

Seth A. Rosenthal

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May 11, 2020

Mayor and City Council of Baltimore
Attn: Dana Moore, Acting City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Michael Harrison, Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Stephen Ryals
Maureen Johnston
Simrandeep Chahal
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – March 2020 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in March 2020.

Narrative Summary

This invoice accounts for time worked from March 1 – March 31, 2020 by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Brian Maxey, Hassan Aden, Matthew Barge, Jessica Drake (as both community engagement team member and executive assistant), Nola Joyce, Tracey Meares, Kathleen O’Toole, Sean Smoot, Roberto Villasenor, Ray Kelly, Darnyle Wharton and nine neighborhood liaisons with Community Mediation Program, Inc. (Baltimore Community Mediation Center (BCMC)). This invoice also accounts for time worked by

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Christine Cole, Sarah Lawrence and Katie Zafft of the Crime and Justice Institute in January and February 2020.

Please note that the nine neighborhood liaisons are each being compensated for a full 15 hours of work, even though the public health measures ordered by Maryland's Governor in response to the coronavirus pandemic rendered them unable to work their full allotment of hours. The Monitoring Team believes it is important to continue to fully compensate their dedicated liaisons during the pandemic, which is adversely affecting so many sectors of the economy. The liaisons are doing what they can to engage community members virtually.

The sum of previously unbilled services and expenses reflected in this invoice is \$123,903.19. Of the time submitted in this invoice, 118.9 hours, or 16.4%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 16.4% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$37,133.50.

Work performed in March 2020 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including community associations and advocacy organizations
- Engaging with rank and file BPD officers and union officials
- Addressing Consent Decree requirements for a community survey
- In-person and telephonic meetings, in-person site visits with BPD officials, City officials and Department of Justice personnel regarding Consent Decree requirements on stops/searches/arrests, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, training, sexual assault investigations, First Amendment protected activities, supervision, staffing, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Planning with the parties the work that will continue to be done during the Covid-19 pandemic, including the technical assistance MT SMEs can provide
- Reviewing and conferring with BPD on Training Academy needs and expectations, the training plan for 2020 as affected by the pandemic, and e-learning and in-class training curricula on stops, searches and arrests (including observing and providing feedback on the initial weeks of in-class training), body-worn camera use, impartial policing, sexual assault investigations, field training officers, and interactions with individuals with behavioral health disabilities and in crisis

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- Work on revisions to BPD policies in the area of stops, searches and arrests for low-level offenses, misconduct investigations and discipline (including development of an intake/classification manual for the Public Integrity Bureau), youth interactions, promotions, field training officers, and social media use
- Finalizing a report on comprehensive review of PIB internal affairs investigations in 2018
- Drafting a plan for Monitoring Team outcome assessments for the remainder of the year
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meeting with CPIC, discussing an analysis of needs of the City’s behavioral health system, reviewing behavioral health awareness and crisis intervention training curricula, and identifying data needed to properly assess BPD and City responses to crisis events
- Consulting BPD on developing and implementing recruitment, hiring and retention plans
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Preparing and updating content for the team’s website
- Engaging with residents on social media

Invoice Summary

Invoice Totals

	Previously Billed (FY 2020)	March 2020 Billed	Fiscal YTD 2020 Billed
Services	\$1,041,124.50	\$120,379.25	\$1,161,503.75
Expenses	\$48,310.22	\$3,523.94	\$51,834.16
TOTAL Services and Expenses	\$1,089,434.72	\$123,903.19	\$1,213,337.91

FY2020 Budget¹	\$1,591,162.20
Funds Remaining in FY2020 Budget	\$377,824.29
Percentage of Funds Used in FY2020 Budget	76.25%
Fiscal 2020 YTD Value of pro bono Services	\$431,873.25

¹ The FY2020 Budget includes \$116,162.20 carried over from FY2019 Budget.

Breakdown of Billable Hours & Expenses

March	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	41.4	26.7	14.7	\$12,682.50	\$0.00
Rosenthal	83.1	59.5	23.6	\$28,262.50	\$0.00
Aden	53	41.5	11.5	\$9,752.50	\$0.00
Barge	31.7	28.2	3.5	\$6,627.00	\$295.47
CJI: Cole - Jan	7.5	7.5	0	\$1,762.50	\$515.35
CJI: Lawrence - Jan/Feb	8.5	8.5	0	\$1,147.50	\$0.00
CJI: Zafft - Jan/Feb	50	50	0	\$6,750.00	\$0.00
Drake	8.7	6.2	2.5	\$1,457.00	\$0.00
Drake (Exec. Ass't)	31.5	31.5	0	\$1,181.25	\$0.00
Joyce	22.5	18.5	4	\$4,347.50	\$0.00
Meares	29	19.5	9.5	\$4,582.50	\$1,109.80
O'Toole	3	2	1	\$470.00	\$0.00
Ramsey	30	24.5	5.5	\$5,757.50	\$431.58
Smoot	36.3	25.8	10.5	\$6,063.00	\$0.00
Villasenor	20.8	20.8	0	\$4,888.00	\$0.00
Ray Kelly	13.7	9.8	3.9	\$2,303.00	\$0.00
Darnyle Wharton	42.6	42.6	0	\$3,195.00	\$0.00
Neighborhood Liaisons	135	135	0	\$2,700.00	\$225.00
Dupont	41	16	25	\$3,760.00	\$946.74
Bowman	34.4	34.4	0	\$8,084.00	\$0.00
Maxey	23.3	19.6	3.7	\$4,606.00	\$0.00
Total	723.7	628.1	118.9	\$120,379.25	\$3,523.94

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for March 2020 (CJI for January and February), as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$71, with fractions of days billed at 75% of the standard federal per diem rate, or \$53.25. Some team members have waived or reduced their per diem charges, or elected

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to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Seth Rosenthal". The signature is written in a cursive, flowing style.

Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>March</u>	INVOICE SUBMITTED BY: <u>Thompson</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	DATE SUBMITTED: <u>4/30/2020</u>		
	YEAR: <u>2020</u>		
Sample Description: Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.			

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 475.00	\$ -		
March	2	Review parties submissions in connection with this week's monthly meeting	0.7	\$ 475.00	\$ 332.50		
March	3			\$ 475.00	\$ -		
March	4	Review Monitor Team Report; review Aerial Surveillance Presentation materials	1	\$ 475.00	\$ 475.00	Work on logistics for tomorrow's monthly meeting; review M. Bromwich communication re: GTTF websites	1.6
March	5	Prepare for and participate in Monthly Meeting	3.5	\$ 475.00	\$ 1,662.50		
March	6			\$ 475.00	\$ -		
March	7			\$ 475.00	\$ -		
March	8			\$ 475.00	\$ -		
March	9			\$ 475.00	\$ -		
March	10			\$ 475.00	\$ -		
March	11			\$ 475.00	\$ -		
March	12	Communicate with the court re: potential impact the pandemic will have on Consent Decree issues; review correspondence from R. Dupont re: CPIC member's comments re: Monthly Meeting; several communications with S. Sullivan re: sta-tus of Academy and In Service Training Program; review final draft of PIB Intake manual	1.4	\$ 475.00	\$ 665.00		
March	13	Consent Decree-review communication from the Court and share with Team Leadership; communicate with D. Murphy re: youth interaction issues; several communications with the parties re: meeting to discuss possible Monitoring Plan Modifications	0.6	\$ 475.00	\$ 285.00	Several communications with the team re: cancellation of upcoming community engagement events	0.6
March	14			\$ 475.00	\$ -	Several communications with Team leadership re: Community engagement Issues	1.5
March	15			\$ 475.00	\$ -	Several communications with Team Leadership re community engagement staffing issues; consider input from team and provide staff with protocols going forward	1.2

Name:

Weekly Log

September 17th - 28th ' 18

March	16	Telephone conference with Parties to discuss evaluation; review Situation Re-ports and related correspondence; telephone conference with Court re: COVID 19 issues; communicate with and work with H. for a total of 2.2 hours Aden to organize and establish protocols for experts on the team to provide technical advice to BPD in connection with the Coronavirus crisis; review CPIC Feb. 27th meeting notes	2.2	\$	475.00	\$	1,045.00		
March	17	Attend police involved shooting and provide report to the court re: same	1.6	\$	475.00	\$	760.00	Review situation reports and share with appropriate audience; telephone conference with S. Rosenthal re: community engagement issues; work on logistics for various meetings with monitoring team and parties	1
March	18	Review several communications re: coronavirus issues and vulnerable populations; review 24 hour report	0.4	\$	475.00	\$	190.00	Work on logistics for next week's meetings; telephone conference with press	0.2
March	19	Review communication from DOJ re: talking points for next Tuesday's meeting; several communications with monitoring team re; same including telephone conference with S. Rosenthal; telephone conference with Solicitor Moore re: potential CPIC issues, including outreach to R. Dupont; participate in several communications with R. Dupont re CPIC issues implicated in government response to COVID 19 crisis	1.8	\$	475.00	\$	855.00	Prepare for Friday's meeting with Monitoring Team; review portions of Consent Decree re: Behavioral Crisis issues; forward relevant communications to the Court	1.2
March	20	Prepare for and participate in various telephone conferences with monitoring team members and prepare memo to the Judge re: Chief to Chief meeting	2	\$	475.00	\$	950.00	Communicate with BPD re: possibly using telephone conferences to conduct monthly meetings with the Court; review Situational Reports; review schedule for remainder of the year to develop forward looking strategy in light of current health crisis	1
March	21			\$	475.00	\$	-		
March	22			\$	475.00	\$	-		
March	23	Review OPD comments to Quality of Life policies	0.3	\$	475.00	\$	142.50	Review and circulate Situational Reports relevant persons; correspond with the Court re Convid 19 issues; review and evaluate other means to keep community engagement at the forefront of the reform process	1
March	24	Telephone conference with Community Engagement team; several communications with S. Sullivan re: Central District meeting issue; communicate with parties re: 3p.m. meeting; prepare for and attend meeting with parties to discuss corona virus implications to the reform process	2	\$	475.00	\$	950.00	Prepare communication to the court regarding scheduling issues; review Situational Reports and distribute to relevant personnel	0.8
March	25	Review BCFD/UMMC Intergrated Healthcare Annual Report; review PIB Weekly Report	1.5	\$	475.00	\$	712.50	Review Commissioner Harrison's response to Md. Disability rights letter of 12/16/19; review S. Sullivan updates and related Situational Reports	1
March	26	Review Community Survey including review of cover page	1.5	\$	475.00	\$	712.50	Work with R. Kelly and Community Engagement Team re: Public Safety Forum; review Commissioner Harrison notice re: Officer/Coronavirus	0.7
March	27	Telephone conference with S. Sullivan and D. Murphy re: Monitoring Plan modifications and review proposed Motion re: same; telephone conference with Chief to Chief committee; review various Situation Reports along with related correspondence from Solicitor Moore	1.5	\$	475.00	\$	712.50	Several communications with monitoring team re: Monday's Public Safety Forum, moderated by R. Kelly; work on logistics re: series of upcoming virtual meetings	0.7
March	28			\$	475.00	\$	-		
March	29			\$	475.00	\$	-		
March	30	Telephone conference with team leads re: adjustments to the Monitoring Plan; attend police involved shooting and confer with the Court re: same	2.1	\$	475.00	\$	997.50	Work on logistics for next weeks monthly meeting; review Situational Reports	1.2
March	31	Prepare for and participate in meeting with Parties to discuss monitoring plan modifications; review 24 hr POIS Report; summary review of Community Policing Plan; review DC Sullivan memo to members re: protocols related to Governor's Stay At Home Order; review final BPD/BCSP MOU; review draft Notice To Modify Monitoring Plan	2.6	\$	475.00	\$	1,235.00	Review Situational Report and related correspondence from Solicitor Moore; review news accounts of last night's poi's shooting and discuss relevant issues with S. Rosenthal; review community comments to the Community Policing Plan	1
			26.7	\$	475.00	\$	12,682.50		14.7

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	INVOICE FOR MONTH OF:	March	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Rosenthal	
	DATE SUBMITTED:	5/4/2020	
	YEAR:	2020	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1	Review suggested revisions to SSA policies based on training feedback and outline responses	1.2	\$ 475.00	\$ 570.00	Emails with parties re Taser 7 video	0.2
March	2			\$ 475.00		Attention to press and emails with court re same; emails with court and Joyce re staffing plan; emails with parties re E-Tix; review updated community survey methodology; emails with parties re outcome assessments; review letter from disability rights advocates re systemic City reforms; email re recap of policy call; emails with Sullivan and BPD re finalizing revisions to SSA/FIP II training curriculum; review classroom survey of SSA/FIP II training for week three	1.5
March	3	Draft and send email re Civilian Review Board and confer with Thompson re same; review updated PIB investigations spreadsheet and emails with BPD re same; emails/confer with Barge and IUR re community survey; review updated draft of mobile field force SOP and emails with DOJ re same	2.6	\$ 475.00	\$ 1,235.00	Confer with Thompson re SSA/FIP II training; community engagement team call; emails with Barge, Villasenor and DOJ re pilot training; emails re neighborhood liaison materials; emails re Kelly BCMC contract	1.2
March	4			\$ 475.00	\$ -	Emails with court re SAO public statements; emails with parties re training videotaping SOP	0.3
March	5	Attend monthly court meeting on interactions with individuals with behavioral health disabilities; multiple emails with Bowman, Meares, Villasenor and Barge re warrant requirement for strip searches and alternative protective measures, and telephone and emails with BPD re same	3.1	\$ 475.00	\$ 1,472.50	Confer with Dupont and Thompson re updates on CPIC work; emails with parties re pilot trainings; review and emails with parties re training videotaping SOP; emails with Barge re BPD/DOJ comments on community survey report	1.3
March	6	Redline pertinent training curriculum and draft and send email to parties re warrant requirement for strip searches and alternative means of ensuring compliance with CD requirements; review revised community survey methodology and emails with IUR and Barge re same; review BPD comments on initial community survey report and emails with IUR and Barge re same; telephone conference with Coe re warrant requirement for strip searches	2.8	\$ 475.00	\$ 1,330.00	Emails with parties re pilot trainings; review survey feedback on SSA/FIP II training	0.5
March	7			\$ 475.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

March	8		\$	475.00	\$	-			
March	9		\$	475.00	\$	-	Emails with IUR, Barge and parties re community survey proposal and initial community survey report; emails with court and Joyce re staffing plan; attention to recent BPD press and email with Thompson re same	0.7	
March	10	Review arrestee survey report for Cleveland and comparisons to BPD arrestee survey; attention to creation of compliance review instrument, telephone conference with Barge re same, and emails and telephone conference with DC Murphy re same; emails and telephone conference with Maj. Bartness, et al. re warrant requirement for strip searches	4.2	\$	475.00	\$	1,995.00	Emails with Foglesong re arrestee survey; emails with Meares and Ramsey re training; emails re community survey and confer with Barge re same; telephone conference with Meares and Ramsey re SSA/FIP II training observations	0.9
March	11	Review draft motion to modify monitoring plan deadlines re mobile field force SOP and emails with parties re same; emails with BPD re CRB issues; review draft BPD-BSP MOU	0.7	\$	475.00	\$	332.50	Emails with parties and MT leadership re parties' MT performance evaluation; emails re E-Tix; emails with Meares, et al. SSA/FIP II training observations; emails re DOJ feedback on master training plan	0.7
March	12	Observe SSA/FIP II training and debrief with law instructors; email from DOJ E-Tix	7.9	\$	475.00	\$	3,752.50	Emails with MT leadership re BPD Covid19 response; review recent press	0.5
March	13	Emails with parties re E-Tix field interview and search modules; telephone conference/emails with Foglesong re arrestee survey work	2.3	\$	475.00	\$	1,092.50	Emails with Drake re updated monitoring plan chronology based on changes to mobile field force SOP deadlines; telephone conference/emails with Amato re court submission for extension of mobile field force SOP deadlines; emails with BPD and court re suspension of IST; emails with community engagement team re community engagement during coronavirus shutdowns; review end of week officer survey on SSA/FIP II training; emails with Court and MT leadership re coronavirus issues	1.7
March	14		\$	475.00	\$	-	Emails with community engagement team re community engagement during coronavirus shutdowns	0.4	
March	15		\$	475.00	\$	-	Emails with community engagement team re public comment period on community policing plan; emails with Foglesong re arrestee survey work	0.3	
March	16	Review updated draft of community survey report and emails with Barge and IUR re same; telephone conference with parties re paragraph 446 assessment of MT work to date	1.8	\$	475.00	\$	855.00	Review new Taser 7 training video and emails re same; emails with court, parties, and MT leadership re coronavirus issues	0.7
March	17	Draft social medial content and email with community engagement team re same; begin review of draft misconduct investigations assessment; emails with Barge and IUR re community survey report and assess latest draft for additional revisions	2.3	\$	475.00	\$	1,092.50	Community engagement team call; confer with Kelly re contract; telephone conference with Thompson re various issues; emails with BCMC re community engagement during coronavirus crisis	1.2
March	18	Review and comment on misconduct investigations compliance review report and confer with Barge re same; review and revise latest draft of community survey report and emails with Barge and IUR re same; emails with MT and DOJ re proposed policy and SOP on social media	5.7	\$	475.00	\$	2,707.50	Review 24 hour report on POIS; emails re community comments on community policing plan; emails re neighborhood liaison reviews	0.4
March	19	Telephone conference with parties re training academy update; review DOJ proposals on revisions to strip search policy and emails with DOJ and MT re same; emails with parties and MT re proposed BPD law updates; emails with BPD re SSA/FIP II e-learning completion rate; review commissioner message re coronavirus	2.2	\$	475.00	\$	1,045.00	Emails with Drake re payment; emails/telephone conferences with Thompson and parties re upcoming meeting on coronavirus impact; review Level 1 use of force refresher video	1.1
March	20	Team call re MT work in face of coronavirus issues; emails with team and DOJ re BPD's proposed law updates for officers; emails with Barge re finalizing community survey report; emails with parties re E-Tix proposals; review use of force assessment tool and email with Barge re same	2.6	\$	475.00	\$	1,235.00	Calls with MT chiefs re response to coronavirus; emails with Wharton with social medial content; emails with Joyce and parties re videoconferencing for monthly meeting with courts during coronavirus stoppage; review NAACP LDF letter on proposed aerial surveillance program; review coronavirus situation report; emails with parties re effect of coronavirus	1.8
March	21		\$	475.00			Emails with Meares and DOJ re BPD's proposed law updates for officers	0.2	
March	22		\$	475.00					

Name:

