

Seth A. Rosenthal

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February 18, 2022

Mayor and City Council of Baltimore
Attn: James Shea, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Michael Harrison, Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Simrandeep Chahal
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – December 2021 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in December 2021.

Narrative Summary

This invoice accounts for time worked from December 1 – December 31, 2021 by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Brian Maxey, Hassan Aden, Matthew Barge, Jessica Drake, Nola Joyce, Megan McDonough, Tracey Meares, Kathleen O’Toole, Sean Smoot, Roberto Villasenor, Gabriela Wasileski, Katie Zafft, Wanda Watts, Miller Roberts III and five neighborhood liaisons.

The sum of previously unbilled services and expenses reflected in this invoice is \$146,863.72. Of the time submitted in this invoice, 77.8 hours, or 12.7%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 12.7% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$23,827.00.

Work performed in December 2021 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including by Facebook Live, and collaborations with BPD and DOJ regarding coordinated outreach
- Collaborating with Morgan State University to conduct a second community survey
- Virtual and telephonic meetings regarding Consent Decree requirements on stops/searches/arrests, use of force, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, training, sexual assault investigations, First Amendment protected activities, supervision, staffing, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Continuing our comprehensive assessment on use of force for 2018 – 2020
- Conducting our comprehensive assessment on transportation of persons in custody
- Conducting our comprehensive assessment on training
- Developing methodologies for assessments of arrests, sexual assault investigations, misconduct investigations, and responses to individuals in crisis
- Reviewing and conferring with BPD on e-learning and/or in-class training curricula on field training officers, supervision, interactions with youth, and Crisis Intervention Team (CIT) officers
- Work on revisions to BPD policies on the disciplinary process, Law Enforcement Assisted Diversion, reasonable accommodations, and Public Order Forces
- Observing and evaluating: training on fair and impartial policing/use of force/First Amendment protected activity; CIT officer training; Collaborative Planning and Implementation Committee (CPIC) meetings; Performance Review Board meetings; and Comstat and RecruitStat meetings
- Providing technical assistance to BPD's Public Integrity Bureau
- Providing technical assistance on implementation of technology reforms, including implementation of a new Records and Learning Management Systems
- Reviewing and providing technical assistance to BPD on its self-assessments and audits, including its assessments of arrest data and sexual assault investigations
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meetings with CPIC, behavioral health system deficiencies identified in an analysis of systemic needs (including progress on implementation of GBRICS program), examining policies affecting interactions with individuals with behavioral health disabilities and in crisis, consulting on the City's 911 diversion program, and CIT officer training
- Consulting BPD on implementing staffing, recruitment, hiring and retention plans
- Observing interviews for BPD command promotions
- Responding to the scene of a police-involved shooting

- Preparing 5th Year Monitoring Plan
- Drafting our 7th semiannual report
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Preparing and updating content for the team’s website
- Engaging with residents on social media

Invoice Summary

Invoice Totals

	Previously Billed (FY 2022)	December 2021 Billed	Fiscal YTD 2022 Billed
Services	\$629,285.25	\$145,349.50	\$774,634.75
Expenses	\$17,793.19	\$1,514.22	\$19,307.41
TOTAL Services and Expenses	\$647,078.44	\$146,863.72	\$793,942.16

FY2022 Budget¹	\$1,690,329.59
Funds Remaining in FY2022 Budget	\$896,387.43
Percentage of Funds Used in FY2022 Budget	46.97%
Fiscal 2022 YTD Value of pro bono Services	\$178,267.50

¹ The FY2022 Budget includes \$215,329.59 carried over from FY2021 Budget.

Breakdown of Billable Hours & Expenses

December	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	60.9	53.8	7.1	\$25,555.00	\$0.00
Rosenthal	111.3	95.3	16.0	\$45,267.50	\$0.00
Aden	33.4	28.3	5.1	\$6,650.50	\$0.00
Barge	18.7	16.9	1.8	\$3,971.50	\$281.11
CJI: Wasileski	10.0	10.0	0.0	\$2,350.00	\$0.00
CJI: Zafft	27.0	27.0	0.0	\$4,590.00	\$0.00
Drake	6.6	6.6	0.0	\$1,551.00	\$0.00
Joyce	26.0	26.0	0.0	\$6,110.00	\$0.00
McDonough	48.0	36.8	11.2	\$8,648.00	\$67.89
Meares	7.8	7.8	0.0	\$1,833.00	\$0.00
O'Toole	4.1	4.1	0.0	\$963.50	\$0.00
Ramsey	17.5	17.5	0.0	\$4,112.50	\$0.00
Sargent	1.0	1.0	0.0	\$235.00	\$0.00
Smoot	2.0	2.0	0.0	\$470.00	\$0.00
Villasenor	52.6	47.3	5.3	\$11,115.50	\$0.00
M. Roberts III	35.5	35.5	0.0	\$2,662.50	\$0.00
Neighborhood Liaisons	42.0	42.0	0.0	\$840.00	\$100.00
Watts	8.3	3.8	4.5	\$893.00	\$38.44
Dupont	53.9	30.6	23.3	\$7,191.00	\$1,026.78
Bowman	37.1	37.1	0.0	\$8,718.50	\$0.00
Maxey	10.4	6.9	3.5	\$1,621.50	\$0.00
Total	614.1	536.3	77.8	\$145,349.50	\$1,514.22

