.00
Unbilled Hours	1.70

Your initials here signify that the charges on this invoice are accurate: INITIALS
BGM

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF:	<u>November</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Dupont	
	DATE SUBMITTED:	12/2/2021	
	YEAR:	2021	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
November	1	Discussion with BPD Compliance Division on Compliance Standards and Objectives, Meeting with local mental health agency regarding 911 diversion, Meeting with BPD Training Division regarding local mental health agency.	2.1	\$ 235.00	\$ 493.50			
November	2	CPIC Data Committee Monthly Meeting. Discussion with BPD Patrol Division regarding past training sessions, discussion with local advocate on Gap Analysis Implementation.	1.7	\$ 235.00	\$ 399.50			
November	3	Meeting with local mental health agency regarding 911 diversion	1	\$ 235.00	\$ 235.00	Discussion with Monitor K. Thompson, Monitoring Team Member R. Villasenor on Youth Issues.	0.2	
November	4			\$ 235.00	\$ -			
November	5			\$ 235.00	\$ -	Youth Training Meeting with BPD and DOJ, review of materials on Youth Training, Discussion with Monitoring Team member R. Villasenor.	1.4	
November	6			\$ 235.00	\$ -			
November	7			\$ 235.00	\$ -			
November	8			\$ 235.00	\$ -	Discussion with Deputy Monitor S. Rosenthal	0.2	
November	9			\$ 235.00	\$ -			
November	10	Meeting with local mental health agency regarding crisis referral protocols.	0.9	\$ 235.00	\$ 211.50			
November	11	Discussion with City 911 Service on 911 Diversion Project.	0.7	\$ 235.00	\$ 164.50			

Name:

Weekly Log

September 17th - 28th ' 18

November	12	Discussion with Parties and Subject Matter Expert on BPD LEAD Policy.	1	\$	235.00	\$	235.00	
November	13			\$	235.00	\$	-	
November	14	Review of BPD LEAD Policy and option for revisions.	0.8	\$	235.00	\$	188.00	
November	15			\$	235.00	\$	-	
November	16	Follow up review of national trends in LEAD intervention strategies.	0.5	\$	235.00	\$	117.50	Youth Curriculum issues with BPD Compliance Division and Department of Justice 0.5
November	17	Discussion of GAP Implementation Homeless strategies with state Advocacy group, local judiciary, BPD Behavioral Health Division.	1.2	\$	235.00	\$	282.00	
November	18	Meeting with BPD Compliance Division, State Attorney staff on LEAD policy, Discussion on GAP Implementation Plan with local and national advocate, discussion on use of alcohol and drug treatment services with local mental health administrator, Behavioral Health issue review with BPD Compliance Division, City of Baltimore staff, Department of Justice,	4.1	\$	235.00	\$	963.50	
November	19	Discussion of crisis response capacity with local crisis agency, review of feedback on GAP Analysis Implementation plan with City of Baltimore and Department of Justice. Discussion of recent behavioral health system changes with parties.	3.2	\$	235.00	\$	752.00	
November	20			\$	235.00	\$	-	
November	21			\$	235.00	\$	-	
November	22			\$	235.00	\$	-	
November	23	Discussion of crisis response capacity with local crisis agency, review of feedback on GAP Analysis Implementation plan with City of Baltimore and Department of Justice. Review of BPD Reasonable Accommodation Policy and discussion on BPD Reasonable Accommodations Policy with BPD Compliance Division, BPD Equity Division and Department of Justice.	2.8	\$	235.00	\$	658.00	
November	24			\$	235.00	\$	-	Discussion of Youth Court Presentation with Monitoring Team Member R. Villasenor 0.1
November	25			\$	235.00	\$	-	
November	26			\$	235.00	\$	-	
November	27			\$	235.00	\$	-	
November	28			\$	235.00	\$	-	
November	29	Discussion on Concept of On-demand Behavioral Health Walk-in Center with City of Baltimore Staff and Department of Justice.	1.6	\$	235.00	\$	376.00	