Weekly Log

September 17th - 28th '18

March	23	Telephone conference/emails with DOJ, Meares and Barge re response to proposed BPD law updates; emails with Meares, Barge and DOJ re proposed modification to BPD strip search policy; review BPD memos related to coronavirus measures	2.6	\$	475.00	\$	1,235.00	Attention to recent press; watch BPD/Commissioner Harrison FB Live session on Aerial Investigation Research pilot program; emails with Wharton re content for social media; attention to press and email with court re same; review OPD comments on draft policies on low-level offenses; review CV19 situation reports; emails with Kelly re BPD community engagement at Pedestal Gardens elsewhere in City during coronavirus shutdown	2.5
March	24	Emails with Barge and parties re community survey report; telephone conference with DOJ re E-Tix field interview module and follow up with BPD; telephone conference with parties re BPD coronavirus measures and impact on CD; community engagement team call and email with Wharton with social media content; emails with BPD and DOJ re proposed BPD law updates to members	2.7	\$	475.00	\$	1,282.50	Emails with BPD re MPCTC approval for e-learning for academy classes; emails re use of Zoom for monthly meetings	0.3
March	25	Review comments on draft policies on low-level offenses; review proposed changes to first aid kit policy and email with Bowman re same; review e-learning for Policy 1005 (non-uniformed policing standards); emails with BPD and DOJ re PIB and CRB quarterly reporting; telephone conference with DOJ and draft and transmit email to BPD re proposed revisions to strip search policy; emails with Barge and DOJ re final draft of community survey report and review and respond to DOJ comments re same	3	\$	475.00	\$	1,425.00	Emails re Pedestal Gardens meeting; emails re posting community survey report; emails re UOF assessment tool; emails re NL compensation during coronavirus shutdown	0.5
March	26	Draft notice of submission of community survey report, confer with Barge and Thompson re same, and prepare report and appendices for filing; begin review of updated draft of OPR assessment	1.8	\$	475.00	\$	855.00	Emails with community engagement team re publication of community survey report; telephone conference with Thompson and emails with community engagement team re Pedestal Gardens meeting	0.5
March	27	Weekly MT call re CV19 situation and follow up emails with Aden and Thompson re same; review and edit OPR compliance review report; call re E-Tix with BPD and DOJ and follow up telephone conference with Sullivan; emails with BPD re proposed BPD law updates	6	\$	475.00	\$	2,850.00	Emails re upcoming Pedestal Gardens/public safety call	0.2
March	28			\$	475.00	\$	-		
March	29			\$	475.00	\$	-		
March	30	Confer with Barge re OPR compliance review report and use of force review instrument; telephone conference/emails with Sullivan re 3rd year monitoring plan; emails with parties re E-Tix field interview module; review monthly PIB investigation spreadsheet	0.8	\$	475.00	\$	380.00	Participate in Pedestal Gardens public safety videoconference; emails re minor revisions to Policy 720; emails with community engagement team re social media traffic; emails with IUR re first community survey report and second survey timeline; emails with court and parties re upcoming monthly meeting	2.3
March	31	Telephone conference with parties re CV19-necessitated adjustments to monitoring plan and begin review and redrafting notice re monitoring plan revisions; emails with parties re proposed changes to strip search policy; emails with PIB re cases to add to monthly updates and confer with Thompson re same; emails re field interview module on E-Tix	3.2	\$	475.00	\$	1,520.00	Community engagement team call and follow up emails re social media; training call; read 24 hour report on POIS; emails with Wharton re NL program pay during CV19 shutdown	1.7
			59.5	\$	475.00	\$	28,262.50		23.6

Name:

Weekly Log

September 17th - 28th '18

EXPENSES

Date	Category	MEALS + INCIDENTALS		NON MEALS		Total
		Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$71 per day)	Non-Meal Description	Non-Meal Expense	
						\$ -
						\$ -
						\$ -
						\$ -
TOTAL:						\$ -

Subtotal Time:	\$ 28,262.50
Subtotal Expenses:	\$ -
TOTAL:	\$ 28,262.50
Unbilled Hours	23.60

Your initials here signify that the charges on this invoice are accurate: INITIALS
SAR

21CP Solutions Monthly Invoice

INSTRUCTIONS

1. Using the drop-down lists; complete the blue box below to populate the invoice with hourly and per diem rates. **NOTE:** Hours accumulated through site visits for the Yale project ONLY are billed at a different rate. Checking the "Yale Site Visit" box for a particular date will adjust to that rate and eight (8) hours should be recorded for the day.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. Under most state and federal guidelines, a consultant may not bill more than eight hours in a day. Any additional tasks and hours should be recorded in the columns labeled as **Unbilled**. Should a consultant be able to provide valid justification for the billing of more than eight hours under a project's established guidelines, leadership must authorize their approval before fulfilling the invoice.
4. As some projects provide an hourly pay rate for travel (along with reimbursable expenses), consultants should be aware of any project guidelines governing travel time.
5. Consultants should ensure all expenses and justifying documents meet the requirements outlined in the **Billing Guidelines** tab.
6. Do not forget: **A)** initial at the bottom to approve this invoice **B)** save under the following format: [last name],[first name]_[project name]_[month]_[year].xlsx. **Example:** Doe, John_Baltimore_June_2020.xlsx **C)** send to csmith@sai-dc.com & jdrake@sai-dc.com along with all relevant expense receipts and justifications.
7. Do not hesitate to call Monitors, Deputy Monitors, or Principals with any questions.

PROJECT :	Baltimore	Complete these four cells to populate rate columns.
INVOICE SUBMITTED BY:	Aden	
INVOICE FOR MONTH OF:	March	
DATE SUBMITTED:	Wednesday, April 1, 2020	



332 MICHIGAN AVE.
SUITE 1032-T615
CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description		Hours	Rate	Total	Description	Hours
March	4	Call with M. Barge re: training audits, outcome assessments and other CD related matters.		0.5	\$ 235.00	\$ 117.50		
March	5	Email and correspondence with parties re: PIB next steps, community meetings, and Policy 304 revisions and timelines. Email and correspondence re: training audits and other upcoming meetings (arranging MT coverage) with monitor and S. Rosenthal. Review of Policy 304. Review of staffing numbers and other BPD documents related to the CD and ongoing MT activities (Taser policy, etc..)		3.5	\$ 235.00	\$ 822.50		
March	6	Preparation and review for Youth Policy workgroup call, and subsequent call with the parties.		2	\$ 235.00	\$ 470.00		
March	9	Email and correspondence with monitor re: current IA related situation. Call with S. Sullivan re: several updates in PIB matters. Review of latest version (post public input period) of PIB Intake and Classification Manual. Email and correspondence re: various CD related matters, policy reviews, logistics and meetings and calls.		3	\$ 235.00	\$ 705.00		

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March	11	Call with DOJ re: PIB training, logistics, timelines, process for review and approvals etc.. Review of several policies to determine whether they are to be considered for a formal CD related process (Patrol Shortages). Email and correspondence with parties re: meeting/call next week.		2.5	\$ 235.00	\$ 587.50		
March	12	Email and correspondence re: various CD related matters, project management and review of CD training mandates for PIB/CRB training. Call with S. Smoot re: Promotional Policy and upcoming discussions related to finalizing the policy. Review of BPD Commendation and Awards policy.		3.5	\$ 235.00	\$ 822.50		
March	13	Email and correspondence with regard to COVID 19 and ongoing precautions, impact to work conditions etc.. Call with the monitor re: several ongoing CD related priority matters for the MT and the Court. Call with DOJ re: Command Promotions Policy.		2.5	\$ 235.00	\$ 587.50		
March	16	Call with the monitor re: COVID 19 and BPD operations. Email to MT chiefs workgroup re: weekly call. Email and correspondence with parties re: ongoing CD work. Logistics for calls and document reviews in preparation for calls. Review of situational reports.		3	\$ 235.00	\$ 705.00		
March	17	Email and correspondence with parties and MT. Review of various policies under review.			\$ 235.00	\$ -	UNBILLED TIME	2.5
March	18	Email and correspondence with parties re: various ongoing reviews and deliverables. Review of OPR Assessment Report in preparation for call with MT workgroup to discuss and prepare the assessment for distribution to the parties. Call with DOJ re: PIB training materials, timelines and other key factors that need to be addressed and or are being complicated by the current COVID 19 crisis.		6	\$ 235.00	\$ 1,410.00		
March	19	Call with parties re: FTO program evaluations and focus moving forward. Email and correspondence re: various CD related matters.			\$ 235.00	\$ -	UNBILLED TIME	2.5
March	20	Review of FTO program materials provided by BPD. Review of various other policies and materials under review by the MT. MT all-team conference call re: protocols moving forward. MT. Chiefs workgroup call re: TA to BPD during COVID 19 public health crisis			\$ 235.00	\$ -	UNBILLED TIME	3.5
March	23	Call with MT re: project management and workload distribution, priorities and project management. Email and correspondence re: various CD related matters.		2	\$ 235.00	\$ 470.00		
March	24	Call with parties re: BPD Covid-19 response and operational plans and how it all relates to the CD and the monitoring efforts. Email and correspondence with parties and MT workgroups. Call with the monitor re: various CD related matters. Call with D. Murphy re: various CD related matters and priorities.		4	\$ 235.00	\$ 940.00		
March	25	Call with T. Mygatt (CRT) re: various CD related matters. Review of COVID 19 City of Baltimore OEM Reports on the various ESFs related to the City's response. Email and correspondence. Call with S. Sullivan re: project management matters and a discussion on deliverables.		3.5	\$ 235.00	\$ 822.50		
March	26	Call with S. Smoot re: project management and other CD related matters. Call with CD Sullivan re: patrol operations and other matters pertaining to the COVID -19 BPD readiness and deployment.			\$ 235.00	\$ -	UNBILLED TIME	1

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March	27	Call with MT police chief workgroup (pro bono). Review and editing of several BPD documents and motions. Call with MT leadership re: project management, budget adjustments etc..		1.5	\$ 235.00	\$ 352.50	UNBILLED TIME	1
March	30	Call with MT leadership re: logistics and which bands of work will continue through the virus crisis. Call with M. Barge re: PIB and other training.		2	\$ 235.00	\$ 470.00		
March	31	Call with the parties re: monitoring plan adjustments and other logistics regarding monitoring moving forward. Review of several documents and reports including latest draft of OPR Assessment report.		2	\$ 235.00	\$ 470.00	UNBILLED TIME	1
TOTAL HOURS:				41.5	TOTAL:	\$ 9,752.50	TOTAL UNBILLED HOURS:	11.5

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

1. Using the dropdown lists; complete the blue box below to insert any necessary contact information as well as the correct hourly and per diem rates. **NOTE: Site visits for the Yale project are billed at a rate of \$3,000 per day. Placing an X in the "Yale Site Visit" box will initiate the daily rate and one (1) day should be recorded in the "Time" column. This should be done for on-site dates at Yale ONLY.**
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. Under most state and federal guidelines, a consultant may not bill more than eight hours in a day. Any additional tasks and hours should be recorded in the columns labeled as **Unbilled**. Should a consultant be able to provide valid justification for the billing of more than eight hours under a project's established guidelines, leadership must authorize their approval before fulfilling the invoice.
4. As some projects provide an hourly pay rate for travel (along with reimbursable expenses), consultants should be aware of any project guidelines governing travel time.
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6. **Do not forget: a) please initial at the bottom of the invoice b) save as a spreadsheet using this naming format:** [last name]_[project]_[month]_[year].xlsx. **Example:** Doe_Baltimore_June_2020.xlsx
7. Send your completed invoice to [21CP Solutions - Financial Department](#) between the 1st and the 5th of the month and call Monitor, Deputy Monitors, or Principals with any questions.

PROJECT :	Baltimore	Complete these four cells to populate rate columns.
INVOICE SUBMITTED BY:	Barge	
INVOICE FOR MONTH OF:	March	
DATE SUBMITTED:	Wednesday, April 1, 2020	



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description		Time	Rate	Total	Description	Hours
March	2			0	\$ 235.00	\$ -	Various email communications w/ BPD, DOJ, MT re: training, outcome assessments.	0.3
March	3	Weekly conference call w/ BPD, DOJ, MT re: training. Email communications w/ Morgan State, MT re: community survey; conference call w/ S. Rosenthal re: same, SSA/FIP II training.		0.9	\$ 235.00	\$ 211.50		
March	4	Conference call w/ R. Dupont re: crisis intervention training.		0.2	\$ 235.00	\$ 47.00	Various email communications w/ BPD, DOJ, MT re: training, outcome assessments.	0.2
March	5	Various email communications w/ BPD, DOJ, MT re: training, outcome assessments, SSA policy, community survey.		0.4	\$ 235.00	\$ 94.00		
March	6			0	\$ 235.00	\$ -	Various email communications w/ BPD, DOJ, MT re: community survey, training, Data/EIS logistics.	0.3

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March	9	Conference call w/ DOJ, MT re: training. Conference call w/S. Rosenthal re: training, community survey. Various email communications w/ BPD, DOJ, MT re: community survey.		1	\$ 235.00	\$ 235.00	Participate in internal MT conference call re: outcome assessments.	0.2
March	10	Conference call w/S. Rosenthal, T. Meares, C. Ramsey re: SSA/FIP II training. Conference call w/S. Rosenthal re: outcome assessments, community survey.		1	\$ 235.00	\$ 235.00	Various email communications w/ MT re: training, outcome assessments.	0.3
March	11	Conference call w/ DOJ, MT re: PIB/PRB investigator training. Various email communications w/ DOJ, MT re: training.		0.9	\$ 235.00	\$ 211.50		
March	12	Various email communications w/ DOJ, MT re: training, logistics. Conference call w/S. Sullivan re: training.		0.4	\$ 235.00	\$ 94.00		
March	13			0	\$ 235.00	\$ -	Various email communications w/ BPD, DOJ, MT re: training, logistics.	0.2
March	16	Conference call w/H. Aden re: various monitoring issues. Conference call w/ B. Maxey re: OPR assessment. Various email communications w/ BPD, DOJ, MT re: training, logistics. Review draft community report; conference call, email communications w/S. Rosenthal re: same. Conference call w/ BPD, DOJ, MT re: paragraph 446 evaluation; conference call w/H. Aden re: same. Revise use of force assessment instrument; email communications w/ BPD, DOJ, MT re: same.		3.1	\$ 235.00	\$ 728.50		
March	17	Conference call w/K. Zaft re: outcome assessments. Review community survey report and communicate via email w/N. Pratt-Harris re: same. Various email communications w/ BPD, MT re: data access issues, community survey report, pilot training expectations. Revise and edit OPR assessment report; conference call w/ B. Maxey re: same; email communications w/S. Rosenthal, H. Aden, B. Maxey re: same.		2.4	\$ 235.00	\$ 564.00		
March	18	Conference call w/ DOJ, MT re: PIB investigator training. Various email communications w/ DOJ, MT re: logistics, community survey, OPR assessment report. conference call w/ B. Maxey, G. Wasileski, H. Aden re: same. Revise and edit community survey report; communicate via email w/S. Rosenthal re: same. Conference call w/S. Rosenthal re: community survey.		3	\$ 235.00	\$ 705.00	Conference calls w/B. Maxey, H. Aden re: logistics, community survey, OPR assessment report.	0.4
March	19	Conference call w/ BPD, DOJ, MT re: FTO program. Conference call w/ BPD, DOJ, MT re: training. Various email communications re: training, monitoring plan.		2	\$ 235.00	\$ 470.00		
March	20	Conference calls w/ MT re: COVID-19 response, implications, and protocols. Various email communications w/ BPD, DOJ, MT re: training, outcome assessments, supervision issues.		1.9	\$ 235.00	\$ 446.50		
March	21			0	\$ 235.00	\$ -	Conference calls w/ B. Maxey re: OPR assessment report.	0.6

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March	23	Various email communications w/ DOJ, MT re: logistics, training, SSA policy, outcome assessments. Conference call w/ H. Aden, J. Drake, S. Smoot re: monitoring plan. Conference call w/ DOJ re: SSA/FIP II, FTO training. Conference call w/ DOJ, MT re: legal updates.		2	\$ 235.00	\$ 470.00		
March	24	Various email communications w/ MT re: outcome assessments, SSA issues, community survey. Revise and finalize community survey report. Conference call w/ G. Wasileski re: outcome assessments. Conference call w/ BPD, DOJ, MT re: monitoring plan, related issues.		1.6	\$ 235.00	\$ 376.00		
March	25	Revise and edit community survey report; email communications w/ BPD, DOJ, MT re: same. Conference call w/ MT re: strip searches. Various email communications w/ BPD, DOJ, MT re: COVID-19, outcome assessments, FTO training.		1.6	\$ 235.00	\$ 376.00		
March	26	Conference call w/ BPD, DOJ, MT re: FTO program. Various email communications w/ MT re: community survey report. Revise and edit OPR assessment report; email communications w/ S. Rosenthal, H. Aden, B. Maxey re: same. Conference call w/ S. Rosenthal re: community survey report, OPR assessment report. Conference call w/ S. Smoot re: monitoring plan.		1.9	\$ 235.00	\$ 446.50		
March	27			0	\$ 235.00	\$ -	Conference call w/ S. Smoot, H. Aden, J. Drake re: monitoring plan, logistics.	1
March	30	Participate in conference call w/ MT re: various monitoring issues. Conference call w/ B. Maxey re: semiannual report. Conference call w/ H. Aden re: UOF assessment. Conference call w/ DOJ, MT re: various monitoring issues.		2	\$ 235.00	\$ 470.00		
March	31	Conference call w/ BPD, DOJ, MT re: training. Conference call w/ BPD, DOJ, MT re: monitoring plan. Revise and edit OPR report; conference call w/ B. Maxey re: same; email communications w/ BPD, DOJ, MT re: same.		1.9	\$ 235.00	\$ 446.50		
TOTAL HOURS:				28.2	TOTAL:	\$ 6,627.00	TOTAL UNBILLED HOURS:	3.5

21CP Solutions Monthly Invoice

EXPENSES								
Date	Category	Vendor	Description/Justification of Expense	MEALS + INCIDENTALS		NON-MEALS		Total
				Travel Day	Total Per Diem + Incidentals	Non-Meal Description	Non-Meal Expense	
3/9/20	IT Expenses	Squarespace	Monthly GSuite charges (email address administration)			IT Expenses	\$ 195.98	\$ 195.98
3/12/20	IT Expenses	Squarespace	Monthly Squarespace charges (Monitoring Team website)			Transportation	\$ 26.00	\$ 26.00
3/17/20	IT Expenses	SurveyGizmo	Monthly fee for electronic outcome assessment platform (1/2 of total charge)			IT Expenses	\$ 73.49	\$ 73.49
							TOTAL:	\$ 295.47
Subtotal Billed Time:		\$ 6,627.00						
Subtotal Expenses:		\$ 295.47						
TOTAL:		\$ 6,922.47						
Unbilled Hours		3.5						
Your initials here signify that the charges on this invoice are accurate:					INITIALS MB			



Invoice

Monday, March 9, 2020

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: G Suite (Monthly) (bpdmonitor.com) - matthew-barge-n5yz.squarespace.com

Mar 9 – Apr 9, 2020

\$180.00

Card ending in:	1001	All prices in US Dollar.
Subtotal:	\$180.00	
Discount:	--	
Sales Tax:	\$15.98	
Due:	\$0.00	
Paid:	\$195.98	

All prices in US Dollar.