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for December 2021, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, and establishment of Team e-mail addresses.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$71, with fractions of days billed at 75% of the standard federal per diem rate, or \$53.25. Some team members have waived or reduced their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

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We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Breard for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,



Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>December</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: Thompson		
	DATE SUBMITTED: 1/25/2021		
	YEAR: 2021		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Prepare for and participate in presentation before the Baltimore House Delegation; continue to review materials in preparation for next week's monthly meeting; review FTO Certification/Community Policing Lesson Plan; review Semi-Annual Resource plan update; review Sexual Assault Investigator e Learning materials	4.2	\$ 475.00	\$ 1,995.00	Work on assembling materials in response to Delegate Anderson's question re: hiring issues; work on logistics for next week's monthly meeting	1
December	2	Review DOJ's Submission in connection with next week's monthly meeting; continue review materials in connection with transport of detainees	1.1	\$ 475.00	\$ 522.50	Continue on response to Delegate Anderson's inquiry re: hiring issues	0.7
December	3	Review BPD's Submission in connection with next week's monthly meeting and analyze with respect to DOJ's Submission, yesterday; review communications re: additional vehicle inspections; review FTO Refresher Course Curriculum and Scenario feedback; review sexual assault data	2.6	\$ 475.00	\$ 1,235.00	Work on logistics for next week's monthly meeting	0.5
December	4			\$ 475.00	\$ -		
December	5			\$ 475.00	\$ -		
December	6	Perform balance of vehicle audit and provide data to M McDonough; review draft submission re: Youth Interaction and provide comments re: same	2.9	\$ 475.00	\$ 1,377.50	Work on logistics for this week's monthly meeting; work on scheduling issues re: Command Interviews	1.2
December	7	Attend weekly Community Engagement meeting; review Monitoring Team's Submission regarding Behavioral Crisis and communicate with R DuPont re: same; review materials related to Transport assessment	2.3	\$ 475.00	\$ 1,092.50	Work on logistics for Thursday's monthly meeting	1
December	8	Attend Command Interviews; work on topics for next year's monthly meeting schedule	7	\$ 475.00	\$ 3,325.00		
December	9	Prepare for and attend the Monthly Meeting including subsequent meeting with the Court re: same	4.3	\$ 475.00	\$ 2,042.50		
December	10	Attend Command Interviews	6.1	\$ 475.00	\$ 2,897.50	Follow up with Court re: next year's schedule	0.7
December	11			\$ 475.00	\$ -		
December	12			\$ 475.00	\$ -		
December	13	Work on next year's scheduling issues with the Court; Review various community policing materials in preparation for next month's Quarterly Hearing	1.5	\$ 475.00	\$ 712.50		
December	14	Attend weekly community engagement meeting; review notes from Command Interviews and provide brief memo to N. Joyce	0.9	\$ 475.00	\$ 427.50		
December	15	Review materials in connection officer supervision	1.3	\$ 475.00	\$ 617.50	Review communications with the court re: next year's Scheduling Order; work on logistics for January Quarterly Hearing	1

Name:

Weekly Log

September 17th - 28th '18

December	16	Attend police involved shooting and update court re: same; begin review of draft GTTF Independent Review Report	5.5	\$	475.00	\$	2,612.50	
December	17	Complete the review of the draft GTTF Report; review draft 5th Year Monitoring Plan; review draft CPIC Subcommittee Notes	4.3	\$	475.00	\$	2,042.50	Engage in follow up with the court re: police involved shooting and related issues; work on logistics for next month's monthly meeting
December	18			\$	475.00	\$	-	
December	19			\$	475.00	\$	-	
December	20	Review materials in connection with prisoner transport; review materials in connection youth interactions	2	\$	475.00	\$	950.00	
December	21	Review draft 5th Year Monitoring Plan	3.5	\$	475.00	\$	1,662.50	
December	22			\$	475.00	\$	-	
December	23			\$	475.00	\$	-	
December	24			\$	475.00	\$	-	
December	25	Travel to and visit scene of a police involved shooting, including providing Court with updated status re: same	1.2	\$	475.00	\$	570.00	
December	26			\$	475.00	\$	-	
December	27	Review 24 Hour Report; continue reviewing raft GTTF Report	1.3	\$	475.00	\$	617.50	
December	28	Review Assessments of Arrests Without Charges Report; review Civilian Review Board Annual Report	1.8	\$	475.00	\$	855.00	
December	29			\$	475.00	\$	-	
December	30			\$	475.00	\$	-	
			53.8	\$	475.00	\$	25,555.00	7.1