Name:

Weekly Log

September 17th - 28th '18

November	30	Review of GAP Analysis Implementation Plan, Discussion of feedback on Gap Analysis Implementation Plan with the City of Baltimore, BPD Compliance Division and Department of Justice.	1.8	\$	235.00	\$	423.00	Youth Issue Curriculum discussion with BPD Compliance Division and Department of Justice. Meeting on Youth Interrogation 24 Hour Access line with BPD Command Staff, BPD Compliance Division, Department of Justice and Legal Defense staff.	1
	31			\$	235.00	\$	-		
			23.4	\$	235.00	\$	5,499.00		3.4

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
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	INVOICE FOR MONTH OF:	<u>November</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Wanda Watts	
	DATE SUBMITTED:	11/30/2021	
	YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1			\$ 235.00	\$ -		
November	2	Weekly Zoom Call	0.5	\$ 235.00	\$ 117.50		
November	3			\$ 235.00	\$ -		
November	4	Park Heights Renaissance Community Forum via Zoom with 45 participants	2	\$ 235.00	\$ 470.00	Conversation with community member from Louisville, Ky who is interested in Mayor Scotts pilot to divert Mental and Emotional Health Call. Connected her to Ali Smith in the Mayor's Office	0.3
November	5	Weekly Zoom Call	1	\$ 235.00	\$ 235.00		
November	6			\$ 235.00	\$ -		
November	7			\$ 235.00	\$ -		
November	8	Central District Commanders Meeting	1	\$ 235.00	\$ 235.00		
November	9	Reservoir Hill Monthly Gnl Membership Meeting with Ken Thompson	1	\$ 235.00	\$ 235.00		
November	10			\$ 235.00	\$ -		
November	11			\$ 235.00	\$ -		
November	12			\$ 235.00	\$ -		
November	13			\$ 235.00	\$ -		
November	14			\$ 235.00	\$ -		
November	15	Monthly NL Meeting	1	\$ 235.00	\$ 235.00		
November	16			\$ 235.00	\$ -		
November	17			\$ 235.00	\$ -		
November	18	BPD/MT Community Strategy Meeting	1	\$ 235.00	\$ 235.00		
November	19			\$ 235.00	\$ -		
November	20			\$ 235.00	\$ -		
November	21			\$ 235.00	\$ -		
November	22			\$ 235.00	\$ -		
November	23	CPIC Meeting discussed 911 diversion project and reviewed format for quarterly report	1.5	\$ 235.00	\$ 352.50		
November	24			\$ 235.00	\$ -		
November	25			\$ 235.00	\$ -		
November	26			\$ 235.00	\$ -		
November	27			\$ 235.00	\$ -		

November	28			\$	235.00	\$	-		
November	29			\$	235.00	\$	-		
November	30	Weekly Catchup Call		0.5	\$ 235.00	\$	117.50	Interview NL Candidate//Accept Office Depot Delivery at Office	2
November	31			\$	235.00	\$	-		
				9.5		\$	2,232.50		2.3