Invoice

Thursday, March 12, 2020

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - matthew-barge-n5yz.squarespace.com

Mar 11 – Apr 11, 2020

\$26.00

Card ending in:	1001	All prices in US Dollar.
Subtotal:	\$26.00	
Discount:	--	
Due:	\$0.00	
Paid:	\$26.00	

All prices in US Dollar.

SurveyGizmo LLC (f/k/a Widgix LLC)
 4888 Pearl East Circle, Suite 100W
 Boulder CO 80301
 USA
 US EIN: 20-5463887
 UK VAT: GB-309 7393 78
 MOSS ID: EU826478382

Invoice Number: INV00253942
Invoice Date: 03/17/2020
Due Date: 03/17/2020
Payment Terms: Due Upon Receipt
PO Number:
Currency: USD
Customer Tax ID:

Customer Billing Details:

Customer Name: [REDACTED]
Billing Contact: Matthew Barge
Email: [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

Account Number: [REDACTED]
Sold to Contact: Matthew Barge
 [REDACTED]
 [REDACTED]
 [REDACTED]

Items:

Description	Service Period	Qty	Rate	Amount
Consumer Edition (CE) - Monthly Adventurer License CE: Adventurer License	03/18/2020- 04/17/2020	1	\$135.00	135.00

Additional Information:	Subtotal:	\$135.00
	Tax:	\$11.99
	Total:	\$146.99
	Adjustments:	\$0.00
	Payments:	\$146.99
	Invoice Balance:	\$0.00

50% Charged to Baltimore
Monitor = \$73.49

How To Pay:

Credit Card Payment: CLICK TO PAY	
US Customers Wire/ACH Payment	International Customers Wire Payment
Independent Bank 7777 Henneman Way McKinney TX 75070 Beneficiary's Name: SurveyGizmo LLC Account No.: 4000808227 ABA/Routing No.: 111916326	Beneficiary Bank: Wells Fargo 420 Montgomery Street San Francisco CA 94104 Beneficiary Name: SurveyGizmo LLC Account No.: 5333549383 ABA/Routing No.: 121000248 Non-USD Swift No.: WFBIUS6WFFX USD Swift No.: WFBIUS6S
US or Canadian Customers Pay by Check SurveyGizmo P.O. Box 913138 Denver CO 80291-3138	

Billing Questions: billing@surveygizmo.com

SurveyGizmo LLC does not accept terms and conditions with Customer other than the services agreement between SurveyGizmo LLC and Customer (the Services Agreement). By paying this invoice, Customer accepts that the Services Agreement shall control all SurveyGizmo's services with Customer, and that Customer agrees to waive any purchase order terms and conditions.

Grantor:
Baltimore PD Monitoring

Jessica.drake@bpmonitor.com

Grantee:
Crime and Justice Institute, a Division of
Community Resources for Justice, Inc.
355 Boylston Street
Boston, MA 02116
DUNS: 076575059



Invoice #: BPD MON#4
January 31, 2020

Staff	Hourly Rate	Jan Hours	Invoice Cost	PROJECT CUMULATIVE COST	Description
Christine Cole, Executive Director	\$ 235.00	7.50	\$ 1,762.50	\$ 3,792.50	emails and meetings relative to outcome measures
Sarah Lawrence, Senior Policy Specialist	\$ 135.00	5.00	\$ 675.00	\$ 1,957.50	emails, meetings, and data work relative outcome measures
Katie Zafft, Data and Policy Specialist	\$ 135.00	29.00	\$ 3,915.00	\$ 8,235.00	emails, meetings, and data work relative outcome measures
Sub-Total Billable Hours		41.50	\$ 6,352.50	\$ 13,985.00	
Consultant Fees, Gabriela Wasileski, PhD (Nov & Dec)	\$200	0.00	\$ -	\$ 12,000.00	
Travel					
Airfare			\$ 515.35	\$ 937.31	
Ground Transportation			\$ -	\$ 118.65	
M&L Hotel			\$ -	\$ 154.77	
Mileage			\$ -	\$ -	
M&L Per Diem			\$ -	\$ -	
Total Travel			\$ 515.35	\$ 1,210.73	
Total Payment Due			\$ 6,867.85	\$ 27,195.73	

Approval:
Martha Gilford

Remit Payment to:
Cindy Kassanos, Director of Fiscal Operations
Community Resources for Justice, Inc.
Crime and Justice Institute
500 Harrison Avenue
Boston, MA 02118
ckassanos@crj.org
617.423.2020 ext 2200

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

1. Using the dropdown lists; complete the blue box below to insert any necessary contact information as well as the correct hourly and per diem rates. **NOTE: Site visits for the Yale project are billed at a rate of \$3,000 per day. Placing an X in the "Yale Site Visit" box will initiate the daily rate and one (1) day should be recorded in the "Time" column. This should be done for on-site dates at Yale ONLY.**
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7. Send your completed invoice to [21CP Solutions - Financial Department](#) between the 1st and the 5th of the month and call Monitor, Deputy Monitors, or Principals with any questions.

PROJECT :	Baltimore
INVOICE SUBMITTED BY:	Cole
INVOICE FOR MONTH OF:	January
DATE SUBMITTED:	Friday, March 6, 2020

Complete
these four
cells to
populate
rate
columns.



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description	Site Visit	Time	Rate	Total	Description	Hours
January	21	on site team meeting		6	\$ 235.00	\$ 1,410.00		
January	31	contract discussions, follow on work from site visit, planning and conceptualizing emails		1.5	\$ 235.00	\$ 352.50		
TOTAL HOURS:				7.5	TOTAL:	\$ 1,762.50	TOTAL UNBILLED HOURS:	0

21CP Solutions Monthly Invoice

EXPENSES								
Date	Category	Vendor	Description/Justification of Expense	MEALS + INCIDENTALS		NON-MEALS		Total
				Travel Day	Total Per Diem + Incidentals	Non-Meal Description	Non-Meal Expense	
1/21/20	Air	Jet Blue	R/T flight BOS to BWI for all team meeting (2 receipts due to change)			Air	\$ 354.38	\$ 354.38
1/21/20	Transportation	Uber	From BWI to Veneble for meeting			Transportation	\$ 24.54	\$ 24.54
1/22/20	Parking	Logan Airport	Parking for duration of trip			Parking	\$ 57.00	\$ 57.00
1/22/20	Transportation	Uber	from Hotel to BWI			Transportation	\$ 26.18	\$ 26.18
1/21/20	Food		Per diem	yes	\$ 53.25			\$ 53.25
						0		\$ -
						0		\$ -
						0		\$ -
						0		\$ -
						0		\$ -
						0		\$ -
						0		\$ -
Additional Notes:							TOTAL:	\$ 515.35
Subtotal Time:		\$ 1,762.50						
Subtotal Expenses:		\$ 515.35						
TOTAL:		\$ 2,277.85						
Unbilled Hours		0.00						
Your initials here signify that the charges on this invoice are accurate:					INITIALS CMC			

My Booking

You're all set to jet!

ITINERARY OPTIONS ▾

- Print itinerary
- Download to calendar
- Email itinerary

Confirmation code: DPVPNV

Travelers

Ms. CHRISTINE COLE

Flight	Ticket number	2792140766257
	Frequent Flyer	████████████████████
		BOS ↔ BWI BWI ↔ BOS
	Seat	6B 5B
	Checked Baggage Allowance	0 bags 0 bags

Your flights

Boston, MA (BOS) Mon Jan 20 2020, 8:45 AM E190	Baltimore, MD (BWI) Mon Jan 20 2020, 10:22 AM	Flight 427 JetBlue	Fare: Blue Nonstop
Baltimore, MD (BWI) Tue Jan 21 2020, 4:06 PM E190	Boston, MA (BOS) Tue Jan 21 2020, 5:33 PM	Flight 126 JetBlue	Fare: Blue Nonstop

Fare breakdown

Passenger Type	Base Fare per person	Taxes & fees per person	Total Fare per person	Number of travelers	Total Fare
Adult	\$165.28	\$41.00	\$206.28	x 1	\$206.28 USD

+ [BOS - BWI: Blue fare rules](#)

+ [BWI - BOS: Blue fare rules](#)

Total fare: \$206.28 USD

Extras

+ [Seats](#)

Total extras: \$0.00 USD

Charged to [REDACTED]

\$206.28 USD

[Report Website Problem](#) ↓

My Booking

You're all set to jet!

ITINERARY OPTIONS ▾

[Print itinerary](#)

[Download to calendar](#)

[Email itinerary](#)

Confirmation code: DPVPNV

Travelers

Ms. CHRISTINE COLE

Flight	Ticket number	2792142989475
	Frequent Flyer	████████████████████
		BOS ↔ BWI BWI ↔ BOS
	Seat	15B 5C
	Checked Baggage Allowance	0 bags 0 bags

Your flights

Boston, MA (BOS) Tue Jan 21 2020, 8:45 AM E190	Baltimore, MD (BWI) Tue Jan 21 2020, 10:22 AM	Flight 427 JetBlue	Fare: Blue Nonstop
Baltimore, MD (BWI) Wed Jan 22 2020, 8:00 AM E190	Boston, MA (BOS) Wed Jan 22 2020, 9:22 AM	Flight 1226 JetBlue	Fare: Blue Nonstop

Fare breakdown

Passenger Type	Base Fare per person	Taxes & fees per person	Total Fare per person	Number of travelers	Total Fare
Adult	\$233.10	\$46.28	\$279.38	x 1	\$279.38 USD

[+ BOS - BWI: Blue fare rules](#)

[+ BWI - BOS: Blue fare rules](#)

Total fare: \$279.38 USD

Extras

[+ Seats](#)

Total extras: \$0.00 USD

Change Fee

Boston, MA (BOS) - Baltimore, MD (BWI)

\$75.00 USD

Total Change Fee:

\$75.00 USD

Charged to [REDACTED]

\$206.28 USD

Charged to [REDACTED]

\$148.10 USD

Total

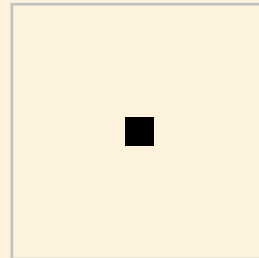
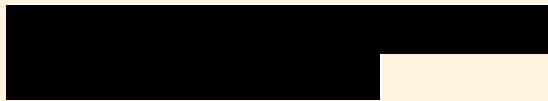
\$354.38 USD

From: [Uber Receipts](#)
To: [Christine Cole](#)
Subject: [Business] Your Tuesday morning trip with Uber
Date: Tuesday, January 21, 2020 11:37:31 AM
Attachments: [map_dff58951-7000-408d-aef0-da7777e1da6d](#)
[map_dff58951-7000-408d-aef0-da7777e1da6d_wide](#)



Total: \$24.54
Tue, Jan 21, 2020

Thanks for riding,
Christine



Total **\$24.54**




Trip Fare \$19.17

Subtotal \$19.17

Wait Time \$0.02

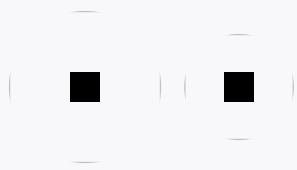
Tolls, Surcharges, and Fees \$5.35

 \$24.54

A temporary hold of  at the start of the trip.
This is not a charge and has or will be removed. It should disappear from your bank statement
shortly. [Learn More](#)

Receipt ID # dff58951-7000-408d-aef0-da7777e1da6d

Uber Rewards



Has passed a multi-step safety screen

4.91 Rating

Sukhjinder is known for:
Excellent Service

How was your ride?

Rate Or Tip < !-- -->



Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

UberX 12.47 mi | 16 min



11:20am
7062 Friendship Rd,
Baltimore, MD

11:37am
750 E Pratt St, Baltimore, MD



Invite your friends and family.

Get up to \$5 off your next ride when you refer a friend to try Uber. Share code: 3e68z

[REPORT LOST ITEM](#)

[CONTACT SUPPORT](#)

[MY TRIPS](#)



[FAQ](#)

[Forgot password](#)

Uber Technologies
1455 Market St
San Francisco, CA 94103

[Privacy](#)

[Terms](#)

EXPENSE INFO

BLT from BWI to Mtg

R E C E I P T

Boston Logan International Airpt
1 Harborside Drive, Suite 200S
East Boston, MA 02128
tel. (617) 561-1673

Boston Logan Airport

Massport Parking
One Harborside Drive, Suite 200S
East Boston, MA 02128
Phone: (617) 561-1673

Receipt 9165/0661/661 01/22/20 09:12:57
Location of your car: /

!!!! ORIGINAL !!!!

Pay Parking Ticket (\$ 57.00)
Epan: 7915011780021267510
Entered: 01/21/20 07:25
Paid: 01/22/20 09:12
Length of stay: 1 Dy. 1 Hr. 47 Min.

02990487915011780021267510??

Total Amount \$ 57.00
[REDACTED] \$ 57.00

Mastercard

COLE/CHRISTINE M 0
Card No. xxxx xxxx xxxx [REDACTED]
Amount = \$ 57.00

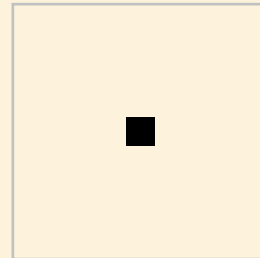
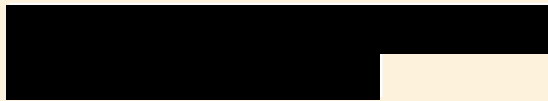
** Thank you **
** Open 24 hours **

From: [Uber Receipts](#)
To: [Christine Cole](#)
Subject: [Business] Your Wednesday morning trip with Uber
Date: Wednesday, January 22, 2020 6:51:10 AM
Attachments: [map_f90a2fed-51b7-4217-84ea-685058cfa739](#)
[map_f90a2fed-51b7-4217-84ea-685058cfa739_wide](#)



Total: \$26.18
Wed, Jan 22, 2020

Thanks for riding,
Christine

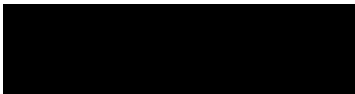


Total **\$26.18**



20% off your Comfort trip, up to \$8

Trip Fare	\$24.70
<hr/>	
Subtotal	\$24.70
Wait Time <input type="checkbox"/>	\$1.46
Promotions	-\$6.18
Tolls, Surcharges, and Fees <input type="checkbox"/>	\$6.20
<hr/>	

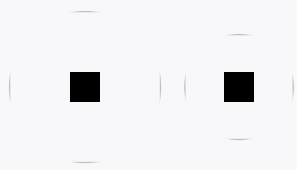


\$26.18

A temporary hold of \$24.72 was placed on your payment method **** 5843 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

Receipt ID # f90a2fed-51b7-4217-84ea-685058cfa739

Uber Rewards



Has passed a multi-step safety screen

4.89 Rating

Oleg is known for:
Excellent Service

How was your ride?

Rate Or Tip < !-- -->



Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

Comfort 13.13 mi | 21 min

06:28am
615 S President St,
Baltimore, MD
06:50am

231 Friendship Rd, Baltimore,
MD



Invite your friends and family.

Get up to \$5 off your next ride when you refer a friend to try Uber. Share code: 3e68z

[REPORT LOST ITEM](#)

[CONTACT SUPPORT](#)

[MY TRIPS](#)



[FAQ](#)

[Forgot password](#)

Uber Technologies
1455 Market St
San Francisco, CA 94103

[Privacy](#)

[Terms](#)

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

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7. Send your completed invoice to [21CP Solutions - Financial Department](#) between the 1st and the 5th of the month and call Monitor, Deputy Monitors, or Principals with any questions.

PROJECT :	Baltimore
INVOICE SUBMITTED BY:	Lawrence
INVOICE FOR MONTH OF:	January
DATE SUBMITTED:	Wednesday, April 1, 2020

Complete these four cells to populate rate columns.



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Description

*Regular meetings with BPD to discuss data sources for outcome assessments. Attending Monitoring Team all team meeting.
 Preparation and drafting outcome assessment methodologies.*

TIME							UNBILLED TIME	
Month of	Day	Description	Site Visit	Time	Rate	Total	Description	Hours
January	6	Outcome Assessment team meeting		1	\$ 135.00	\$ 135.00		
January	8	Reviewed data assessment memo from 2019		1	\$ 135.00	\$ 135.00		
January	13	Outcome assessment team meeting		1	\$ 135.00	\$ 135.00		
January	22	Use of force data source discussion		1	\$ 135.00	\$ 135.00		
January	27	Outcome assessment team meeting		1	\$ 135.00	\$ 135.00		
January	31				\$ 135.00	\$ -		
TOTAL HOURS:				5	TOTAL:	\$ 675.00	TOTAL UNBILLED HOURS:	0

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
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Baltimore, MD 21202

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PROJECT :	Baltimore	Complete these four cells to populate rate columns.
INVOICE SUBMITTED BY:	Zafft	
INVOICE FOR MONTH OF:	January	
DATE SUBMITTED:		



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Description

*Regular meetings with BPD to discuss data sources for outcome assessments. Attending Monitoring Team all team meeting.
 Preparation and drafting outcome assessment methodologies.*

TIME							UNBILLED TIME	
Month of	Day	Description	Site Visit	Time	Rate	Total	Description	Hours
January	6	Outcome Assessment team meeting, Creating Sharepoint site		4	\$ 135.00	\$ 540.00		
January	7	Developing assessment tracking, sources		6	\$ 135.00	\$ 810.00		
January	13	Outcome assessment team meeting		1	\$ 135.00	\$ 135.00		
January	21	Monitoring Team Meeting		8	\$ 135.00	\$ 1,080.00		
January	22	Use of force data source discussion, methodology		4	\$ 135.00	\$ 540.00		
January	24	Methodology proposal writing		4	\$ 135.00	\$ 540.00		
January	27	Outcome assessment team meeting, tracking updates		2	\$ 135.00	\$ 270.00		
TOTAL HOURS:				29	TOTAL:	\$ 3,915.00	TOTAL UNBILLED HOURS:	0

Grantor:
Baltimore PD Monitoring

Jessica.drake@bpmonitor.com

Grantee:
Crime and Justice Institute, a Division of
Community Resources for Justice, Inc.
355 Boylston Street
Boston, MA 02116
DUNS: 076575059



Invoice #: BPD MON#4
February 29, 2020

Staff	Hourly Rate	Feb Hours	Invoice Cost	PROJECT CUMULATIVE COST	Description
Christine Cole, Executive Director	\$ 235.00	0.00	\$ -	\$ 3,792.50	emails and meetings relative to outcome measures
Sarah Lawrence, Senior Policy Specialist	\$ 135.00	3.50	\$ 472.50	\$ 2,430.00	emails, meetings, and data work relative outcome measures
Katie Zafft, Data and Policy Specialist	\$ 135.00	21.00	\$ 2,835.00	\$ 11,070.00	emails, meetings, and data work relative outcome measures
Sub-Total Billable Hours		24.50	\$ 3,307.50	\$ 17,292.50	
Consultant Fees, Gabriela Wasileski, PhD (Nov & Dec)	\$200	0.00	\$ -	\$ 12,000.00	
Travel					
Airfare			\$ -	\$ 937.31	
Ground Transportation			\$ -	\$ 118.65	
M&L Hotel			\$ -	\$ 154.77	
Mileage			\$ -	\$ -	
M&L Per Diem			\$ -	\$ -	
Total Travel			\$ -	\$ 1,210.73	
Total Payment Due			\$ 3,307.50	\$ 30,503.23	

Approval:
Martha Gilford

Remit Payment to:
Cindy Kassanos, Director of Fiscal Operations
Community Resources for Justice, Inc.
Crime and Justice Institute
500 Harrison Avenue
Boston, MA 02118
ckassanos@crj.org
617.423.2020 ext 2200

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

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PROJECT :	Baltimore
INVOICE SUBMITTED BY:	Lawrence
INVOICE FOR MONTH OF:	February
DATE SUBMITTED:	Wednesday, April 1, 2020

Complete
these four
cells to
populate
rate
columns.