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Rosenthal	
	DATE SUBMITTED:	1/31/2022	
	YEAR:	2021	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Prepare draft 5th year monitoring plan; review and email with BPD and DOJ re SSA supervisor e-learning certification; prepare for meeting and meet with City House of Delegates delegation	3.5	\$ 475.00	\$ 1,662.50	Emails and telephone conference with BPD re IAPro access; emails with BPD re FY22 budget; emails with MT e next batch of UOF reviews	0.6
December	2	Draft 5th Year Monitoring Plan	3.4	\$ 475.00	\$ 1,615.00	Emails with vehicle inspection audits; emails with UOF review meeting with BPD and DOJ	0.4
December	3	Draft 5th Year Monitoring Plan	7.5	\$ 475.00	\$ 3,562.50		
December	4	Draft 5th Year Monitoring Plan	1.2	\$ 475.00	\$ 570.00		
December	5			\$ 475.00	\$ -		
December	6	Prepare draft of 5th year monitoring plan	7	\$ 475.00	\$ 3,325.00	Review OPD comments on youth training; emails re neighborhood liaisons; emails re performance evaluations e-learning; emails re 1st Amendment assessment methodology; emails with BPD re budget; prepare draft of 5th year monitoring plan	2
December	7	Prepare draft of 5th year monitoring plan and emails with MT members re same; review and comment on updated draft of Q2 2021 RWOC arrest report and emails with BPD and DOJ re same; email with BPD re outstanding monitoring plan deliverables; begin working	3.9	\$ 475.00	\$ 1,852.50	Emails/telephone conferences with MT members re semiannual report; community engagement team call and follow up emails	0.7
December	8			\$475.00		Emails with BPD and Venable practice management re FY22 budget; emails re semiannual report and fifth-year monitoring plan; review and emails re 2022-23 court dates; draft semiannual report	2.1
December	9	Review materials for and participate in monthly meeting with Court and parties (behavioral health) and follow up conference with Judge Bredar; review draft transport assessment and emails with McDonough et al re same; prepare semiannual report	6.1	\$ 475.00	\$ 2,897.50		
December	10	Draft semiannual report	1.8	\$ 475.00	\$ 855.00	Review SSA data analysis methodology	0.1
December	11	Draft semiannual report	4	\$ 475.00	\$ 1,900.00	Emails re resigned neighborhood liaison	0.2
December	12	Draft semiannual report	4.2	\$ 475.00	\$ 1,995.00	Review and emails with Roberts re social media post	0.2

Name:

Weekly Log

September 17th - 28th '18

December	13	Draft semiannual report; prepare notice of approval of sex assault detective training; meeting with Villasenor, McDonough and Barge on transport assessment report	2.7	\$	475.00	\$	1,282.50	
December	14	Draft seminannual report; review draft methodology for arrests assessment	4.2	\$	475.00	\$	1,995.00	Telephone conference/emails with Maxey and Barge re Maxey future role on MT; weekly community engagement team meeting and follow up emails; draft semiannual report
December	15	Review and revise arrests assessment methodology and emails with assessment team re same; update draft of 5YMP, confer with Barge re same, and email BPD and DOJ re same; review infographic for Mobile Field Force SOP; review final version of Q2 2021 RWOC arrest report; draft semiannual report	4.9	\$	475.00	\$	2,327.50	1.8
December	16	Draft semiannual report; Zoom call with Barge, Wasileski and McDonough re arrests assessments, revise arrests assessment methodology, and email with team re same; emails with BPD and DOJ re 5YMP; review and telephone conference with BPD and DOJ re 1st Amendment assessment methodology for 2021	5.7	\$	475.00	\$	2,707.50	Review portions of draft GTTF report and emails/telephone conferences with judge and Thompson re same; review press and emails/telephone conference with MT and BPD re shooting of officer in Southern
December	17	Draft seminannual report; emails with McDonough/Barge/Wasileski re, finalize, and transmit to BPD and DOJ the MT's draft arrests assessment methodology	2.5	\$	475.00	\$	1,187.50	Emails re 5YMP collaboration
December	18	Draft seminannual report	3.8	\$	475.00	\$	1,805.00	Draft semiannual report; emails re social media posts
December	19	Draft semiannual report	6.5	\$	475.00	\$	3,087.50	Emails with community engagement team re social media posts; draft semiannual report
December	20	Draft semiannual report and email draft to BPD and DOJ; telephone conference with T. Mygatt re MT and DOJ staffing	4.5	\$	475.00	\$	2,137.50	1.8
December	21	Use of force compliance reviews; emails with BPD and DOJ re 5th Year Monitoring Plan	3.6	\$	475.00	\$	1,710.00	
December	22	Review edits to draft Mobile Field Policy and emails with BPD and DOJ re same; emails re CRB report	0.3	\$	475.00	\$	142.50	
December	23	Use of force compliance reviews	6.2	\$	475.00	\$	2,945.00	
December	24	Use of force compliance reviews; review BPD comments on draft 5th year monitoring plan	4.1	\$	475.00	\$	1,947.50	Use of force compliance reviews; emails re second comment period for Mobile Field Force SOP
December	25			\$	475.00	\$	-	2.1
December	26	Use of force compliance reviews	3	\$	475.00	\$	1,425.00	
December	27	Review annual CRB report for 2020; review crisis data report for Q1/Q2 2021; review 24 hour POIS report	0.7	\$	475.00	\$	332.50	
December	28			\$	475.00	\$	-	
December	29			\$	475.00	\$	-	
December	30			\$	475.00	\$	-	Emails with McDonough and Barge re transport assessment; emails with Thompson re POIS and City control of BPD
December	31			\$	475.00	\$	-	0.3
			95.3	\$	475.00	\$	45,267.50	16