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	INVOICE FOR MONTH OF:	November	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Miller Roberts III	
	DATE SUBMITTED:	12/16/2021	
	YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1	Administrative: Routine email checks, social media checks.	0.5	\$ 75.00	\$ 37.50		
November	2	Administrative: NE Standup meeting, routine email.	1	\$ 75.00	\$ 75.00		
November	3	Administrative: Routine email and HR emails for NL positions.	1	\$ 75.00	\$ 75.00		
November	4	Administrative: Routine email and HR emails for NL positions. Outreach: Weekly Zoom office hours with no attendees.	2	\$ 75.00	\$ 150.00		
November	5			\$ 75.00	\$ -		
November	6	Administrative: Routine email checks, social media checks.	0.5	\$ 75.00	\$ 37.50		
November	7	Outreach: Graphics work setting up social media posts.	1	\$ 75.00	\$ 75.00		
November	8			\$ 75.00	\$ -		
November	9	Administrative: weekly standup meeting; Outreach: community meeting research.	1	\$ 75.00	\$ 75.00		
November	10	Administrative: Neighborhood liaison calls to discuss roles and responsibilities. Social media review.	3.5	\$ 75.00	\$ 262.50		
November	11	Outreach: Weekly Zoom meeting with zero attendees.	1	\$ 75.00	\$ 75.00		
November	12	Outreach: Meeting with Greenmount West community member to talk about consent decree.	1	\$ 75.00	\$ 75.00		
November	13			\$ 75.00	\$ -		
November	14			\$ 75.00	\$ -		
November	15	Administrative: Routine email correspondence, Monthly Neighborhood Liaison meeting.	2.5	\$ 75.00	\$ 187.50		
November	16	Administrative: Weekly standup meeting	0.5	\$ 75.00	\$ 37.50		
November	17	Outreach: Security Advisory Committee, CVCA General meeting (28 people in attendance);	3.5	\$ 75.00	\$ 262.50		
November	18	Outreach: Weekly Zoom meeting with zero attendees. CDIU & NL Monthly meeting. Routine emails and social media checks.	2.5	\$ 75.00	\$ 187.50		
November	19			\$ 75.00	\$ -		
November	20			\$ 75.00	\$ -		
November	21			\$ 75.00	\$ -		
November	22	Administrative: Invoice preparations	2	\$ 75.00	\$ 150.00		
November	23			\$ 75.00	\$ -		
November	24	Administrative: routine email and social media checks and activities.	1	\$ 75.00	\$ 75.00		
November	25	Administrative: Routine email checks, social media checks.	0.5	\$ 75.00	\$ 37.50		

November	26			\$	75.00	\$	-	
November	27	Administrative: Routine email and communications and office set-up.	3	\$	75.00	\$	225.00	
November	28	Administrative: Issue NL checks, write weekly NL email, write and send HR emails, develop topic list for Tuesday Stand Up meeting.	4	\$	75.00	\$	300.00	
November	29	Administrative: routine email and HR emails for NL positions.	2	\$	75.00	\$	150.00	
November	30	Weekly NE Standup meeting and follow-up items.	1	\$	75.00	\$	75.00	
November	31			\$	75.00	\$	-	
			35		\$	2,625.00		0

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	INVOICE FOR MONTH OF:	<u>November</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Allen	
	DATE SUBMITTED:	11/29/2021	
	YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1			\$ 20.00	\$ -		
November	2			\$ 20.00	\$ -		
November	3			\$ 20.00	\$ -		
November	4	Outreach: Weekly Zoom Meeting	1	\$ 20.00	\$ 20.00		
November	5	Outreach: Attended in person Allendale Comm Assoc/ CDIU presenting-15 in attendance.	1.5	\$ 20.00	\$ 30.00		
November	6			\$ 20.00	\$ -		
November	7			\$ 20.00	\$ -		
November	8			\$ 20.00	\$ -		
November	9			\$ 20.00	\$ -		
November	10	Administrative: Meeting with Miller Roberts to talk about NL position responsibilities.	0.5	\$ 20.00	\$ 10.00		
November	11	Outreach: Weekly Zoom Meeting.	1	\$ 20.00	\$ 20.00		
November	12	Outreach: Attended the Lyndhurst Comm Association Meeting	1.5	\$ 20.00	\$ 30.00		
November	13			\$ 20.00	\$ -		
November	14			\$ 20.00	\$ -		
November	15	Administrative: Monthly Neighborhood Liaison Meeting	1	\$ 20.00	\$ 20.00		
November	16			\$ 20.00	\$ -		
November	17	Outreach: Attended the Southwestern District Commanders Meeting	1	\$ 20.00	\$ 20.00		
November	18	Outreach: Weekly Zoom Meeting and CDIU Monthly Meeting	2	\$ 20.00	\$ 40.00		
November	19			\$ 20.00	\$ -		
November	20	Administrative: reread Community Policing Plan	1	\$ 20.00	\$ 20.00		
November	21			\$ 20.00	\$ -		
November	22			\$ 20.00	\$ -		
November	23			\$ 20.00	\$ -		
November	24			\$ 20.00	\$ -		
November	25			\$ 20.00	\$ -		
November	26			\$ 20.00	\$ -		
November	27			\$ 20.00	\$ -		
November	28			\$ 20.00	\$ -		
November	29	Outreach: Sent out information to Association presidents.	0.5	\$ 20.00	\$ 10.00		
November	30			\$ 20.00	\$ -		