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Description

Regular meetings with BPD to discuss data sources for outcome assessments. Preparation and drafting outcome assessment methodologies.

TIME							UNBILLED TIME	
Month of	Day	Description	Site Visit	Time	Rate	Total	Description	Hours
February	5	Meeting with BPD regarding data sourcing		1	\$ 135.00	\$ 135.00		
February	10	Outcome assessment team meeting		1	\$ 135.00	\$ 135.00		
February	12	Meeting with BPD regarding data sourcing		0.5	\$ 135.00	\$ 67.50		
February	26	Meeting with BPD regarding data sourcing		1	\$ 135.00	\$ 135.00		
TOTAL HOURS:				3.5	TOTAL:	\$ 472.50	TOTAL UNBILLED HOURS:	0

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

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PROJECT :	Baltimore
INVOICE SUBMITTED BY:	Zafft
INVOICE FOR MONTH OF:	February
DATE SUBMITTED:	

Complete these four cells to populate rate columns.



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Description

Regular meetings with BPD to discuss data sources for outcome assessments. Preparation and drafting outcome assessment methodologies.

TIME							UNBILLED TIME	
Month of	Day	Description	Site Visit	Time	Rate	Total	Description	Hours
February	5	Meeting with BPD regarding data sourcing, updated tracking		2	\$ 135.00	\$ 270.00		
February	7	Methodology proposal writing		4	\$ 135.00	\$ 540.00		
February	10	Outcome assessment team meeting, tracking updates		3	\$ 135.00	\$ 405.00		
February	12	Meeting with BPD regarding data sourcing		1	\$ 135.00	\$ 135.00		
February	19	Meeting with BPD regarding data sourcing, updated tracking		2	\$ 135.00	\$ 270.00		
February	21	Methodology proposal writing		4	\$ 135.00	\$ 540.00		
February	24	Outcome assessment team meeting, tracking updates		2	\$ 135.00	\$ 270.00		
February	26	Meeting with BPD regarding data sourcing, updated tracking		1	\$ 135.00	\$ 135.00		

21CP Solutions Monthly Invoice

February	27	Outcome assessment team meeting, tracking updates		2	\$ 135.00	\$ 270.00			
				TOTAL HOURS:	21	TOTAL:	\$ 2,835.00	TOTAL UNBILLED HOURS:	0

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

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PROJECT :	Baltimore	Complete these four cells to populate rate columns.
INVOICE SUBMITTED BY:	Drake	
INVOICE FOR MONTH OF:	March	
DATE SUBMITTED:	Sunday, April 5, 2020	



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description	Site Visit	Time	Rate	Total	Description	Hours
March	2	Emails with Maya at CDIU, scheduling of meeting with Maya and Ray		0.6	\$ 235.00	\$ 141.00		
March	3	Weekly Standing Call, emails and follow up's with Team members.		1	\$ 235.00	\$ 235.00		
March	17	Weekly Standing Call, emails and follow up's with Team members.		1	\$ 235.00	\$ 235.00		
March	19	Call with Comm. Policing team from CDIU to do introductions		1	\$ 235.00	\$ 235.00	Emails and follow-up regarding call topics	1
March	20	All Team COVID-19 Call to discuss innovation for engagement		0.7	\$ 235.00	\$ 164.50	Emails and follow-up re: community outreach	0.5
March	24	Standing Weekly Call. Review of DRAFT Agenda for first community engagement Zoom, emails and administrative tasks		1.4	\$ 235.00	\$ 329.00	Emails and follow-up invitation clarifications and SME chats regaring Comm. Policing Plan	1
March	31	CE Standing Weekly Call		0.5	\$ 235.00	\$ 117.50		
TOTAL HOURS:				6.2	TOTAL:	\$ 1,457.00	TOTAL UNBILLED HOURS:	2.5

21CP Solutions Monthly Invoice

EXPENSES

Date	Category	Vendor	Description/Justification of Expense	MEALS + INCIDENTALS		NON-MEALS		Total
				Travel Day	Total Per Diem + Incidentals	Non-Meal Description	Non-Meal Expense	
						0		\$ -
						0		\$ -
Additional Notes:							TOTAL:	\$ -

Subtotal Time:	\$	1,457.00
Subtotal Expenses:	\$	-
TOTAL:	\$	1,457.00
Unbilled Hours		2.50

Your initials here signify that the charges on this invoice are accurate:

INITIALS
JRD

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

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PROJECT :	Baltimore	Complete these four cells to populate rate columns.
INVOICE SUBMITTED BY:	Drake (Exec. Ass't)	
INVOICE FOR MONTH OF:	March	
DATE SUBMITTED:	Sunday, April 5, 2020	



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description	Site Visit	Time	Rate	Total	Description	Hours
March	3	Edits to website and review of surveys, emails and feedback spaces for communication with PIC team.		1.7	\$ 37.50	\$ 63.75		
March	4	PIB Feedback Monitoring. Website update and emails/administration tasks		2	\$ 37.50	\$ 75.00		
March	5	Emails and SME support variety of topics. Emails with D. Wharton and T. Meares on Ceasefire connections/ requests.		1.4	\$ 37.50	\$ 52.50		
March	6	Website updates: MT Invoices for fall, emails with SME and general calendar supports		2.1	\$ 37.50	\$ 78.75		
March	12	Website updates, communication with various SME's emails and document tracking for Team		1.1	\$ 37.50	\$ 41.25		
March	13	Website update on Court Reports, tech support and calendar updates.		0.9	\$ 37.50	\$ 33.75		
March	15	Support for all Team email regarding Corona Virus meeting. Website updates and public posting follow up re: Corona Virus		1.3	\$ 37.50	\$ 48.75		
March	16	Coordinated Weekly COVID- 19 call and emails with K. Thompson re: scheduling. Emails and administrative tasks		2.4	\$ 37.50	\$ 90.00		

21CP Solutions Monthly Invoice

March	19	Emails to help coordinate calls for COVID -19. Website update with current public comment. Administrative support . Budget call coordination and support COVID 19 Weekly call.		2.5	\$ 37.50	\$ 93.75		
March	20	Update on COVID call to all team. Update MT Plan for Year Three. Administrative support. CE Team support . Emails and follow-up.		2.2	\$ 37.50	\$ 82.50		
March	23	Budget prep, update of website, community feedback survey review. Review of social media feedback. SME communications and support.		2.5	\$ 37.50	\$ 93.75		
March	24	Website updates with current invoice, pulled for S/S/A suit for public comment. Support R. Kelly in administrative tasks for Pedestal Garden call. Social media review and website updates.		2.5	\$ 37.50	\$ 93.75		
March	26	Website updates, Zoom call set up, emails to team leads and update of Year Three Plan		1	\$ 37.50	\$ 37.50		
March	27	End of year budget work, meeting notes for Chief's call		2	\$ 37.50	\$ 75.00		
March	30	Set up and host the Monitoring Team CE Conference Call. Research for K. Thomson on BPD shooting. Communication with SME's and administrative tasks		3.2	\$ 37.50	\$ 120.00		
March	31	Support DM H. Aden and budget planning. Researched SME's roles and responsibilities. Year three budget planning support. Administrative tasks and emails.		2.7	\$ 37.50	\$ 101.25		
TOTAL HOURS:				31.5	TOTAL:	\$ 1,181.25	TOTAL UNBILLED HOURS:	0

21CP Solutions Monthly Invoice

EXPENSES

Date	Category	Vendor	Description/Justification of Expense	MEALS + INCIDENTALS		NON-MEALS		Total
				Travel Day	Total Per Diem + Incidentals	Non-Meal Description	Non-Meal Expense	
						0		\$ -
						0		\$ -
Additional Notes:							TOTAL:	\$ -

Subtotal Time:	\$ 1,181.25
Subtotal Expenses:	\$ -
TOTAL:	\$ 1,181.25
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
JRD

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

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2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. Under most state and federal guidelines, a consultant may not bill more than eight hours in a day. Any additional tasks and hours should be recorded in the columns labeled as **Unbilled**. Should a consultant be able to provide valid justification for the billing of more than eight hours under a project's established guidelines, leadership must authorize their approval before fulfilling the invoice.
4. As some projects provide an hourly pay rate for travel (along with reimbursable expenses), consultants should be aware of any project guidelines governing travel time.
5. Consultants should ensure all expenses and justifying documents meet the requirements outlined in the **Billing Guidelines** tab.
6. **Do not forget: a) please initial at the bottom of the invoice b) save as a spreadsheet using this naming format:** [last name]_[project]_[month]_[year].xlsx. **Example:** Doe_Baltimore_June_2020.xlsx
7. Send your completed invoice to [21CP Solutions - Financial Department](#) between the 1st and the 5th of the month and call Monitor, Deputy Monitors, or Principals with any questions.

PROJECT :	Baltimore	Complete these four cells to populate rate columns.
INVOICE SUBMITTED BY:	Joyce	
INVOICE FOR MONTH OF:	March	
DATE SUBMITTED:	Thursday, April 2, 2020	



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description		Time	Rate	Total	Description	Hours
March	2	Researched and responded to Judge's questions on the staffing plan.		2.25	\$ 235.00	\$ 528.75		
March	4	Conference call with BPD and DOJ about staffing and supervision.		0.5	\$ 235.00	\$ 117.50		
March	9	Conference call with BPD and DOJ about sexual assault investigation training.		0.5	\$ 235.00	\$ 117.50		
March	13	Conference call with BPD and DOJ about BPD and City HR issues..		1	\$ 235.00	\$ 235.00		
March	16	Reviewed the training slide decks for sexual assault investigations (1 hr) and conference call with BPD and DOJ to discuss the sexual assault investigations training (1.5).		2.5	\$ 235.00	\$ 587.50		
March	18	Reviewed and commented on command promotion policy and staffing call with BPD and DOJ.		1	\$ 235.00	\$ 235.00		
March	19	Conference call with BPD and DOJ about the FTO program (1 hr); Conference call with BPD and DOJ on patrol supervisor policy and associated prep work (1).		2	\$ 235.00	\$ 470.00		
March	20	Conference call with MT refer COVID-19.		1.75	\$ 235.00	\$ 411.25		

21CP Solutions Monthly Invoice

March	23	Reviewed and commented on slide decks for SA investigation training.		2	\$ 235.00	\$ 470.00		
March	26	Conference call with BPD and DOJ about the FTO program (1 hr) and a second call on community policing plan (.5 hrs).		1.5	\$ 235.00	\$ 352.50		
March	30	Conference call with BPD and DOJ about sexual assault investigation training and review of Trauma Informed instructional materials.		2	\$ 235.00	\$ 470.00		
March	31	Finalized MT comments on Command Promotions policy and submitted to BPD and reviewed slide deck for trauma informed materials.		1.5	\$ 235.00	\$ 352.50	Admin	4
TOTAL HOURS:				18.5	TOTAL:	\$ 4,347.50	TOTAL UNBILLED HOURS:	4

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

1. Using the dropdown lists; complete the blue box below to insert any necessary contact information as well as the correct hourly and per diem rates. **NOTE: Site visits for the Yale project are billed at a rate of \$3,000 per day. Placing an X in the "Yale Site Visit" box will initiate the daily rate and one (1) day should be recorded in the "Time" column. This should be done for on-site dates at Yale ONLY.**
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. Under most state and federal guidelines, a consultant may not bill more than eight hours in a day. Any additional tasks and hours should be recorded in the columns labeled as **Unbilled**. Should a consultant be able to provide valid justification for the billing of more than eight hours under a project's established guidelines, leadership must authorize their approval before fulfilling the invoice.
4. As some projects provide an hourly pay rate for travel (along with reimbursable expenses), consultants should be aware of any project guidelines governing travel time.
5. Consultants should ensure all expenses and justifying documents meet the requirements outlined in the **Billing Guidelines** tab.
6. **Do not forget: a) please initial at the bottom of the invoice b) save as a spreadsheet using this naming format: [last name]_[project]_[month]_[year].xlsx. Example: Doe_Baltimore_June_2020.xlsx**
7. Send your completed invoice to [21CP Solutions - Financial Department](#) between the 1st and the 5th of the month and call Monitor, Deputy Monitors, or Principals with any questions.

PROJECT :	Baltimore
INVOICE SUBMITTED BY:	Mearns
INVOICE FOR MONTH OF:	March
DATE SUBMITTED:	Tuesday, March 31, 2020

Complete these four cells to populate rate columns.



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description		Time	Rate	Total	Description	Hours
March	4	Email and strip seach policy review		0.5	\$ 235.00	\$ 117.50		
March	8				\$ 235.00	\$ -	Travel to Baltimore	5
March	9	BPD training plus one hour review with trainers		8	\$ 235.00	\$ 1,880.00	Review for next day training	1
March	10	BPD training plus one hour review with trainers		8	\$ 235.00	\$ 1,880.00	Travel to New Haven	3.5
March	18	Social media policy		0.5	\$ 235.00	\$ 117.50		
March	20	Covid-19 conference call MT		1	\$ 235.00	\$ 235.00		
March	23	Conf. call MT on law updates plus email review		1	\$ 235.00	\$ 235.00		
March	25	DOJ/MT conference call on SSA II Policy		0.5	\$ 235.00	\$ 117.50		
TOTAL HOURS:				19.5	TOTAL:	\$ 4,582.50	TOTAL UNBILLED HOURS:	9.5

21CP Solutions Monthly Invoice

EXPENSES									
Date	Category	Vendor	Description/Justification of Expense	MEALS + INCIDENTALS		NON-MEALS		Total	
				Travel Day	Total Per Diem + Incidentals	Non-Meal Description	Non-Meal Expense		
3/8/20	Transportation	Amtrak	New Haven Union Station to Baltimore Penn Station					\$ 118.00	
3/8/20	Transportation	Lyft	Baltimore Penn Station to Hyatt Place					\$ 10.66	
3/9/20	Transportation	Uber	Hyatt Place to BPD Training Center					\$ 31.57	
3/9/20	Transportation	Lyft	BPD Training Center to Hyatt Place					\$ 17.20	
3/10/20	Transportation	Lyft	Hyatt Place to BPD Training Center					\$ 19.51	
3/10/20	Transportation	Lyft	BPD Training Center to BWI Airport					\$ 37.25	
3/10/20	Air	Southwest	BWI to Hartford					\$ 256.98	
3/10/20	Lodging	Hyatt Place	Lodging					\$ 378.58	
3/10/20	Transportation	Lyft	Bradley International Airport to New Haven					\$ 62.55	
3/8/20	Food			Yes	\$ 53.25			\$ 53.25	
3/9/20	Food			No	\$ 71.00			\$ 71.00	
3/10/20	Food			Yes	\$ 53.25			\$ 53.25	
Additional Notes:								TOTAL:	\$ 1,109.80
Subtotal Time:		\$ 4,582.50							
Subtotal Expenses:		\$ 1,109.80							
TOTAL:		\$ 5,692.30							
Unbilled Hours		9.50							
Your initials here signify that the charges on this invoice are accurate:						INITIALS TM			

From: etickets@amtrak.com
To: [Meares, Tracey](#)
Subject: Amtrak: eTicket and Receipt for Your 03/08/2020 Trip - TRACEY MEARES
Date: Friday, February 14, 2020 3:03:28 PM
Attachments: [Meares, Tracey 202002141502430894.pdf](#)

SALES RECEIPT



Purchased: 02/14/2020 12:02 PM PT

Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 00680
1 Massachusetts Ave NW
Washington, DC 20001
800-USA-RAIL
Amtrak.com

Reservation Number - 9C1435

NEW HAVEN-UNION STA, CT - BALTIMORE PENN, MD (One-Way)

FEBRUARY 14, 2020

Billing Information

Adjusted to \$118.00 for comparable Business Class Ticket

TRACEY MEARES	
[REDACTED]	
[REDACTED]	
[REDACTED] (Purchase)	Total \$128.00
Authorization Code 79986P	

Purchase Summary - Ticket Number 0450680581300

TRAIN 2257: NEW HAVEN (UNION STATION), CT - BALTIMORE (PENN STATION), MD	
Depart 5:09 PM, Sunday, March 8, 2020	
1 ACELA BUSINESS CLASS SEAT	\$128.00
Ticket Terms & Conditions	
NOT VALID ON OTHER DATES/TRAINS	
NON-REFUNDABLE, EXCHANGES PERMITTED FOR OTHER RAIL FARE PURCHASES	
Subtotal	\$128.00
Total Charged by Amtrak	\$128.00

Passengers

Tracey Meares

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](https://www.amtrak.com/changes).
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at [Amtrak.com/terms-and-conditions.html](https://www.amtrak.com/terms-and-conditions.html). Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at [Amtrak.com/contact](https://www.amtrak.com/contact) or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

From: no-reply@lyftmail.com
To: [Meares, Tracey](#)
Subject: Your ride with Aovn on March 8
Date: Sunday, March 8, 2020 9:39:26 PM



MARCH 8, 2020 AT 9:23 PM

Thanks for riding with Aovn!