Name:

Weekly Log

September 17th - 28th '18

EXPENSES

Date	Category	MEALS + INCIDENTALS		NON MEALS		Total
		Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$71 per day)	Non-Meal Description	Non-Meal Expense	
						\$ -
						\$ -
						\$ -
						\$ -
TOTAL:						\$ -

Subtotal Time:	\$ 45,267.50
Subtotal Expenses:	\$ -
TOTAL:	\$ 45,267.50
Unbilled Hours	16.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
SAR

Detailed time report

21CP Solutions, LLC

Timeframe	12/01/2021 – 12/31/2021	1 Client	Baltimore City Consent Decree: Monitoring Team
Total	33.40 Hours	Projects	All projects
	0.00 Uninvoiced billable hours	Tasks	All tasks
		1 Team	Aden Hassan

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					24.30
12/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.50
Zoom with k. Thompson and S. Rosenthal re presentation briefing. Email and correspondence.					
12/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.50
Email and correspondence re: UF assessment and Transport vehicle assessment. Review of PIB documents and upcoming testing program protocols. Participated in weekly CompStat meeting. Call with M. McDonough re: PIB audit and Transport Vehicle Audit. Call with B. Maxey re: PIB related matters, priorities, meetings and upcoming audit.					
12/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.00
Call with B. Maxey and M. McDonough re: PIB assessment (logistics, cases, responsibilities and timelines). Email and correspondence.					
12/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.00
Call with S. Rosenthal re PIB policies and timelines for the next Monitoring Plan. Email and correspondence. Call with B. Maxey re: CD related matters and upcoming PIB assessment. Finished uploading my Transport Vehicle Inspection findings into Alchemer.					
12/07/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.00
Email and correspondence re: ongoing PIB assessment and other PIB matters.					
12/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.00
Email and correspondence and project management.					
12/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.00
Total					34.50

Date	Client	Project	Roles	Person	Hours	
		PIB weekly TA session with parties. (Includes preparation and review of cases to be discussed). Call with K. Thompson re various CD matters. Drafting the PIB section for the next Semiannual Report. Email and correspondence re: CD related matters and upcoming assessments.				
12/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.50	
		Call with K. Thompson re: BPD Officer shooting and follow up actions by MT workgroup. Calls with S. Sullivan re: BPD Officer shot re: condition, case information and other associated matters. Email and correspondence.				
12/19/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.80	
		Completed PIB section of 7th Semiannual Report. Email and correspondence.				
12/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.50	
		Project management-onboarding new MT members that will serve to conduct assessments and audits, including contractual documents. Call with S. Manik to get end of year updates on accomplishments and deliverables. Completed the PIB section of the 7th Semiannual Report. Email and correspondence.				
12/21/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.50	
		Email and correspondence and project management.				
12/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.50	
		Email and correspondence.				
12/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.50	
		Email and correspondence.				
Misconduct Investigations Assessment					0.50	
12/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.50	
		Finalized the assessment instrument and received the first batch of cases to review. Email and correspondence with M. McDonough and B. Maxey.				
Pro Bono Hours					5.10	
12/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.30	
		Travel from Baltimore.				
12/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.80	
		Email and correspondence.				

Total 34.50

Date	Client	Project	Roles	Person	Hours
12/09/2021	Baltimore City Consent Decree: Monitoring Team Email and correspondence.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.50
12/15/2021	Baltimore City Consent Decree: Monitoring Team Email and correspondence with MT and City re: CD related matters.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.00
12/22/2021	Baltimore City Consent Decree: Monitoring Team Email and correspondence. Review and approval of 21CP invoice.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.00
12/23/2021	Baltimore City Consent Decree: Monitoring Team Email and correspondence.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.50
Transportation of Persons in Custody Assessment					3.50
12/02/2021	Baltimore City Consent Decree: Monitoring Team Baltimore site visit: Transport Vehicle Inspections in the Southeast and Eastern Districts.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.00
12/07/2021	Baltimore City Consent Decree: Monitoring Team Email and correspondence, including sending pictures of cruisers in various conditions and photos of some with damaged seatbelt components.	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.50
Total					34.50