November	31		\$	20.00	\$	-	
				11	\$	220.00	0

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	INVOICE FOR MONTH OF: <u>November</u>	INVOICE SUBMITTED BY: <u>Roberts, H</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	DATE SUBMITTED: <u>12/3/2021</u>		
	YEAR: <u>2021</u>		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1			\$ 20.00	\$ -		
November	2			\$ 20.00	\$ -		
November	3	Outreach efforts to inform, update and encourage public comment picked up this month in bunches with attendance / announcements at 3 zoom and 3 in person community association meetings. Participating associations included Old Town, The People's assoc in Oliver, K&B, 2 groups in the Broadway East community and Darley Park. Attendance at all of the associations average 8 participants ... Darley Park with the largest at 14. At each meeting i used notes from the CDIU presentation, BPD newsletter / websight and of course notes from the community policing plan and our facebook page. I used Wednesday of each week to follow up with groups that have not been as active but i believe are maintaining some connections with their residents ... those groups included: The NEW Oliver community association, Biddle street, Barclay and Collington Square. Efforts this month also included the Eastern District commander's / community meeting zoom and an event sponsored by VOLAR at the St. Frances Academy School Gym ... distributed 11 brochures and spoke to 4 people at length about the need to review in particular BPD's community policing plan.	3	\$ 20.00	\$ 60.00		
November	4			\$ 20.00	\$ -		
November	5			\$ 20.00	\$ -		
November	6			\$ 20.00	\$ -		
November	7			\$ 20.00	\$ -		
November	8			\$ 20.00	\$ -		
November	9		1	\$ 20.00	\$ 20.00		
		Outreach: Attended the Greater Greenmount Community Association meeting					
November	10	Outreach: Conducted routine EDS Outreach & attended the Darley Park meeting	2	\$ 20.00	\$ 40.00		
November	11			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

November	12			\$	20.00	\$	-
November	13			\$	20.00	\$	-
November	14			\$	20.00	\$	-
November	15	Administrative: Neighborhood Liaison Monthly Meeting	1	\$	20.00	\$	20.00
November	16	VILLAGE OF LOVE AND RESISTANCE (VOLAR) Meeting. its an old school 60's-70's focused group of residents principally from the Latrobe homes, Pleasant view gardens, Eager park, Johnston Square communities of East Baltimore ... lead by a group of community organizers intent on living in, owning and managing the community in which they reside. This group purchased outright the old Centennial church and community center on Monument street ... when I touch base with VOLAR I'm connecting directly with a cross section of all parts of the Eastern district in one setting.	2	\$	20.00	\$	40.00
November	17	Outreach: Conducted routing Wednesday Outreach and Kenwood and Beryl meeting	2	\$	20.00	\$	40.00
November	18	Administrative: attended CDIU meeting	1	\$	20.00	\$	20.00
November	19			\$	20.00	\$	-
November	20			\$	20.00	\$	-
November	21			\$	20.00	\$	-
November	22			\$	20.00	\$	-
November	23	Outreach: Attended the Eastern District Commanders / Community Meeting	1	\$	20.00	\$	20.00
November	24	Outreach: Routine Wednesday Outreach & attended the Oliver Meeting	2	\$	20.00	\$	40.00
November	25			\$	20.00	\$	-
November	26			\$	20.00	\$	-
November	27			\$	20.00	\$	-
November	28			\$	20.00	\$	-
November	29			\$	20.00	\$	-
November	30			\$	20.00	\$	-
			15	\$	20.00	\$	300.00
							0