100% of tips go to drivers. [Add a tip](#)

Lyft fare (2.15mi, 7m 52s)	\$10.66
Tip	\$2.13



Apple Pay XXXXXXXXXX

\$12.79

No Tip Charge = \$10.66

Ride Map

- Pickup 9:23 PM**
Calvert and Federal Park, Baltimore, MD
- Drop-off 9:31 PM**
509 S Central Ave, Baltimore, MD

Trip Purpose: ride from station yo hotel

Expense Code: BPD

Earn more rewards as you

From: TRACEY MEARES
To: [Milardo, Patricia](#)
Subject: Fwd: Your payment to Uber Technologies, Inc has been processed
Date: Monday, March 9, 2020 7:40:05 AM

Sent from my iPhone

Begin forwarded message:

From: "service@paypal.com" <service@paypal.com>
Date: March 9, 2020 at 7:06:18 AM EDT
To: Tracey Meares <tmeares@mac.com>
Subject: **Your payment to Uber Technologies, Inc has been processed**



Hello Tracey Meares ,

You sent a payment of \$31.57 USD on Mar 9, 2020 03:45:31 PDT to Uber Technologies, Inc.

This email may be one of many notifications you receive as your merchant fulfills your order.

Payment Details

Merchant:	Uber Technologies, Inc
Date:	Mar 9, 2020 03:45:31 PDT
Transaction ID:	1E747748WJ196394H
Authorization Amount:	\$31.57 USD
Payment Amount:	\$31.57 USD
Payment By:	tmeares@mac.com

Funding Sources Used (Total)

[REDACTED] : \$31.57 USD

Charge will appear on your credit card statement as "PAYPAL *UBER"

If you have questions regarding this transaction, please contact the merchant.

Business information

Business: Uber Technologies, Inc
Contact URL: <http://www.uber.com>

Sincerely,
PayPal

Your monthly account statement is available anytime; just log in to your account at <https://www.paypal.com/myaccount/activity> . To correct any errors, please contact us through our Help Center at <https://www.paypal.com/selfhelp/home> .

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click **Help** in the top right corner of any PayPal page or please contact us toll free at 1-888-221-1161.

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PayPal PPX000727:N/A:b4bd111151ecb

From: no-reply@lyftmail.com
To: [Meares, Tracey](#)
Subject: Your ride with Arthur on March 9
Date: Monday, March 9, 2020 3:35:57 PM



MARCH 9, 2020 AT 3:12 PM

Thanks for riding with Arthur!



100% of tips go to drivers. [Add a tip](#)

Lyft fare (9.06mi, 20m 23s)	\$17.20
Tip	\$3.44



\$20.64

No Tip Charge = \$17.20

Ride Map

Pickup 3:12 PM

Baltimore, MD

Drop-off 3:33 PM

Patapsco River, Fleet St, Baltimore, MD

Trip Purpose: ride back to hotel

Expense Code: BPD

Earn more rewards as you

From: no-reply@lyftmail.com
To: [Meares, Tracey](#)
Subject: Your ride with Bryant on March 10
Date: Tuesday, March 10, 2020 7:02:57 AM



MARCH 10, 2020 AT 6:39 AM

Thanks for riding with Bryant!



100% of tips go to drivers. [Add a tip](#)

Lyft fare (8.67mi, 16m 6s)	\$19.51
Tip	\$3.90



Apple Pay XXXXXXXXXX

\$23.41

No Tip Charged = \$19.51

Ride Map

Pickup 6:39 AM
615 S President St, Baltimore, MD

Drop-off 6:55 AM
Baltimore, MD

Trip Purpose: ride to training

Expense Code: BPD

Earn more rewards as you

From: no-reply@lyftmail.com
To: [Meares, Tracey](#)
Subject: Your ride with Sanders on March 10
Date: Wednesday, March 11, 2020 5:13:35 AM



MARCH 10, 2020 AT 2:46 PM

Thanks for riding with Sanders!



100% of tips go to drivers. [Add a tip](#)

Lyft fare (19.41mi, 26m 55s)	\$37.25
Tip	\$7.45



Apple Pay XXXXXXXXXX

\$44.70

No Tip Charged = \$37.25

Ride Map

Pickup 2:46 PM

Baltimore, MD

Drop-off 3:13 PM

Baltimore Washington Int'l Airport, Friendship Rd, BWI Airport, MD

Trip Purpose: ride to airport

Expense Code: bpd

Earn more rewards as you



Hyatt Place Baltimore / Inner Harbor
 511 South Central Avenue
 Baltimore, MD 21202
 Tel: 410-558-1840
 Fax: 410-558-1831

INVOICE

Tracey Meares
 [Redacted]
 United States

Room No. 0610
 Arrival 03-08-2020
 Departure 03-10-2020
 Page No. 1 of 1
 Folio Window 1
 Folio No. 23662930

Confirmation No. 5548431901

Date	Description	Charges	Credits
03-08-2020	Accommodation	161.10	
03-08-2020	State Sales and Use Tax 6%	9.67	
03-08-2020	Baltimore City Hotel Tax 9.5%	15.30	
03-08-2020	Baltimore Tourism Assessment	3.22	
03-09-2020	Accommodation	161.10	
03-09-2020	State Sales and Use Tax 6%	9.67	
03-09-2020	Baltimore City Hotel Tax 9.5%	15.30	
03-09-2020	Baltimore Tourism Assessment	3.22	
03-10-2020	[Redacted]		-378.58
Total		378.58	-378.58
Guest Signature		Balance	0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

Membership: [Redacted]
 Bonus Codes:
 Qualifying Nights: 2
 Eligible Spend: 322.20
 Redemption Eligible: 0.00

Summary Invoice, please see front desk for eligibility details.

From: Southwest Airlines
To: [Meares, Tracey](#)
Subject: Tracey Meares's 03/10 Hartford trip (TNIUUO): Your reservation is confirmed.
Date: Friday, February 14, 2020 3:05:23 PM

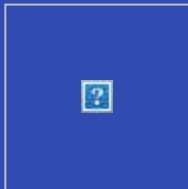
Here's your itinerary and other important travel information.

[View our mobile site](#) | [View in browser](#)

Southwest Airlines



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi Tracey,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

MARCH 10

BWI  BDL

Baltimore to Hartford

Confirmation # **TNIUUO**

Confirmation date: 02/14/2020

PASSENGER Tracey Meares

RAPID REWARDS #



TICKET #

5262172091950

EXPIRATION¹

February 13, 2021



Rapid Rewards® points are only estimations.

Your itinerary

Flight: Tuesday, 03/10/2020 Est. Travel Time: **1h 15m** [Wanna Get Away®](#)

FLIGHT

DEPARTS

ARRIVES

1538

BWI 02:10PM

Baltimore



BDL 03:25PM

Hartford

Payment information

Total cost

Air - **TNIUUO**

Base Fare	\$	109.38
U.S. Transportation Tax	\$	8.20
U.S. 9/11 Security Fee	\$	5.60
U.S. Flight Segment Tax	\$	4.30
U.S. Passenger Facility Chg	\$	4.50
EarlyBird	\$	20.00
Total	\$	151.98

Payment

[Redacted]
Date: February 14, 2020

Payment Amount: \$131.98

[Redacted]
Date: February 14, 2020

Payment Amount: \$20.00

Early bird removed from total plane ticket.

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262172091950

Prepare for takeoff

**Download the Southwest® app now.
Get Free inflight entertainment.**



For free movies¹, TV², music², messaging³, plus all your travel details, be sure you have our app before your flight.

[Get it on Google Play](#)



24 hours before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.



30 minutes before your departure:

Arrive at the gate prepared to board.






10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

[See more travel tips](#)



Earn up to 10,000 Rapid Rewards® points per night
Choose a hotel in Hartford.
[Book hotel >](#)


Have questions about your upcoming trip?
Get all the answers before you leave for the airport.
[Prepare now >](#)

5262172091950: NONREF/NONTRANSFERABLE STANDBY REQ UPGRADE TO Y -BG WN BWI WN HFD109.38USD109.38END ZP BWI4.30 XF BWI4.5

UZMUNNR

No Show Policy: you must notify Southwest® at least ten (10) minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away® fare segment at least 10 minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select® and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

Prohibition on Multiple/Conflicting Reservations: to promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively canceled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

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[Customer service](#) | [FAQs](#)

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***Point Purchase Offer Terms and Conditions**

Offer valid through March 31, 2020 11:59:59 p.m. CST. This discount for the purchase of points is only valid while a Member is currently logged into [Southwest.com](#)® on this purchase page. Rapid Rewards® Member will save 20% when they purchase 2,000 points or save 25% when they purchase 5,000 points or save 30% when they purchase 10,000 points. A valid credit card is required to buy points. Transactions are non-refundable and non-reversible. Purchased points do not count towards A-List, A-List Preferred, or Companion Pass qualification. Prices are in U.S. dollars and include all applicable taxes. Please allow up to 72 hours for points to post to the applicable Rapid Rewards account. All Rapid Rewards rules and regulations apply and can be found at [Southwest.com/rterms](#). Southwest® reserves the right to amend, suspend, or change the Rapid Rewards program and/or Rapid Rewards program rules at any time without notice. Rapid Rewards Members do not acquire

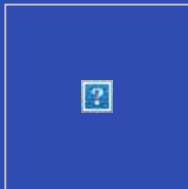
From: Southwest Airlines
To: [Meares, Tracey](#)
Subject: Tracey Meares's 03/10 Hartford trip (TNIUUO): Your change is confirmed.
Date: Thursday, March 5, 2020 4:46:23 PM

Here's your updated itinerary and trip receipt.
[View our mobile site](#) | [View in browser](#)

Southwest Airlines



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi Tracey,

We've confirmed the change to your trip. Below you'll find your updated itinerary, important travel information, and trip receipt. See you onboard soon!

MARCH 10

BWI  BDL

Baltimore to Hartford

Confirmation # **TNIUUO**

Confirmation date: 03/05/2020

PASSENGER	Tracey Meares
RAPID REWARDS #	██████████
TICKET #	5262178791303
EXPIRATION ¹	February 13, 2021
EST. POINTS EARNED	██████████

Rapid Rewards® points are only estimations.

Your itinerary

Flight: Tuesday, 03/10/2020 Est. Travel Time: **1h 5m** [Anytime](#)

FLIGHT	DEPARTS	ARRIVES
--------	---------	---------

2402

BWI 05:20PM

Baltimore



BDL 06:25PM

Hartford

Payment information

Total cost

Air - **TNIUOO**

Base Fare	\$	244.26
U.S. Transportation Tax	\$	18.32
U.S. 9/11 Security Fee	\$	5.60
U.S. Passenger Facility Chg	\$	4.50
U.S. Flight Segment Tax	\$	4.30
Total	\$	276.98

Payment

Date: March 5, 2020

Payment Amount: \$145.00

Credit from ticket: #5262172091950 to #5262178791303

Date: February 14, 2020

EarlyBird Check-In

The EarlyBird Check-In® was paid in full at the time of your original booking, and has been applied to this change. No further action is required.

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262178791303

Prepare for takeoff

**Download the Southwest® app now.
Get Free inflight entertainment.**



For free movies¹, TV², music², messaging³, plus all your travel details, be sure you have our app before your flight.

Get it on Google Play



24 hours before your departure:



Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.



30 minutes before your departure:

Arrive at the gate prepared to board.



10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

[See more travel tips](#)



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Choose a hotel in Hartford.

[Book hotel >](#)



Have questions about your upcoming trip?

Get all the answers before you leave for the airport.

[Prepare now >](#)

5262178791303: NONTRANSFERABLE -BG WN BWI WN HFD244.26USD244.26END PD XF BWI4.5 ZP BWI4.30

YLN

No Show Policy: you must notify Southwest® at least ten (10) minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away® fare segment at least 10 minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select® and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

Prohibition on Multiple/Conflicting Reservations: to promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively canceled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

Need help?

[Contact us](#)

[Customer service](#) | [FAQs](#)

Connect with us



[Get the mobile app](#)

From: no-reply@lyftmail.com
To: [Meares, Tracey](#)
Subject: Your ride with Charles on March 10
Date: Wednesday, March 11, 2020 7:34:14 PM



MARCH 10, 2020 AT 6:36 PM

Thanks for riding with Charles!



100% of tips go to drivers. [Add a tip](#)

Lyft fare (49.93mi, 56m 30s)	\$62.55
Tip	\$12.51



Apple Pay XXXXXXXXXX

\$75.06

Tip not charged - \$62.55

Ride Map

- Pickup 6:36 PM**
Bradley Int'l Airport, Windsor Locks, CT
- Drop-off 7:33 PM**
107 Ogden St, New Haven, CT

**Earn more rewards as you
ride**

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

1. Using the dropdown lists; complete the blue box below to insert any necessary contact information as well as the correct hourly and per diem rates. **NOTE: Site visits for the Yale project are billed at a rate of \$3,000 per day. Placing an X in the "Yale Site Visit" box will initiate the daily rate and one (1) day should be recorded in the "Time" column. This should be done for on-site dates at Yale ONLY.**
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5. Consultants should ensure all expenses and justifying documents meet the requirements outlined in the **Billing Guidelines** tab.
6. **Do not forget: a) please initial at the bottom of the invoice b) save as a spreadsheet using this naming format:** [last name]_[project]_[month]_[year].xlsx. **Example:** Doe_Baltimore_June_2020.xlsx
7. Send your completed invoice to [21CP Solutions - Financial Department](#) between the 1st and the 5th of the month and call Monitor, Deputy Monitors, or Principals with any questions.

PROJECT :	Baltimore	Complete these four cells to populate rate columns.
INVOICE SUBMITTED BY:	O'Toole	
INVOICE FOR MONTH OF:	March	
DATE SUBMITTED:	Thursday, April 2, 2020	



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description		Time	Rate	Total	Description	Hours
March	12	Calls and communication re COVID-19 Training		0.5	\$ 235.00	\$ 117.50		
March	20	Team Call		0.75	\$ 235.00	\$ 176.25		
March	26				\$ 235.00	\$ -	Admin, emails, report review	0.5
March	27	Team Call		0.75	\$ 235.00	\$ 176.25		
March	31				\$ 235.00	\$ -	Admin, emails, report review	0.5
TOTAL HOURS:				2	TOTAL:	\$ 470.00	TOTAL UNBILLED HOURS:	1

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

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PROJECT :	Baltimore	Complete these four cells to populate rate columns.
INVOICE SUBMITTED BY:	Ramsey	
INVOICE FOR MONTH OF:	March	
DATE SUBMITTED:	Wednesday, April 1, 2020	



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description		Time	Rate	Total	Description	Hours
March	8	Review SSA Training lesson Plan		1	\$ 235.00	\$ 235.00	Review Training Materials	1
March	9	SSA Class Monitoring		8	\$ 235.00	\$ 1,880.00		
March	10	SSA Class Monitoring		8	\$ 235.00	\$ 1,880.00		
March	16	Conference call re: Evaluation		1	\$ 235.00	\$ 235.00		
March	18	Conference Call re: Staffing		0.5	\$ 235.00	\$ 117.50		
March	20	Conference Call re: Coronavirus impact on CD			\$ 235.00	\$ -	Conference call impact of Covid 19 on CD	1.5
March	22				\$ 235.00	\$ -	Review Promotion Process Draft	1
March	24	Conference Call Community Engage. Call re: Impact of Covid 19 on BPD with BPD		2	\$ 235.00	\$ 470.00		
March	25				\$ 235.00	\$ -	Conference call prep FTO Program	2
March	26	Conference call Re: FTO Training Manuel, Community Policing Plan		1.5	\$ 235.00	\$ 352.50		
March	29	Review Promotional Process Directive		1	\$ 235.00	\$ 235.00		
March	31	Community Engagement call / Weekly Call Commissioner Harrison		1.5	\$ 235.00	\$ 352.50		
TOTAL HOURS:				24.5	TOTAL:	\$ 5,757.50	TOTAL UNBILLED HOURS:	5.5

21CP Solutions Monthly Invoice

EXPENSES

Date	Category	Vendor	Description/Justification of Expense	MEALS + INCIDENTALS		NON-MEALS		Total
				Travel Day	Total Per Diem + Incidentals	Non-Meal Description	Non-Meal Expense	
3/9/20	Parking		Parking 30th Street Station 3/9-3/10 (\$25 each day)			Parking	\$50.00	\$ 50.00
3/9/20	Transportation	Uber	Transport Penn Station to 3500 W. Northern Pkwy 3/9			Uber	\$ 30.30	\$30.30
3/9/20	Transportation	Amtrak	Travel Philadelphia to Baltimore (roundtrip)			Amtrak	\$99	\$ 99.00
3/9/20	Transportation	Uber	Transport 3500 W. Northern Pkwy to Penn Station			uber	\$ 15.70	\$ 15.70
3/9/20	Transportation	Amtrak	Travel Philadelphia to Baltimore (roundtrip)			Transportation	\$ 99.00	\$ 99.00
3/9/20	Transportation	Uber	Transport Penn Station to 3500 W. Northern Pkwy 3/9			Transportation	\$ 12.91	\$ 12.91
3/9/20	Transportation	Uber	Transport 3500 W. Northern Pkwy to Penn Station			Transportation	\$ 18.17	\$ 18.17
3/9/20	Food	Per Diem	Travel Day Per Diem	Yes	\$ 53.25			\$ 53.25
3/10/20	Food	Per Diem	Travel Day Per Diem	Yes	\$ 53.25			\$ 53.25
						0		
						0		\$ -
						0		\$ -
						0		\$ -

Additional Notes: **TOTAL:** \$ **431.58**

Subtotal Time:	\$	5,757.50
Subtotal Expenses:	\$	431.58
TOTAL:	\$	6,189.08
Unbilled Hours		5.50

Your initials here signify that the charges on this invoice are accurate: INITIALS
CHR

Receipt

P/S #21 A Payment No.00000015
T/D #02 Ticket No.019731
Entry Time 03/09/2020 (Mon) 4:31
Paid Time 03/09/2020 (Mon) 16:08
Parking Time 11:37
Parking Fee Rate C \$25.00

Account # [REDACTED]
Slip # 24251
Auth Code 0000027163
Credit Card Amount \$25.00
Cash Amount \$0.00

Total \$25.00

Thank You for Your Visit
Please Come Again !

Receipt

L/R #14 A Payment No.00004143
T/D #02 Ticket No.019889
Entry Time 03/10/2020 (Tue) 4:37
Paid Time 03/10/2020 (Tue) 15:59
Parking Time 11:22
Parking Fee Rate C \$25.00

Account # [REDACTED]
Slip # 56566
Auth Code 0000048353
Credit Card Amount \$25.00

Total \$25.00

Thank You for Your Visit
Please Come Again !