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **18.70 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
 1 Team **Barge Matthew**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					16.90
12/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.10
Various email communications w/ BPD, MT re: supervisory e-learning, use of force assessment.					
12/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	2.80
Prepare for, participate in discussion w/ BPD, DOJ, MT re: use of force assessment case reviews. Participate in bi-weekly conference call w/ MT re: outcome assessments.					
12/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.20
Various email communications w/ BPD, DOJ, MT re: training Learning Management System, FIP training, use of force outcome assessment, general supervisor training, Fifth-Year Monitoring Plan.					
12/07/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.30
Participate in weekly conference call w/ BPD, DOJ, MT re: training. Various email communications w/ Mt re: Fifth-Year Monitoring Plan.					
12/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	3.20
Various email communications w/ BPD, MT re: outcome assessment management, training outcome assessment report and data analysis, use of force outcome assessment, semiannual report. Continue drafting training outcome assessment.					
12/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.30
Continue drafting training outcome assessment. Various email communications w/ BPD, MT re: training outcome assessment data production, transport assessment.					
12/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.20
Various email communications w/ BPD, DOJ, MT re: PIB outcome assessment, IT monthly meeting, training data/information production. Conference call w/ M. McDonough, R. Villaseñor, S. Rosenthal re: transport outcome assessment.					
Total					18.70

Date	Client	Project	Roles	Person	Hours
12/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.10
Participate in weekly conference call w/ BPD, DOJ, MT re: training/training tracking systems. Various email communications w/ M. McDonough re: outcome assessments.					
12/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.70
Review and edit Fifth-Year Monitoring Plan; email communications w/ S. Rosenthal re: same; conference call w/ S. Rosenthal re: same. Conference calls w/ M. McDonough, S. Sullivan re: outcome assessments.					
12/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.40
Conference call w/ S. Rosenthal, M. McDonough, G. Wasileski re: arrests assessment methodology; various email communications w/ MT re: same. Various email communications w/ DOJ, MT re: supervisor training, outcome assessment logistics.					
12/21/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.60
Conference call w/ R. Villaseñor re: training assessment. Participate in weekly conference call w BPD, DOJ, MT re: training.					
12/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.30
Continue drafting training outcome assessment. Various email communications w/ BPD, DOJ, MT re: training data assessment, fifth-year monitoring plan.					
12/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.60
Continue drafting training outcome assessment; analyze data re: same; email communication w/ K. Zafft re: same.					
12/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.10
Continue drafting training outcome assessment.					
Pro Bono Hours					1.80
12/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.20
Continue drafting training outcome assessment; various email communications w/ BPD, MT re: training data analysis for same.					
12/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.40
Various email communications w/ BPD, MT, DOJ re: arrests assessment methodology, supervisor training review, training outcome assessment data. Review draft arrests methodology.					
12/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.20
Various email communications w/ BPD, DOJ, MT re: training generally, supervisors training, semi-annual report.					
Total					18.70

Expense report for Invoice Baltimore Monitor December 2021 Invoice

21CP Solutions, LLC

12/09/2021

\$174.00

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Squarespace/GSuite BPD Monitor email charges.



Invoice

Charged on Thursday, December 9, 2021

ISSUED TO

Matthew Barge

Card Number



ISSUED BY


Squarespace, Inc.

225 Varick Street, 12th Floor

New York, NY 10014

Charges

All prices in US Dollar.

Subscription: Google Workspace (Monthly)	\$174.00
(bpdmonitor.com) - 	



Subtotal	\$174.00
----------	----------

Discount	-
----------	---

Due	\$0.00
-----	--------

Paid	\$174.00
-------------	-----------------



12/12/2021

\$26.00

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Squarespace BPDMonitor.com website monthly charges.



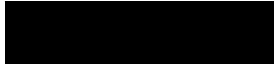
Invoice

Charged on Sunday, December 12, 2021

ISSUED TO

Matthew Barge

Card Number



ISSUED BY

Squarespace, Inc.

225 Varick Street, 12th Floor

New York, NY 10014

Charges

All prices in US Dollar.

Subscription: Business (Monthly)



Subtotal	\$26.00
Discount	-
Due	\$0.00
Paid	\$26.00



12/17/2021

\$81.11

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Electronic assessment platform charges. (1/2 of overall invoice amount).



INVOICE

Alchemer LLC
168 Centennial Pkwy, Suite 250
Louisville, CO 80027
USA
US EIN: 20-5463887
UK VAT: GB-309 7393 78
MOSS ID: EU826478382
GST/HST: 71674 7498 RT0001

Invoice Number: INV00366646
Invoice Date: 12/17/2021
Due Date: 12/17/2021
Payment Terms: Due Upon Receipt
PO Number:
Currency: USD
Customer Tax ID:

Customer Billing Details:

Customer Name: [REDACTED]
Billing Contact: Matthew Barge
Email: [REDACTED]
Billing Address: [REDACTED]

Account Number: [REDACTED]
Sold to Contact: Matthew Barge
Email: [REDACTED]
Sold to Address: [REDACTED]

Items:

Description	Service Period	Qty	Rate	Amount
Enterprise - License - Professional Monthly License - Professional Monthly	12/18/2021 - 01/17/2022	1	\$149.00	149.00