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INVOICE FOR MONTH OF:	<u>November</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Dunaway	
DATE SUBMITTED:	12/6/2021	
YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1			\$ 20.00	\$ -		
November	2			\$ 20.00	\$ -		
November	3			\$ 20.00	\$ -		
November	4	Outreach: Attended Cherry Hill Coalition monthly meeting was focused on the closing of New Era and relocation of the Cherry Hill students. It was agreeded that the school will not close at the end of the 2021-2022 school year. The community now has a additional year to find a location in Cherry Hill for our students. Delegate Chippingger was in attendance. Deptment of public of works discussed the flooding the community expresseed their dissatisfaction of non-completion of a long started project.	1.5	\$ 20.00	\$ 30.00		
November	5			\$ 20.00	\$ -		
November	6			\$ 20.00	\$ -		
November	7			\$ 20.00	\$ -		
November	8			\$ 20.00	\$ -		
November	9			\$ 20.00	\$ -		
November	10			\$ 20.00	\$ -		
November	11	Administrative duties reviewing emails and updates on both BPD and The Monitoring Team websites. Make adjustment to calenders and charts	2	\$ 20.00	\$ 40.00		
November	12			\$ 20.00	\$ -		
November	13			\$ 20.00	\$ -		
November	14			\$ 20.00	\$ -		
November	15	Administrative: Monthly NL meeting, hiring efforts were discussed. Monthly community updates and concerns.	1	\$ 20.00	\$ 20.00		

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 Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>November</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Hughes	
DATE SUBMITTED:	12/4/2021	
YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
November	1			\$ 20.00	\$ -		
November	2	Outreach: Attended the Belair-Edison Community Association Meeting.	1	\$ 20.00	\$ 20.00		
November	3			\$ 20.00	\$ -		
November	4			\$ 20.00	\$ -		
November	5			\$ 20.00	\$ -		
November	6			\$ 20.00	\$ -		
November	7			\$ 20.00	\$ -		
November	8	Outreach: Attended the Gardenville Community Association (West) . Made a general announcement, Handed out brochures and answered quetions about submitting feedback. There were 7 attendees.	1	\$ 20.00	\$ 20.00		
November	9	Outreach: Attended the Cedonia Community Association (8 people in attendance)/Parkside Community Assocation (10 people in attendance) - Attended both Meeting and made a general announcement about being a neighborhood liaison for the Consent Decree and stayed to answer any quetions and handout flyers.	2	\$ 20.00	\$ 40.00		
November	10	Administrative: Postition Responsibility Review Meeting with Miller Roberts	0.5	\$ 20.00	\$ 10.00		
November	11	Outreach: Attended the Cedmont Community Improvement Association. There were 8 people in attendance. Made a general announcement and handed out brochures	1	\$ 20.00	\$ 20.00		
November	12	Outreach: 4x4 Community Assocation Meeting. There were 9 people in attendance. poke about the Consent Decree,handed out flyer and answered questions.	1	\$ 20.00	\$ 20.00		
November	13			\$ 20.00	\$ -		
November	14			\$ 20.00	\$ -		
November	15	Administrative: Monthly NL Meeting	1	\$ 20.00	\$ 20.00		
November	16	Outreach: Attended the Frankford Improvement Association. There were 13 people in attendance. Made a general announcement, handed out brochures.	1	\$ 20.00	\$ 20.00		
November	17			\$ 20.00	\$ -		

				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
TOTAL:				\$	25.00

Subtotal Time:	\$	270.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	295.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate: INITIALS
TH