Amtrak: eTicket and Receipt for Your 03/09/2020 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>
[Redacted]

Tue, Mar 3, 2020 at 4:49 PM

SALES RECEIPT



Purchased: 03/03/2020 1:49 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 007341 Massachusetts Ave NWWashington, DC 20001800-USA-RAILAmtrak.com

Reservation Number - ABD8CBPHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip)MARCH 3, 2020

Billing Information

CHARLES H RAMSEY [Redacted]
[Redacted]

Total \$99.00

Purchase Summary - Ticket Number 0630734574910

TRAIN 67: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD Depart 5:00 AM, Monday, March 9, 2020

1 RESERVED COACH SEAT

\$49.50

Ticket Terms & Conditions CHANGE FEE MAY APPLY. SENIOR CITIZEN 65 YRS OR OLDER - ID REQUIRED

Subtotal

\$49.50

TRAIN 196: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA Depart 3:48 PM, Tuesday, March 10, 2020

1 RESERVED COACH SEAT

\$49.50

Ticket Terms & Conditions CHANGE FEE MAY APPLY. SENIOR CITIZEN 65 YRS OR OLDER - ID REQUIRED

Subtotal

\$49.50

Total Charged by Amtrak

\$99.00

Passengers

Charles Ramsey

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at Amtrak.com/terms-and-conditions.html. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.



Amtrak: eTicket and Receipt for Your 03/09/2020 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>

Sun, Mar 8, 2020 at 5:38 PM

To: [REDACTED]

SALES RECEIPT



Purchased: 03/08/2020 2:38 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 006081 Massachusetts Ave NW Washington, DC 20001 800-USA-RAIL Amtrak.com

Reservation Number - AF7606 BALTIMORE PENN, MD - PHILADELPHIA 30TH ST, PA (Round-Trip) MARCH 8, 2020

Billing Information

CHARLES H RAMSEY [REDACTED] -

[REDACTED] (Purchase) Authorization Code 035153

Total \$99.00

Purchase Summary - Ticket Number 0680608557822

TRAIN 196: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA Depart 3:48 PM, Monday, March 9, 2020

1 RESERVED COACH SEAT

\$49.50

Ticket Terms & Conditions CHANGE FEE MAY APPLY. SENIOR CITIZEN 65 YRS OR OLDER - ID REQUIRED

Subtotal

\$49.50

TRAIN 67: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD Depart 5:00 AM, Tuesday, March 10, 2020

1 RESERVED COACH SEAT

\$49.50

Ticket Terms & Conditions CHANGE FEE MAY APPLY. SENIOR CITIZEN 65 YRS OR OLDER - ID REQUIRED

Subtotal

\$49.50

Total Charged by Amtrak

\$99.00

Passengers

Charles Ramsey

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Charles Ramsey [redacted] [redacted]

Thanks for tipping! We've updated your Monday morning trip receipt

1 message

Uber Receipts <uber.us@uber.com>

Mon, Mar 9, 2020 at 7:12 AM

To: [redacted]

Uber

Total: \$36.36
Mon, Mar 09, 2020

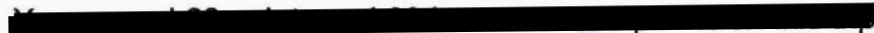
Thanks for tipping, Charles

Thanks for tipping! We've updated
your Monday morning trip receipt



Total

\$36.36



Tip Reduced from Total = \$30.30

Trip Fare \$27.20

Subtotal \$27.20

Tolls, Surcharges, and Fees ⓘ \$3.10

Tip \$6.06

Amount Charged



Switch

\$36.36

A temporary hold of \$30.30 was placed on your payment method [redacted] at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

Receipt ID # db203ce5-96ad-42e4-a989-03d9882bf994

Uber Rewards



Has passed a multi-step safety screen

4.90★ Rating

Stephen is known for:
Excellent Service

How was your ride?

Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

6.82 mi | 9 min



Charles Ramsey [redacted]

Thanks for tipping! We've updated your Monday afternoon trip receipt

1 message

Uber Receipts <uber.us@uber.com>

Mon, Mar 9, 2020 at 2:42 PM

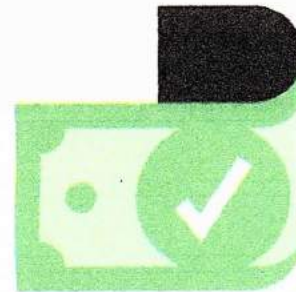
To: [redacted]

Uber

Total: \$20.80
Mon, Mar 09, 2020

Thanks for tipping, Charles

Thanks for tipping! We've updated
your Monday afternoon trip receipt



Total

\$20.80

• You earned 184 Uber Rewards points on this trip

Tip not Included = \$15.70

Trip Fare	\$12.70
Subtotal	\$12.70
Tolls, Surcharges, and Fees ⓘ	\$3.10
Tip	\$5.00

Amount Charged



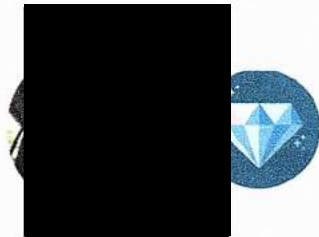
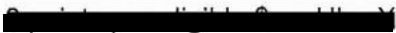
Switch

\$20.80

A temporary hold of \$15.80 was placed on your payment method [redacted] at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

Receipt ID # 52c036e9-b940-40c6-9ec8-94462b972868

Uber Rewards



Has passed a multi-step safety screen
4.79★ Rating

David is known for:
Excellent Service

How was your ride?



Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

6.72 mi | 11 min

3/10/2020

Gmail - Thanks for tipping! We've updated your Tuesday morning trip receipt



Charles Ramse [REDACTED]

Thanks for tipping! We've updated your Tuesday morning trip receipt

1 message

Uber Receipts <uber.us@uber.com>

Tue, Mar 10, 2020 at 6:53 AM

To: [REDACTED]

Uber

Total: \$17.91
Tue, Mar 10, 2020

Thanks for tipping,
Charles

Thanks for tipping! We've updated
your Tuesday morning trip receipt



Tip not charged for a total = \$12.91

visa **** 3181 Switch

\$17.91

A temporary hold of \$12.91 was placed on your payment method **** 3181 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

Receipt ID # 0ad9726a-ee2b-41ed-beb2-1ad5b508ac59

Uber Rewards

[Redacted text]

You rode with [Redacted]



Has passed a multi-step safety screen
4.72★ Rating

Damien is known for:
Excellent Service

How was your ride?

[Redacted feedback box]

Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

6.69 mi | 9 min



Charles Ramsey [REDACTED]

Thanks for tipping! We've updated your Tuesday afternoon trip receipt

1 message

Uber Receipts <uber.us@uber.com>

Tue, Mar 10, 2020 at 2:31 PM

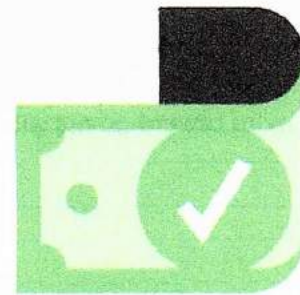
To: [REDACTED]

Uber

Total: \$23.17
Tue, Mar 10, 2020

Thanks for tipping, Charles

Thanks for tipping! We've updated
your Tuesday afternoon trip
receipt



Total

\$23.17

[REDACTED]

Tip not Charged = \$18.17

Trip Fare	\$15.07
Subtotal	\$15.07
Tolls, Surcharges, and Fees	\$3.10
Tip	\$5.00



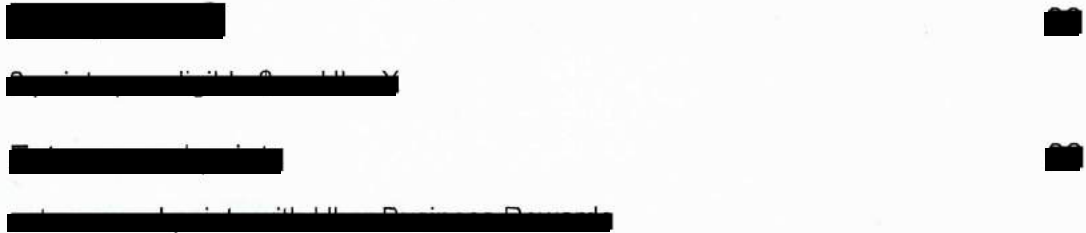
Switch

\$23.17

A temporary hold of \$18.17 was placed on your payment method [redacted] at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

Receipt ID # cd71ac6e-4383-4cbe-a18e-e62d6f98cec2

Uber Rewards



You rode with Samuel



Has passed a multi-step safety screen
4.90★ Rating

Samuel is known for:
Excellent Service

How was your ride?



Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

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7. Send your completed invoice to [21CP Solutions - Financial Department](#) between the 1st and the 5th of the month and call Monitor, Deputy Monitors, or Principals with any questions.

PROJECT :	Baltimore	Complete these four cells to populate rate columns.
INVOICE SUBMITTED BY:	Smoot	
INVOICE FOR MONTH OF:	March	
DATE SUBMITTED:	Wednesday, April 1, 2020	



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description	Site Visit	Time	Rate	Total	Description	Hours
March	2	Conf Call re Promotional policy and document review re same		3.5	\$ 235.00	\$ 822.50		
March	4	Prep and participate Staffing & Supervision Call		1	\$ 235.00	\$ 235.00	Misc emails and phone calls, media monitoring, and research	1
March	9	Recruitment, Retention, OSW, and promotions policy call inc. prep and f/u re promotions		1.75	\$ 235.00	\$ 411.25		
March	12	Prep and participate promotion policy Call		1	\$ 235.00	\$ 235.00		
March	13	Conf calls re HR, Admin, and promotion policy call w MT/DOJ		2	\$ 235.00	\$ 470.00	Misc emails and phone calls, media monitoring, and research	1
March	18	Review FTO Docs, Staffing/Supervision call, Conf call check in rank & file engagement		3.5	\$ 235.00	\$ 822.50	Misc emails and phone calls, media monitoring, and research	2
March	19	Conf Calls re FTO Program Supervisor Responsibility, MT resource allocation		3.5	\$ 235.00	\$ 822.50		
March	20	Conf Calls re COVID Impact/Issues, Weekly MT check in		2	\$ 235.00	\$ 470.00	Misc emails and phone calls, media monitoring, and research	1

21CP Solutions Monthly Invoice

March	23	Conf calls re Recruitment, retention, OSW, Promotions, & MT Budget and resource allocation		2	\$ 235.00	\$ 470.00		
March	25	FTO Manual Review		2.5	\$ 235.00	\$ 587.50	Misc emails and phone calls, media monitoring, and research	2
March	26	FTO Plan F/u call w BPD, DOJ		1.25	\$ 235.00	\$ 293.75	Misc emails and phone calls, media monitoring, and research	1
March	27	Weekly MT Conf call and MT budget/resource allocation conf call		1.8	\$ 235.00	\$ 423.00	Misc emails and phone calls, media monitoring, and research	2.5
TOTAL HOURS:				25.8	TOTAL:	\$ 6,063.00	TOTAL UNBILLED HOURS:	10.5

21CP Solutions Monthly Invoice

EXPENSES								
Date	Category	Vendor	Description/Justification of Expense	MEALS + INCIDENTALS		NON-MEALS		Total
				Travel Day	Total Per Diem + Incidentals	Non-Meal Description	Non-Meal Expense	
						0		\$ -
						0		\$ -
						0		\$ -
						0		\$ -
						0		\$ -
						0		\$ -
						0		\$ -
Additional Notes:							TOTAL:	\$ -

Subtotal Time:	\$	6,063.00
Subtotal Expenses:	\$	-
TOTAL:	\$	6,063.00
Unbilled Hours		10.50

Your initials here signify that the charges on this invoice are accurate:	<p>INITIALS</p> <p>SMS</p>
---	-----------------------------------

21CP Solutions Monthly Invoice

Baltimore Consent Decree Monitor
750 E. Pratt, Suite 900
Baltimore, MD 21202

INSTRUCTIONS

1. Using the dropdown lists; complete the blue box below to insert any necessary contact information as well as the correct hourly and per diem rates. **NOTE: Site visits for the Yale project are billed at a rate of \$3,000 per day. Placing an X in the "Yale Site Visit" box will initiate the daily rate and one (1) day should be recorded in the "Time" column. This should be done for on-site dates at Yale ONLY.**
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PROJECT :	Baltimore
INVOICE SUBMITTED BY:	Villasenor
INVOICE FOR MONTH OF:	March
DATE SUBMITTED:	Wednesday, April 1, 2020

Complete these four cells to populate rate columns.



332 MICHIGAN AVE.
 SUITE 1032-T615
 CHICAGO, ILL 60604

Sample Description

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							UNBILLED TIME	
Month of	Day	Description	Yale Site Visit	Time	Rate	Total	Description	Hours
March	1	Numerous emails and a phone call ref. training video on the Taser T7 and the training video		1	\$ 235.00	\$ 235.00		
March	2	Prepare for and participate in Biweekly Policy call		1	\$ 235.00	\$ 235.00		
March	3	Prepare for and participate in weekly Training call		0.5	\$ 235.00	\$ 117.50		
March	5	Email and phone call discussions ref Strip Searches policy		1	\$ 235.00	\$ 235.00		
March	9	Phone call with DOJ about their proposed Master Training Plan as well as emails and prepare and participate in the Biweekly Call for Hiring, Retention, Recruiting and OSW		1.5	\$ 235.00	\$ 352.50		
March	12	Prepare for and participate in discussion on promotion policy.		1	\$ 235.00	\$ 235.00		
March	13	Telephone discussion between DOJ and MT concerning Policy 1738 covering Promotional Process		1	\$ 235.00	\$ 235.00		
March	16	Biweekly Policy Call (discussed placement of FTO Policy in which sub-area)		0.7	\$ 235.00	\$ 164.50		

21CP Solutions Monthly Invoice

March	19	Prepare for and participate in several calls on various topics: FTO, Patrol Supervisor's Responsibilities, Check in on status of E&T		2.5	\$ 235.00	\$ 587.50		
March	20	Participate in All Hands MT Call on Coronavirus as well as Chief to Chief conversation on the same topic. Also work on Promotion and Commendation comments.		2	\$ 235.00	\$ 470.00		
March	23	Prepare for and participate in biweekly call on Recruitment, Retention and Officer Safety and Wellness.		0.8	\$ 235.00	\$ 188.00		
March	25	Read and evaluate BPD FTO reading materials in preparation for conference call tomorrow.		2	\$ 235.00	\$ 470.00		
March	26	Participate in call on BPD FTO plan.		1	\$ 235.00	\$ 235.00		
March	27	Participate in Weekly Call during COVID-19 Crisis for MT Leads Report Out		0.8	\$ 235.00	\$ 188.00		
March	30	Prepare for and participate in Biweekly Policy call. Work on Promotion Policy feedback		2	\$ 235.00	\$ 470.00		
March	31	Prepare for and participate in weekly Training call. Provide feedback on L1 UoF Script and Policy 1005 Non-Uniformed Policing standards.		2	\$ 235.00	\$ 470.00		
TOTAL HOURS:				20.8	TOTAL:	\$ 4,888.00	TOTAL UNBILLED HOURS:	0

21CP Solutions Monthly Invoice

EXPENSES									
Date	Category	Vendor	Description/Justification of Expense	MEALS + INCIDENTALS		NON-MEALS		Total	
				Travel Day	Total Per Diem + Incidentals	Non-Meal Description	Non-Meal Expense		
						0		\$ -	
						0		\$ -	
						0		\$ -	
						0		\$ -	
						0		\$ -	
						0		\$ -	
						0		\$ -	
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						0		\$ -	
						0		\$ -	
						0		\$ -	
						0		\$ -	
						0		\$ -	
Additional Notes:							TOTAL:		\$ -
Subtotal Time:		\$	4,888.00						
Subtotal Expenses:		\$	-						
TOTAL:		\$	4,888.00						
Unbilled Hours			0.00						
Your initials here signify that the charges on this invoice are accurate:					INITIALS RAV				

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Bowman	
DATE SUBMITTED:	4/4/2020	
YEAR:	2020	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 235.00	\$ -		
March	2	Telephone call or video conference (biweekly policy call).	0.8	\$ 235.00	\$ 188.00		
March	3	Reviewed and responded to 17 messages (819 Patrol Staffing Shortages Policy, policy 1005 eLearning, Adding Glock Model 43x to Appendix A in Policy 409, Materials for Promotion Criteria , policy 1005 eLearning, Policy 304, Suspension Procedures, court submissions, training call, Proposed Policy Revisions for the Elimination of Run Sheets).	1.5	\$ 235.00	\$ 352.50		
March	4	Reviewed and responded to 22 messages (Video Taping of Training SOP, Community Educational Presentations, Search warrant requirement for strip searches in BPD policy 1013)	2.5	\$ 235.00	\$ 587.50		
March	5	Reviewed and responded to 15 messages (Video Taping of Training SOP, Strip Searches, Policy 304, Suspension Procedures)	1.1	\$ 235.00	\$ 258.50		
March	6			\$ 235.00	\$ -		
March	7			\$ 235.00	\$ -		

INVOICE

March	8			\$	235.00	\$	-
March	9			\$	235.00	\$	-
March	10			\$	235.00	\$	-
March	11	Reviewed and responded to 26 messages (Day 2 Lesson 1 Crime Scenes and Witnesses LP, policy 1005 eLearning, Public Hearing/April 16th, CDIU, Adding Glock Model 43x to Appendix A in Policy 409, compliance dashboard, PIB Intake Weekly Reports 2020, BPD Updates to Patrol Staffing Shortages Policy, Paragraph 446 Evaluation)	1	\$	235.00	\$	235.00
March	12			\$	235.00	\$	-
March	13	Reviewed and responded to 25 messages (Policy 1712, Corona Virus/The Academy at U of B, pilot Aerial Investigation Research program, Suspension of Continuing Education Training, Policy Call Agenda)	2	\$	235.00	\$	470.00
March	14			\$	235.00	\$	-
March	15			\$	235.00	\$	-
March	16	Reviewed and responded to 54 messages (April Community Forum, CDIU, Coronavirus Issues, COVID-19 Situation Report, BPD status, Taser 7 video, BPD - Paragraph 446 Evaluation, Weekly Call During COVID 19 Crisis, Performance Review Board). Telephone call or video conference (biweekly policy call).	4.6	\$	235.00	\$	1,081.00
March	17			\$	235.00	\$	-
March	18	Reviewed and responded to 28 messages (Request for Review: Social Media, SITA, Evidence.com, Situation Report , Proposed Policy Revisions for the Elimination of Run Sheets, Coronavirus Issues/Monitoring Plan Modifications, Day 2 Lesson 1 Crime Scenes and Witnesses LP)	2.5	\$	235.00	\$	587.50
March	19			\$	235.00	\$	-
March	20	Participated in Zoom call with MT leadership, Teleconference call with team. Reviewed and responded to 57 messages (Law update, Level 1 UOF E-Learning, Changes to Monitoring Plan/Response to Covid-19, PIB Weekly Intake reports December 2019, Baltimore Police Department Aerial Investigation Research Pilot Program)	6.4	\$	235.00	\$	1,504.00
March	21			\$	235.00	\$	-
March	22			\$	235.00	\$	-