Additional Information:	Subtotal:	\$149.00
	Tax:	\$13.23
	Total:	\$162.23
	Adjustments:	\$0.00
	Payments:	\$162.23
	Invoice Balance:	\$0.00

How To Pay:

Credit Card Payment: CLICK TO PAY	
US Customers EFT/ACH Payment	International Customers Wire Payment
Independent Bank 7777 Henneman Way McKinney TX 75070 Beneficiary's Name: Alchemer LLC Account No.: 4000808227 ABA/Routing No.: 111916326	Beneficiary Bank: Wells Fargo 420 Montgomery Street San Francisco CA 94104 Beneficiary Name: Alchemer LLC Account No.: 5333549383 ABA/Routing No.: 121000248 Non-USD Swift No.: WFBUS6WFFX USD Swift No.: WFBUS6S
US or Canadian Customers Pay by Check Alchemer LLC P.O. Box 679799 Dallas TX 75267	

Billing Questions: billing@alchemer.com

Alchemer LLC does not accept terms and conditions with Customer other than the services agreement between Alchemer LLC and Customer (the Services Agreement). By paying this invoice, Customer accepts that the Services Agreement shall control all Alchemer's services with Customer, and that Customer agrees to waive any purchase order terms and conditions.

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **10.00 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **CJI - Wasileski Gabriela**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					10.00
12/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	3.00
Training Exam Outcome Assessment Data analysis, tables,					
12/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	3.00
Training Survey data cleaning, formatting, coding					
12/07/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	4.00
Training Survey data formatting, analysis, tables,					
Total					10.00

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **27.00 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
 1 Team **CJI - Zafft Katie**

Date	Client	Project	Roles	Person	Hours
CJI Research Team					27.00
12/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
Training data analysis for outcome/compliance assessment					
12/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	3.50
Training data analysis for outcome/compliance assessment.					
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	0.50
outcome assessment check in call					
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
Communication with BPD regarding RMS data status, sexual assault 2020 data availability, and Training survey data instrument clarification.					
12/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
training data analysis - community policing survey for outcome assessment/compliance assessment					
12/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
data analysis -survey data for training assessment.					
12/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
Write outcome assessment narrative for training data, communication with BPD regarding additional data elements.					
12/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
Total					27.00

Date	Client	Project	Roles	Person	Hours	
		Writing outcome assessment narrative for training data. Review of training data regarding completion rates and training data dashboard provided by BPD.				
12/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00	
		Review methodology for Arrest outcome assessment (459cii)				
12/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00	
		communication with BPD and MT regarding outcome assessment status updates. Data analysis for individual completion rates for training data outcome assessment.				
12/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	4.00	
		analysis and drafting of training outcome assessment report section.				
12/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00	
		drafting training outcome assessment report section for review by MT.				
12/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00	
		Outcome assessment update with MT. Completion of training data assessment for 459L				
				Total	27.00	

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **6.60 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **Drake Jessica**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					6.60
12/07/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
CE Standing Call, emails and follow up, review of facebook.					
12/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.80
CE outreach check-in with parties and NLs, review of community policing documents for compliance consideration					
12/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	2.00
Document review, call with N. Joyce re: compliance review, and Community Policing Standing call					
12/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	0.80
CE Standing Call, review of facebook, and "Did you know" ideas.					
12/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
Monthly NL Call					
Total					6.60

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **26.00 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
 1 Team **Joyce Nola**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					23.50
12/07/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	2.80
	Write sections of the Monitor Report				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.00
	Axon and SA data in new RMS				
12/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.10
	complete report				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.30
	FTO call				
12/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.80
	Court filing on SA training				
12/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.00
	Call to review DOJ TA to BPD on SA investigations				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.00
	Community Policing call				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.30
					Total 26.00

Date	Client	Project	Roles	Person	Hours
		Review of FTO Recertification modules			
12/14/2021	Baltimore City Consent Decree: Monitoring Team SA Investigator Training	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	4.10
	Baltimore City Consent Decree: Monitoring Team Review of GST Module 5	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.10
	Baltimore City Consent Decree: Monitoring Team FTO Refresher Module 2	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.60
12/15/2021	Baltimore City Consent Decree: Monitoring Team SA Investigation Training Observation	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	3.10
	Baltimore City Consent Decree: Monitoring Team Review of FTO Refresher Modules	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.10
12/16/2021	Baltimore City Consent Decree: Monitoring Team Review of SA Data Report	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.80
	Baltimore City Consent Decree: Monitoring Team Review of FTO Recertification modules	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.50
12/17/2021	Baltimore City Consent Decree: Monitoring Team Call with DOJ ref SA TA	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.60
	Baltimore City Consent Decree: Monitoring Team Staffing Stat	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.30
Sexual Assault Investigations Assessment					1.40
12/27/2021	Baltimore City Consent Decree: Monitoring Team Call to review of materials necessary for assessment and follow-up	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.40

Total 26.00

Date	Client	Project	Roles	Person	Hours
Use of Force Assessment					1.10
12/13/2021	Baltimore City Consent Decree: Monitoring Team UOF Investigations	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.10

Total 26.00

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **48.00 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
 1 Team **McDonough Megan**

Date	Client	Project	Roles	Person	Hours
Arrests Assessment					1.30
12/14/2021	Baltimore City Consent Decree: Monitoring Team Review methodology	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
12/17/2021	Baltimore City Consent Decree: Monitoring Team Methodology review	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.80
Associate Consultant Professional Fees					3.60
12/02/2021	Baltimore City Consent Decree: Monitoring Team Logistics call with Aden	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.20
	Baltimore City Consent Decree: Monitoring Team Assessment Check in Call	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.70
12/14/2021	Baltimore City Consent Decree: Monitoring Team Background check paperwork	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.20
	Baltimore City Consent Decree: Monitoring Team Correspondence with assessment team, SMEs	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.60
12/15/2021	Baltimore City Consent Decree: Monitoring Team Check in with Barge on assessments	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50

Total 48.00

Date	Client	Project	Roles	Person	Hours
	Baltimore City Consent Decree: Monitoring Team Correspondence	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.60
12/16/2021	Baltimore City Consent Decree: Monitoring Team Assessments bi-weekly check in	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
12/28/2021	Baltimore City Consent Decree: Monitoring Team Assessment emails	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.30
Misconduct Investigations Assessment					2.00
12/03/2021	Baltimore City Consent Decree: Monitoring Team Handoff call with Maxey and Aden	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.80
12/06/2021	Baltimore City Consent Decree: Monitoring Team Updated data file from BPD	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.40
12/09/2021	Baltimore City Consent Decree: Monitoring Team PIB assessment next steps following call with HA and BM	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.40
12/10/2021	Baltimore City Consent Decree: Monitoring Team PIB review correspondence with MT, DOJ	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.40
Pro Bono Hours					11.20
12/01/2021	Baltimore City Consent Decree: Monitoring Team TVC sample selection call with BPD	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
	Baltimore City Consent Decree: Monitoring Team Report Writing	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.30
	Baltimore City Consent Decree: Monitoring Team Fingerprinting for background check	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.50
Total					48.00

Date	Client	Project	Roles	Person	Hours
12/07/2021	Baltimore City Consent Decree: Monitoring Team Transport Report Writing	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	4.00
12/16/2021	Baltimore City Consent Decree: Monitoring Team Revise draft	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.50
12/20/2021	Baltimore City Consent Decree: Monitoring Team Project management emails	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.40
Sexual Assault Investigations Assessment					5.90
12/01/2021	Baltimore City Consent Decree: Monitoring Team Correspondence re: case data access	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.10
12/02/2021	Baltimore City Consent Decree: Monitoring Team Case randomization and selection	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.40
12/03/2021	Baltimore City Consent Decree: Monitoring Team Case selection	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.90
12/09/2021	Baltimore City Consent Decree: Monitoring Team Scheduling	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.20
12/10/2021	Baltimore City Consent Decree: Monitoring Team Correspondence with potential reviewers	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.40
12/13/2021	Baltimore City Consent Decree: Monitoring Team Correspondence to schedule onboarding meeting	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
12/22/2021	Baltimore City Consent Decree: Monitoring Team Correspondence re: assessment and kickoff meeting	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.20

Total 48.00

Date	Client	Project	Roles	Person	Hours
12/23/2021	Baltimore City Consent Decree: Monitoring Team Check on case selection	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.10
12/27/2021	Baltimore City Consent Decree: Monitoring Team Prep for kickoff meeting, and assessment kickoff meeting	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	3.10
Transportation of Persons in Custody Assessment					24.00
12/02/2021	Baltimore City Consent Decree: Monitoring Team Identifying missing wagons for spot checks; report writing	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.70
12/03/2021	Baltimore City Consent Decree: Monitoring Team Call with Krafchik	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.40
	Baltimore City Consent Decree: Monitoring Team Report Writing; TVC Footage check call	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.00
12/05/2021	Baltimore City Consent Decree: Monitoring Team Report writing	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.10
12/06/2021	Baltimore City Consent Decree: Monitoring Team Report Writing	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	5.40
12/08/2021	Baltimore City Consent Decree: Monitoring Team Report Writing	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	3.10
	Baltimore City Consent Decree: Monitoring Team Call with Melissa K. to view TVC retention	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.50
12/10/2021	Baltimore City Consent Decree: Monitoring Team TVC retention audit with M. Krafchik	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.50

Total 48.00

Date	Client	Project	Roles	Person	Hours
12/13/2021	Baltimore City Consent Decree: Monitoring Team Call to discuss first draft of report	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00
	Baltimore City Consent Decree: Monitoring Team Assessment Report Revisions	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.80
12/14/2021	Baltimore City Consent Decree: Monitoring Team Revise draft	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.50
12/15/2021	Baltimore City Consent Decree: Monitoring Team Revise draft, add TVC retention results	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	3.30
12/20/2021	Baltimore City Consent Decree: Monitoring Team Monthly transport meeting	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.70