INVOICE

March	23	Telephone call or video conference with DOJ/MT (law updates). Reviewed and responded to 34 messages (Day 2 Lesson 1 Crime Scenes and Witnesses LP, Law update, Chief To Chief Committee/Situational Reports, Policy 1005 eLearning, Changes to Monitoring Plan/Response to Covid-19, SA III: First Public Comment Period Submissions).	3.5	\$	235.00	\$	822.50
March	24			\$	235.00	\$	-
March	25	Telephone call or video conference with MT and DOJ (Strip search policy). Reviewed and responded to 26 messages (Proposed Edit to Policy 811, Individual First Aid Kit (IFAK), Law update, Remote Learning for ELT, ay 2 Lesson 1 Crime Scenes and Witnesses LP, Changes to strip search policy in absence of warrant requirement, DRAFT Communication Devices Policy).	2.9	\$	235.00	\$	681.50
March	26			\$	235.00	\$	-
March	27	Telephone call or video conference with leadership team (COVID-19-19 discussion)	0.8	\$	235.00	\$	188.00
March	28	Reviewed and responded to 10 messages (Day 2 Lesson 1 Crime Scenes and Witnesses LP, SSA III: First Public Comment Period Submissions, Law update, Monday (3/30) Policy Call Agenda, COVID-19 Update)	1	\$	235.00	\$	235.00
March	29			\$	235.00	\$	-
March	30	Telephone call or video conference (Policy call w/ DOJ, BPD)	1	\$	235.00	\$	235.00
March	31	Reviewed and responded to 36 messages (1st Thursday Cases, WOC BPD Analysis Methodology, COVID-19 Update, SME follow up call, Daily Briefing notice of interest, Day 2 Lesson 1 Crime Scenes and Witnesses LP, MOU with School Police, Community Policing Plan, Report on POIS Shooting)	2.8	\$	235.00	\$	658.00
			34.4	TOTAL:	\$	8,084.00	0

Baltimore Consent Decree Monitor
INVOICE

				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				TOTAL:	\$ -

Subtotal Time:	\$	8,084.00
Subtotal Expenses:	\$	-
TOTAL:	\$	8,084.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS

TLB

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
INVOICE FOR MONTH OF:	March		
INVOICE SUBMITTED BY:	Dupont		
DATE SUBMITTED:	4/6/2020		
YEAR:	2020		

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 235.00	\$ -		
March	2	Court Hearing Document Review, Development and Writing	1.2	\$ 235.00	\$ 282.00	Court Hearing Document Review, Development and Writing	0.2
March	3			\$ 235.00	\$ -		
March	4	Discussion with Parties regarding BPD Progress for Court Hearing	1.1	\$ 235.00	\$ 258.50	Discussion of Report with Monitoring Team (M. Barge), Writing on report for Court Hearing. Communication with Monitoring Team member's (C. Cole) SME regarding BPD Data Collection (K. Zaft). Travel to Baltimore	11.4
March	5	Meeting with Parties regarding issues for Court Hearing, Court Hearing on Behavioral Issues	3	\$ 235.00	\$ 705.00	Review of Court Materials, Monitoring Team Meeting with K. Thompson, S Rosenthal, review of memo from local advocate	3.5
March	6			\$ 235.00	\$ -	Travel-Baltimore, Communication with parties re: Court Hearing	9.3
March	7			\$ 235.00	\$ -		
March	8			\$ 235.00	\$ -		
March	9	Discussion with Monitoring Team (C. Cole)'s staff (K. Zaft) regarding Consent Decree outcome measures for Behavioral Issues	0.7	\$ 235.00	\$ 164.50		
March	10			\$ 235.00	\$ -		
March	11			\$ 235.00	\$ -		
March	12	Discussion of Court Hearing, Gap Analysis with local advocates	1.8	\$ 235.00	\$ 423.00		
March	13	Discussion with of Court Hearing with local and state advocates	1.3	\$ 235.00	\$ 305.50	Monitoring Team Meeting (K. Thompson) re: Court Hearing	0.5
March	14			\$ 235.00	\$ -		
March	15			\$ 235.00	\$ -		
March	16			\$ 235.00	\$ -		
March	17			\$ 235.00	\$ -		
March	18			\$ 235.00	\$ -		
March	19	CPIC/BPD Training Committee regarding Dispatch Curriculum feedback, discussions with BPD Compliance and Training Divisions	2	\$ 235.00	\$ 470.00		
March	20	Discussion with Parties regarding Court Hearing, Monitoring Team General Meeting (K. Thompson, Chair), Discussion with BPD Compliance Division	2.2	\$ 235.00	\$ 517.00		
March	21			\$ 235.00	\$ -		

Name:

Weekly Log

September 17th - 28th ' 18

March	22			\$	235.00	\$	-		
March	23			\$	235.00	\$	-		
March	24			\$	235.00	\$	-		
March	25	Disussions with Parties regarding CPIC Annual Workplan and court approval	1.1	\$	235.00	\$	258.50	Meeting wih Monitoring Team (S. Rosenthal) regarding court schedule for	0.1
March	26	Discussion of Pandemic and impact on Mental Healt System with local advocates	0.5	\$	235.00	\$	117.50		
March	27	Discussion with BPD Compliance Division regarding CPIC Annual Workplan.	0.4	\$	235.00	\$	94.00		
March	28			\$	235.00	\$	-		
March	29			\$	235.00	\$	-		
March	30	Discussion with DOJ regarding CPIC Annual Workplan	0.7	\$	235.00	\$	164.50		
March	31			\$	235.00	\$	-		
			16	\$	235.00	\$	3,760.00		25

SKIP TO BOOK

MEM - BWI Round Trip Mar 4-6 1 Passenger

MODIFY



Amount Due (1 Passenger)

\$410.40 USD

Express Checkout

Start Over

Express Checkout

Confirmation

SKY PRIORITY

Outbound
Change Flight

DL1064, DL1924
MEM ▶ BWI

Wed, Mar 4

4:44pm - 11:10pm

1 stop, 5h 26m
Main

Return
Change Flight

DL2805, DL1064
BWI ▶ MEM

Fri, Mar 6

11:55am - 3:59pm

1 stop, 5h 4m
Main

Changeable / Nonrefundable

View Upgrade Eligibility



1

MEM - BWI Round Trip Mar 4-6 1 Passenger

MODIFY



Please make sure your full name is entered exactly as it appears on your government-issued identification. When booking a reservation, this Secure Flight Passenger Data is required for compliance with U.S. and foreign government regulatory programs, including TSA Secure Flight.

Amount Due (1 Passenger)

Passenger 1

\$410.40 USD

I'm not traveling

First Name

Randolph

Middle Name (optional)

Thomas

Last Name

Dupont

Suffix

--

Frequent Flyer Program (optional)

Delta Air Lines/SkyMiles

Frequent Flyer Number

Secure Flight Information on File

Known Traveler # (optional)

Redress # (optional)

Redress # (optional)

My company is a corporate rewards program member

Learn more on eligible corporate rewards programs, Delta SkyBonus®, Air France/KLM BlueBiz®, Aeromexico Club Premier Corporate or GOL VoeBiz.

Contact Info
Edit

randydupont@comcast.net

You will receive flight and mishandled baggage notifications via the mobile phone and email entered above.

Upgrade Request

2A

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 3/4/2020

PRICE \$ \$142.00

PICK-UP AIRPORT

DESTINATION Delta Hotel

DRIVER'S NAME SHAN PERSAUD

TIME BEGIN 10:35 PM

TIME FINISHED 11:00 PM

TIME WAITING —

Thank You

2B

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 3/6/2020

PRICE \$ \$142.00

PICK-UP Delta Hotel

DESTINATION AIRPORT

DRIVER'S NAME SHAN PERSAUD

TIME BEGIN 8:00 AM

TIME FINISHED 8:30 AM

TIME WAITING —

Thank You

Mr Randolph Dupont
 [REDACTED]
 [REDACTED]
 United States

Room Number: [REDACTED]
 Arrival Date: 03-04-20
 Departure Date: 03-06-20
 CRS Number: [REDACTED]
 Rewards No: [REDACTED]
 Page No: 1 of 1

INVOICE

Folio No: [REDACTED]

03-06-20

Date	Description	Charges	Credits
03-04-20	Room Charge	153.00	
03-04-20	Rooms - State Tax	9.18	
03-04-20	Rooms - City/Occupancy Tax	14.54	
03-05-20	Room Charge	153.00	
03-05-20	Rooms - State Tax	9.18	
03-05-20	Rooms - City/Occupancy Tax	14.54	
03-06-20	[REDACTED] XXXXXXXXXXXXXXX [REDACTED] XX/XX		353.44
Total		353.44	353.44
Balance		0.00	

↓
*NOTE: RATE REQUESTS TO MATCH
 Variable Lowest Available rate*

\$263.34

Clear

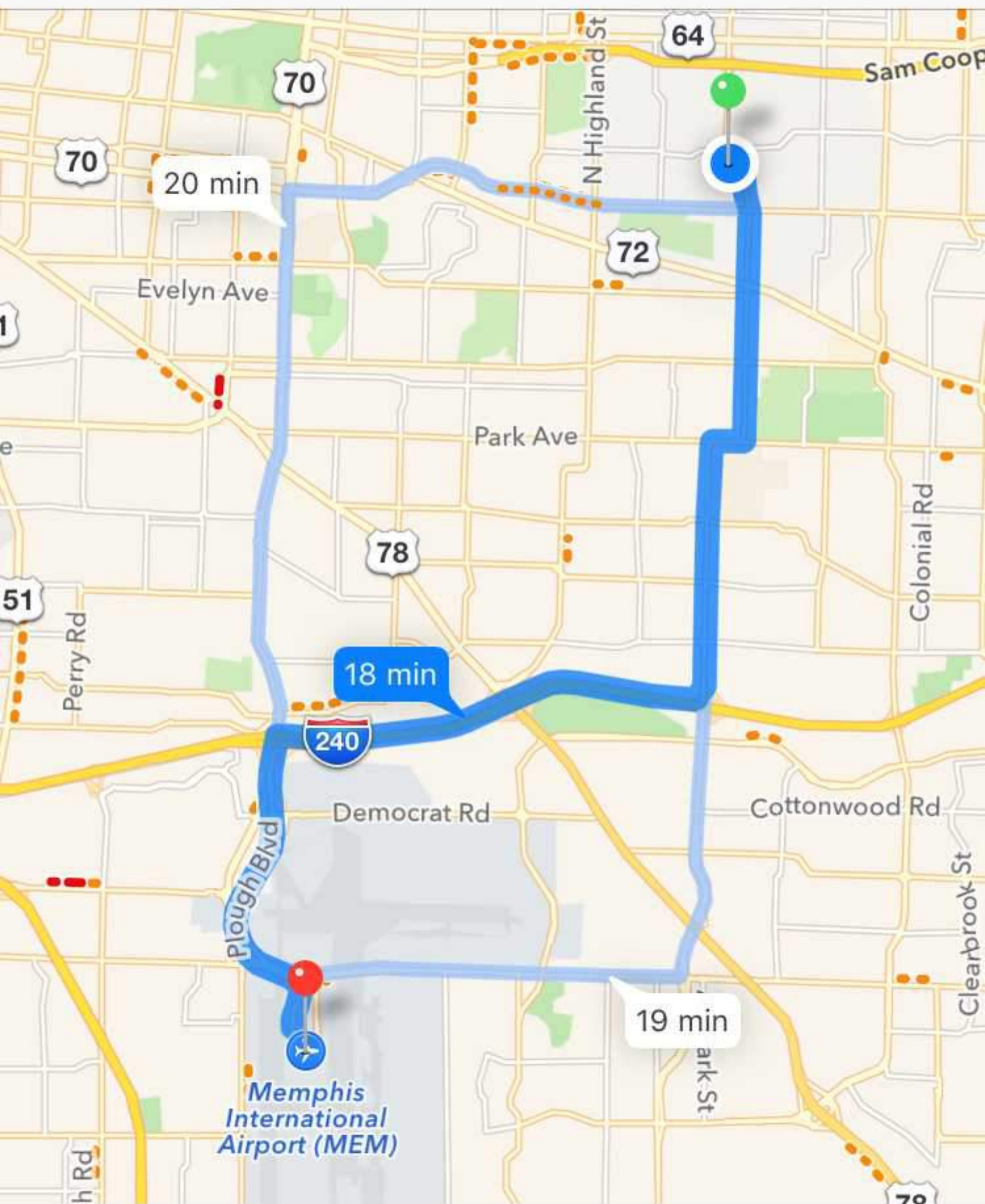
To Memphis International Airport



Drive

Walk

Transit



18 minutes

10 mi · I-240 W

Details



Start



Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202		INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-re 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
INVOICE FOR MONTH OF:	<u>March</u>	
INVOICE SUBMITTED BY:	Maxey	
DATE SUBMITTED:	4/4/2020	
YEAR:	2020	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
March	16	OPR report drafting; MT calls re: report	1.8	\$ 235.00	\$ 423.00			
March	18	Review PIB training curriculum; PIB training MT/DOJ call; OPR assessment review of edits; MT call re: OPR assessment	2.7	\$ 235.00	\$ 634.50			
March	20	COVID-19 strategy call; discussion w/G.Wasileski re: stats, redrafting of OPR report	3.4	\$ 235.00	\$ 799.00			
March	21	OPR report redrafting; statistics; calls w/M.Barge/G.Wasileski	3	\$ 235.00	\$ 705.00			
March	22	OPR report re-drafting	3.7	\$ 235.00	\$ 869.50			
March	23	OPR report re-drafting	5	\$ 235.00	\$ 1,175.00			
March	26			\$ 235.00	\$ -	Review SSAIII round one feedback	0.7	
March	27			\$ 235.00	\$ -	MT leads report out call	0.8	
March	30			\$ 235.00	\$ -	OPR report validation/drafting	1.7	
March	31			\$ 235.00	\$ -	OPR report re-drafting	0.5	
			19.6	TOTAL:	\$ 4,606.00		3.7	

EXPENSES

Date	Category	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
TOTAL:							\$ -

Subtotal Time:	\$ 4,606.00
Subtotal Expenses:	\$ -
TOTAL:	\$ 4,606.00
Unbilled Hours	3.70

Your initials here signify that the charges on this invoice are accurate:

INITIALS
BGM

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>March</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: CMPI (BCMC)- Ray Kelly		
	DATE SUBMITTED: 4/12/2020		
	YEAR: 2020		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 235.00	\$ -		
March	2			\$ 235.00	\$ -		
March	3	Monitoring Team weekly CE call	0.6	\$ 235.00	\$ 141.00		
March	4			\$ 235.00	\$ -		
March	5			\$ 235.00	\$ -		
March	6			\$ 235.00	\$ -		
March	7			\$ 235.00	\$ -		
March	8			\$ 235.00	\$ -		
March	9			\$ 235.00	\$ -		
March	10			\$ 235.00	\$ -		
March	11	Facilitated the follow up meeting with CBO's to discuss, the proposed final draft of the community policing plan. Representatives from Jews United for Justice, SURGE, Equity Matters, CPP, Community Builders and the ACLU of Maryland. This was a contingency to the Monthly Public Safety meeting at Pedestal Gardens, which had to cancel due to COVID-19 restrictions	2.3	\$ 235.00	\$ 540.50		
March	12			\$ 235.00	\$ -		
March	13			\$ 235.00	\$ -		
March	14			\$ 235.00	\$ -		
March	15			\$ 235.00	\$ -		
March	16			\$ 235.00	\$ -		
March	17	Monitoring Team weekly CE call	0.5	\$ 235.00	\$ 117.50		
March	18			\$ 235.00	\$ -		
March	19	Conference call with Maya Bond to discuss further collaboration between the MT and CDIU, Darnyle Wharten and Jessica Drake	0.7	\$ 235.00	\$ 164.50		
March	20	All team conference call to discuss effects of the COVID-19 regulations on the Consent Decree proces and the Monitoring Team	0.8	\$ 235.00	\$ 188.00		

Name:

Weekly Log

September 17th - 28th ' 18

March	21		\$235.00	\$	-	Spoke with Councilman Costello about the events at Pedestal Gardens and gained his commitment to participate in the tele-conference the MT will facilitate	0.6	
March	22		\$	235.00	\$	-		
March	23		\$	235.00	\$	-	Spoke with Colenol Sherre Briscoe to discuss the framework for the upcoming tele-conference. Same conversation with Earl Saunders of the DOJ. Both committed participation	0.7
March	24	Monitoring Team weekly CE call	0.8	\$	235.00	\$	188.00	
March	25		\$	235.00	\$	-	Attended Zoom meeting with CJSJ leadership review changes to Community Policing Plan as well as BPD enforcement of ongoing coronavirus regulations	1.4
March	26	Conference call with CDIU, DOJ and MT to discuss final edits to the proposed community policing plan	1.2	\$	235.00	\$	282.00	
March	27		\$	235.00	\$	-		
March	28		\$	235.00	\$	-	Conference call with JIC (Joint information Center) to discuss messaging, strategy and engagement during the Covid-19 pandemic	1.2
March	29		\$	235.00	\$	-		
March	30	Facilitated a Community Tele-Conference with community organizations, residents, BPD Central District Command and 11th district Councilman Eric Costello in response to multiple individuals being shot at Pedestal Gardens Apartments in the midst of the stay at home order	2.2	\$	235.00	\$	517.00	
March	31	Monitoring Team weekly CE call	0.7	\$	235.00	\$	164.50	
			9.8	\$	235.00	\$	2,303.00	3.9

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202		INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <i>March</i>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: CMPI (BCMC)- Darnyle Wharton	
	DATE SUBMITTED: 4/4/2020	
	YEAR: 2020	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 75.00	\$ -		
March	2	Checked and answered email. Canvassed in SE and NE district passing out and placing brochures on cars in the district.	3.1	\$ 75.00	\$ 232.50		
March	3	Attended CE Team conference call and canvassed in Northern district in Rotunda area. Had community one on one meeting with Northern district resident to talk about his views on the consent Decree.	2.5	\$ 75.00	\$ 187.50		
March	4	Made NL visit to Eastern district. Had meeting with Captain Jeffrey Shorter and Major Gibson about their district's views on the Consent Decree and the effects it is having on their officers.	4	\$ 75.00	\$ 300.00		
March	5	Made NL visits to Northern, SE, Western, SW, and Southern districts.	4.5	\$ 75.00	\$ 337.50		
March	6	Made NL visits to NE, Central, and NW districts. Canvassed in NW district passing brochures out in Walbrook Junction. Had meeting with Sergio Espana of ACLU on engagement tactics to use to get the word out about the consent decree more to the residents.	4	\$ 75.00	\$ 300.00		
March	7			\$ 75.00	\$ -		
March	8			\$ 75.00	\$ -		
March	9	Checked and answered email. Canvassed in Central district on St. Pauls placing brochures on cars. Had lunch meeting with Ofc. Walter Zebulon, the Western District Consent Decree Liaison Officer, about how to better disseminate information about the consent decree to the officers.	3	\$ 75.00	\$ 225.00		
March	10	Canvassed in Eastern district passing out brochures on North Avenue and Harford Road. Attended community interfaith meeting with BMore Healthy Babies and presented about upcoming policies up for public comment and SSA training in the BPD.	4.5	\$ 75.00	\$ 337.50		
March	11	Made NL visit to Eastern district.	2	\$ 75.00	\$ 150.00		

Name:

Weekly Log

September 17th - 28th ' 18

March	12		\$	75.00	\$	-
March	13	Checked and answered email.	1	\$ 75.00	\$	75.00
March	14		\$	75.00	\$	-
March	15		\$	75.00	\$	-
March	16		\$	75.00	\$	-
March	17	Attended weekly CE Team conference call.	1	\$ 75.00	\$	75.00
March	18		\$	75.00	\$	-
March	19	Had Conference call meeting with CDIU	1	\$ 75.00	\$	75.00
March	20	Had meeting with NLS about their payments. Posted to social media accounts.	2.5	\$ 75.00	\$	187.50
March	21		\$	75.00	\$	-
March	22		\$	75.00	\$	-
March	23		\$	75.00	\$	-
March	24	Attended weekly CE Team conference call. Posted to social media accounts.	2	\$ 75.00	\$	150.00
March	25	Posted to social media accounts.	1	\$ 75.00	\$	75.00
March	26	Posted to social media accounts Facilitated NL Meeting on Zoom. Attended conference call with CDIU on the community policing plan.	3	\$ 75.00	\$	225.00
March	27	Posted to social media accounts. Checked and answered email.	1	\$ 75.00	\$	75.00
March	28		\$	75.00	\$	-
March	29		\$	75.00	\$	-
March	30	Posted to social media accounts. Checked and answered email. Attended Zoom community meeting with the Monitoring Team on Pedestal Gardens engagement.	2.5	\$ 75.00	\$	187.50
March	31		\$	75.00	\$	-
			42.6	\$ 75.00	\$	3,195.00
						0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>March</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: Allen		
	DATE SUBMITTED: 4/3/2020		
	YEAR: 2020		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5	Weekly Engagement site at the Pratt/Edmondson. Spoke with one person and gave her literature	2	\$ 20.00	\$ 40.00		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		
March	11			\$ 20.00	\$ -		
March	12			\$ 20.00	\$ -		
March	13			\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15			\$ 20.00	\$ -		
March	16			\$ 20.00	\$ -		
March	17			\$ 20.00	\$ -		
March	18			\$ 20.00	\$ -		
March	19			\$ 20.00	\$ -		
March	20			\$ 20.00	\$ -		
March	21			\$ 20.00	\$ -		
March	22			\$ 20.00	\$ -		
March	23			\$ 20.00	\$ -		
March	24			\$ 20.00	\$ -		
March	25	Zoom Meeting with Darnyle and NL's	1	\$ 20.00	\$ 20.00		
March	26			\$ 20.00	\$ -		
March	27			\$ 20.00	\$ -		
March	28			\$ 20.00	\$ -		
March	29			\$ 20.00	\$ -		
March	30	attempted to join meeting on zoom with Ray -on mute		\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

March	31		\$	20.00	\$	-	
			3	\$	20.00	\$	60.00
							0

Baltimore Community Mediation Center 3333 Greenmount Avenue Baltimore, MD 21218		INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day or 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. A monthly 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting to 6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.
INVOICE FOR MONTH OF:	<u>March</u>	
INVOICE SUBMITTED BY:	Howard Roberts	
DATE SUBMITTED:	4/3/2020	
YEAR:	2020	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1						
March	2				\$ -		
March	3	Attended Turnaround Tuesday at Zion Baptist ... big group again this week	2	\$ 20.00	\$ 40.00		
March	4	Weekly tabling at the EBCAC ... did go in early ... thin crowd ... 8-10 new faces only by 1:30 ... did 2 mini commercials ... did re-stock center and updated poster board in main gathering room and at front door.	2	\$ 20.00	\$ 40.00		
March	5			\$ 20.00	\$ -		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10		2	\$ 20.00	\$ 40.00		
March	11	Monthly food drop at the Oliver center ... nearly 100 attending ... 12th district council candidates where everywhere ... did distribute 20 -30 brochures ... spoke to 10-15 while standing in line ... short commercials all.	2	\$ 20.00	\$ 40.00		
March	12	Weekly tabling at the East Baltimore Community Action Center ... got there		\$ 20.00	\$ -		
March	13	Place brochures in car windows behind Market on Monument street ... 20-	1	\$ 20.00	\$ 20.00		
March	14			\$ 20.00	\$ -		
March	15			\$ 20.00	\$ -		
March	16			\$ 20.00	\$ -		
March	17			\$ 20.00	\$ -		
March	18			\$ 20.00	\$ -		
March	19			\$ 20.00	\$ -		

March	20			\$	20.00	\$	-
March	21			\$	20.00	\$	-
March	22			\$	20.00	\$	-
March	23			\$	20.00	\$	-
March	24	Zoom meeting with NL	1	\$	20.00	\$	20.00
March	25			\$	20.00		
March	26			\$	20.00	\$	-
March	27			\$	20.00	\$	-
March	28			\$	20.00	\$	-
March	29			\$	20.00	\$	-
			10	TOTAL:	\$	200.00	0

Baltimore Community Mediation Center 3333 Greenmount Avenue Baltimore, MD 21218			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting 6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.
	INVOICE FOR MONTH OF: <u>March</u>	INVOICE SUBMITTED BY: Boykins	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	DATE SUBMITTED: 4/1/2020		
	YEAR: 2020		

Sample Description:
Attend Howard Park Civic Association meeting

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
March	1			\$ 20.00	\$ -			
March	2			\$ 20.00	\$ -			
March	3			\$ 20.00	\$ -			
March	4			\$ 20.00	\$ -			
March	5	Wkly Engagement at SGG Soup Kitchen. 11 Brochures were given.	2.5	\$ 20.00	\$ 50.00			
March	6			\$ 20.00	\$ -			
March	7			\$ 20.00	\$ -			
March	8			\$ 20.00	\$ -			
March	9			\$ 20.00	\$ -			
March	10			\$ 20.00	\$ -			
March	11			\$ 20.00	\$ -			
March	12	Attended No Boundaries Legislative Forum at the Sandtown Winchester Academy. Handed out 25 Brochures/Info Sheets.	2	\$ 20.00	\$ 40.00			
March	13			\$ 20.00	\$ -			
March	14			\$ 20.00	\$ -			
March	15			\$ 20.00	\$ -			
March	16			\$ 20.00	\$ -			

March	17		\$	20.00	\$	-
March	18		\$	20.00	\$	-
March	19		\$	20.00	\$	-
March	20		\$	20.00	\$	-
March	21		\$	20.00	\$	-
March	22		\$	20.00	\$	-
March	23		\$	20.00	\$	-
March	24		\$	20.00	\$	-
March	25	CDNL Teleconference. Discussed plans going forward to continue the CD conversation with residents via online methods.	0.5	\$ 20.00	\$	10.00
March	26			\$ 20.00		
March	27	CPP Community Teleconference with various city agencies and nonprofits.	1.5	\$ 20.00	\$	30.00
March	28			\$ 20.00	\$	20.00
March	29			\$ 20.00		
March	30			\$ 20.00		
March	31			\$ 20.00		
			6.5	TOTAL:	\$	150.00
						0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202				INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.			
		INVOICE FOR MONTH OF:	<u>March</u>				
		INVOICE SUBMITTED BY:	Jackson				
		DATE SUBMITTED:	4/3/2020				
		YEAR:	2020				

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5			\$ 20.00	\$ -		
March	6	Weekly Community Engagement Table at Erdman Library - engagement with community & distribution of pamphlets/other pertinent info. relative to the consent decree monitoring team.	1.5	\$ 20.00	\$ 30.00		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10	Attended Ceasefire Community Outreach Meeting. Sat with participants and discussed crime in Baltimore, the role and relationship of BPD and introduced the Monitoring teams purpose as well as specifics about the consent decree. Distributed brochures and fielded questions to roughly 12 people.	2.5	\$ 20.00	\$ 50.00		
March	11			\$ 20.00	\$ -		
March	12			\$ 20.00	\$ -		
March	13			\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15			\$ 20.00	\$ -		
March	16			\$ 20.00	\$ -		
March	17			\$ 20.00	\$ -		
March	18			\$ 20.00	\$ -		
March	19			\$ 20.00	\$ -		
March	20			\$ 20.00	\$ -		
March	21			\$ 20.00	\$ -		
March	22			\$ 20.00	\$ -		
March	23			\$ 20.00	\$ -		
March	24			\$ 20.00	\$ -		
March	25			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

March	26		\$	20.00	\$	-	
March	27		\$	20.00	\$	-	
March	28		\$	20.00	\$	-	
March	29		\$	20.00	\$	-	
March	30		\$	20.00	\$	-	
March	31		\$	20.00	\$	-	
			4	\$	20.00	\$	80.00
							0

Name:

Weekly Log

September 17th - 28th '18

				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				TOTAL:	\$ 25.00

Subtotal Time:	\$	80.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	105.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
KLJ

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	
	INVOICE SUBMITTED BY: Tsiongas		
	DATE SUBMITTED: 3/20/2020		
	YEAR: 2020		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5			\$ 20.00	\$ -		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10	Presented at Brewers Hill Neighborhood Association Meeting. Heard from Mary Washington's	2	\$ 20.00	\$ 40.00		
March	11			\$ 20.00	\$ -		
March	12			\$ 20.00	\$ -		
March	13			\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15			\$ 20.00	\$ -		
March	16			\$ 20.00	\$ -		
March	17			\$ 20.00	\$ -		
March	18			\$ 20.00	\$ -		
March	19			\$ 20.00	\$ -		
March	20			\$ 20.00	\$ -		
March	21			\$ 20.00	\$ -		
March	22			\$ 20.00	\$ -		
March	23			\$ 20.00	\$ -		
March	24			\$ 20.00	\$ -		
March	25			\$ 20.00	\$ -		
March	26			\$ 20.00	\$ -		
March	27			\$ 20.00	\$ -		
March	28			\$ 20.00	\$ -		
March	29			\$ 20.00	\$ -		
March	30			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

March	31		\$	20.00	\$	-	
			2 \$	20.00	\$	40.00	0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202				INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.			
	INVOICE FOR MONTH OF:	March		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.			
	INVOICE SUBMITTED BY:	Dunaway					
	DATE SUBMITTED:	4/3/2020					
	YEAR:	2020					

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4	Attended The Rich After School Leadership Program Open House. This was a welcome addition to the community, to provide a positive addition for the children	2	\$ 20.00	\$ 40.00		
March	5			\$ 20.00	\$ -		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		
March	11	Attended Final Transformation Planning Meeting. This meeting was to provide input on the final plans to be submitted. We were grouped in small groups to collect feed back on the final plans.	2	\$ 20.00	\$ 40.00		
March	12			\$ 20.00	\$ -		
March	13			\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15			\$ 20.00	\$ -		
March	16			\$ 20.00	\$ -		
March	17			\$ 20.00	\$ -		
March	18			\$ 20.00	\$ -		
March	19			\$ 20.00	\$ -		
March	20			\$ 20.00	\$ -		
March	21			\$ 20.00	\$ -		
March	22			\$ 20.00	\$ -		
March	23			\$ 20.00	\$ -		
March	24	attended First Zoom NL Meeting. This was our first Zoom meeting. We discussed ways to function during this pandeminc.	1	\$ 20.00	\$ 20.00		

Your initials here signify that the charges on this invoice are accurate: _____ MD

Baltimore Community Mediation Center 3333 Greenmount Avenue Baltimore, MD 21218		INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting 6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.	
	INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Roberts, M.	
	DATE SUBMITTED:	4/3/2020	
	YEAR:	2020	

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1		0	\$ 20.00	\$ -		
March	2	Outreach Harwood Community Association meeting _ monthly Harwood meeting. Provided materials at their resource table.	0.1	\$ 20.00	\$ 2.00		
March	3		0	\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5		0	\$ 20.00	\$ -		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		

March	10		\$	20.00	\$	-
March	11	CVCBD Security Advisory Council Meeting and Liquor Store Meeting (Kitty's Lounge). During both of these meetings, there was extensive discussion about crime in the CVCBD catchment area. There	2	\$ 20.00	\$	40.00
March	12		0	\$ 20.00	\$	-
March	13		0	\$ 20.00	\$	-
March	14		0	\$ 20.00	\$	-
March	15			\$ 20.00	\$	-
March	16	CVCBD Program Committee meeting. There were a lot of discussions about crime and police inability to break up groups of people.	1	\$ 20.00	\$	20.00
March	17		0	\$ 20.00	\$	-
March	18	CVCA Board Meeting	0.2	\$ 20.00	\$	4.00
March	19		0	\$ 20.00	\$	-
March	20		0	\$ 20.00	\$	-
March	21	Abell Improvement Association Meeting - phone call. The board members were discussing major issues. The topic of the surveillance plane was tabled for another call.	1	\$ 20.00	\$	20.00
March	22		0	\$ 20.00	\$	-
March	23		0	\$ 20.00	\$	-
March	24	Outreach: CVCBD Board Meeting. We did not talk about Consent Decree items as everyone was in emergency mode in response to COVID-19. Liaison meeting via Zoom.	0.7	\$ 20.00	\$	14.00
March	25	Outreach: Social media posting on Facebook. Asking people to consider getting involved with the Consent Decree policies development.	0.1	\$ 20.00	\$	2.00
March	26		0	\$ 20.00	\$	-
March	27	Outreach: Social media posting on Facebook. Asking people to consider getting involved with the Consent Decree policies development.	0.1	\$ 20.00	\$	2.00

March	28		0	\$	20.00	\$	-
March	29		0	\$	20.00	\$	-
March	30		0	\$	20.00	\$	-
March	31		0	\$	20.00	\$	-
			5.2	TOTAL:	\$	104.00	0

Baltimore Community Mediation Center 3333 Greenmount Avenue Baltimore, MD 21218			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting 6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.
	INVOICE FOR MONTH OF:	<u>March</u>	
	INVOICE SUBMITTED BY:	Curtis	
	DATE SUBMITTED:	4/3/2020	
	YEAR:	2020	

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3	Woodmere Neighborhood Association (25 people) Spoke about the update and how it relates to the State Attorney Announcement	2	\$ 20.00	\$ 40.00		
March	4			\$ 20.00	\$ -		
March	5			\$ 20.00	\$ -		
March	6	Zeta Center Senior event (75 people) Rights for the senior via the Consent Decree	2	\$ 20.00	\$ 40.00		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9	Spoke with Park Heights Safe Streets about their concerns with Police Harrassment since they all have criminal background	1	\$ 20.00	\$ 20.00		
March	10			\$ 20.00	\$ -		
March	11			\$ 20.00	\$ -		
March	12			\$ 20.00	\$ -		
March	13			\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15			\$ 20.00	\$ -		
March	16			\$ 20.00	\$ -		

March	17		\$	20.00	\$	-
March	18		\$	20.00	\$	-
March	19		\$	20.00	\$	-
March	20		\$	20.00	\$	-
March	21		\$	20.00	\$	-
March	22		\$	20.00	\$	-
March	23		\$	20.00	\$	-
March	24		\$	20.00	\$	-
March	25		\$	20.00	\$	-
March	26		\$	20.00	\$	-
March	27		\$	20.00	\$	-
March	28		\$	20.00	\$	-
March	29		\$	20.00	\$	-
March	30		\$	20.00	\$	-
March	31		\$	20.00	\$	-
			5	TOTAL:	\$	100.00
						0

Baltimore Community Mediation Center 3333 Greenmount Avenue Baltimore, MD 21218			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting 6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.
	INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Watts	
	DATE SUBMITTED:	4/2/2020	
	YEAR:	2020	

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3	MARKET CENTER MERCHANT ASSOC. (CANCELLED)		\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5	LGBTQ YOUTH GROUP	1	\$ 20.00	\$ 20.00		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8	FRIENDSHIP BAPTIST CHURCH (CANCELLED)		\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		
March	11	CHRONO 19 PRESS CONFERENCE WITH BAPTIST MINISTERS BALTIMORE & VICINITY AT TRINITY BAPTIST CHURCH. STRENGTHENING RELATIONSHIP WITH MINISTERS IN AREA WHERE	2	\$ 20.00	\$ 40.00		
March	12	THE VILLAGE CHURCH MAYORIAL CANDIDATE FORUM (CANCELLED)		\$ 20.00	\$ -		
March	13	COMMUNITY ENGAGEMENT AT NANCY BY SNAC (CANCELLED)		\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15	NEW PSALMIST BAPTIST CHURCH (CANCELLED)		\$ 20.00	\$ -		
March	16	MONITORING TEAM (CANCELLED)		\$ 20.00	\$ -		

March	17	MARBLE HILL COMM ASSOC (CANCELLED)		\$	20.00	\$	-
March	18	KEY HIGHWAY ASSOC (CANCELLED)		\$	20.00	\$	-
March	19			\$	20.00	\$	-
March	20	COMMUNITY ENGAGEMENT AT NANCY BY SNAC (CANCELLED)		\$	20.00	\$	-
March	21			\$	20.00	\$	-
March	22	ISRAEL BAPTIST CHURCH (CANCELLED)////SOUTHERN BAPTIST CHURCH (CANCELLED)		\$	20.00	\$	-
March	23			\$	20.00	\$	-
March	24	UNITED STATES ATTORNEY JOB FAIR (CANCELLED) - SUGGEST THAT THESE BE HELD ON A SATURDAY VERSUS THE MIDDLE OF THE WEEK- ALSO SERVE VENDORS LUNCH////BUID ASSEMBLY (CANCELLED)		\$	20.00	\$	-
March	25	MEET DARNYLE WHARTON AT MONDAWMIN	1	\$	20.00	\$	20.00
March	26			\$	20.00	\$	-
March	27	COMMUNITY ENGAGEMENT AT NANCY BY SNAC (CANCELLED)		\$	20.00	\$	-
March	28			\$	20.00	\$	-
March	29			\$	20.00	\$	-
March	30	TELECONFERENCE IN REFERENCE TO SHOOTINGS AT PEDESTAL GARDENS	1	\$	20.00	\$	20.00
March	31			\$	20.00	\$	-
			5	TOTAL:	\$	100.00	0