Total 48.00

12/02/2021

\$48.99

Client **Baltimore City Consent Decree:
Monitoring Team**
Project **July 2021 - June 2022 Budget Year**
Category **Other**
Person **McDonough Megan**
Fingerprinting for BPD background check



12/02/2021

\$18.90

Client **Baltimore City Consent Decree:
Monitoring Team**
Project **July 2021 - June 2022 Budget Year**
Category **Shipping and Postage**
Person **McDonough Megan**
Shipping fingerprints to BPD



Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **7.80 Hours**
0.00 Uninvoiced billable hours Projects **All projects**
Tasks **All tasks**
1 Team **Meares Tracey**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					7.80
12/06/2021	Baltimore City Consent Decree: Monitoring Team BPD Training	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	4.00
12/07/2021	Baltimore City Consent Decree: Monitoring Team BPD Training	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	1.50
12/14/2021	Baltimore City Consent Decree: Monitoring Team FIP Collaboration conference call	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	0.80
12/18/2021	Baltimore City Consent Decree: Monitoring Team BPD Report Writing	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	1.50
Total					7.80

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **1.00 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **Scott Sargent**

Date	Client	Project	Roles	Person	Hours
Sexual Assault Investigations Assessment					1.00
12/27/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Scott Sargent	1.00
Initial zoom meeting and follow up with Evidence.com					
Total					1.00

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **4.10 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **O'Toole Kathleen**

Date	Client	Project	Roles	Person	Hours
Sexual Assault Investigations Assessment					1.00
12/27/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	1.00
	Sexual Assault Investigations review - team meeting				
Use of Force Assessment					3.10
12/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	1.70
	UOF case review				
12/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	1.40
	UOF Case Review				
					Total 4.10

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **17.50 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **Ramsey Charles**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					5.50
12/13/2021	Baltimore City Consent Decree: Monitoring Team CP check in call	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.00
12/14/2021	Baltimore City Consent Decree: Monitoring Team Weekly CE Call	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
12/17/2021	Baltimore City Consent Decree: Monitoring Team Work on CP 5yr Monitoring Plan	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	4.00
Transportation of Persons in Custody Assessment					3.00
12/01/2021	Baltimore City Consent Decree: Monitoring Team Conducted Transport Case Reviews 1210505650, and 1210901760	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	3.00
Use of Force Assessment					9.00
12/19/2021	Baltimore City Consent Decree: Monitoring Team Review UoF cases 20-0681, 19-0369, and 18-0608	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	7.00
12/20/2021	Baltimore City Consent Decree: Monitoring Team Review UoF case 18-0881	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	2.00
Total					17.50

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **2.00 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **Smoot Sean**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					2.00
12/08/2021	Baltimore City Consent Decree: Monitoring Team Drafting semi annual report	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.00
12/10/2021	Baltimore City Consent Decree: Monitoring Team Drafting for semi annual report	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.00
Total					2.00

Detailed time report

21CP Solutions, LLC

Timeframe **12/01/2021 – 12/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **52.60 Hours** Projects **All projects**
0.00 Uninvoiced billable hours Tasks **All tasks**
1 Team **Villaseñor Roberto**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					20.40
12/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Observe FIP/UOF/1A training and write feedback notes	Partner	Villaseñor Roberto	5.50
12/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Write report for Monthly Court meeting - topic Youth	Partner	Villaseñor Roberto	1.50
12/07/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Training call and work on Semi-annual reports for UOF, Transport and Youth	Partner	Villaseñor Roberto	3.00
12/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Work on semi-annual reports	Partner	Villaseñor Roberto	3.00
12/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Comstat	Partner	Villaseñor Roberto	1.80
12/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Prepare for and participate in call Ref. Transport Compliance Document	Partner	Villaseñor Roberto	1.40
12/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Training call, Youth Call,	Partner	Villaseñor Roberto	1.70
12/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00
Total					52.60

Date	Client	Project	Roles	Person	Hours
		PRB and work on Transport report addition requested by Seth			
12/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Dealing with youth policy issues and reading	Partner	Villaseñor Roberto	0.50
Pro Bono Hours					5.30
12/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Various emails and reading	Partner	Villaseñor Roberto	1.00
12/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Various emails and reading	Partner	Villaseñor Roberto	1.00
12/19/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Various emails and reading	Partner	Villaseñor Roberto	1.00
12/26/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Various emails and reading	Partner	Villaseñor Roberto	1.30
12/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Various emails and reading	Partner	Villaseñor Roberto	1.00
Use of Force Assessment					26.90
12/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year PRB and complete review of UOF NIC 18-0862	Partner	Villaseñor Roberto	2.80
12/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year UOF Audit NIC 18-1010 and troubleshooting Novell connection issues with BOD IT	Partner	Villaseñor Roberto	2.00
12/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year UOF reviews NIC 20-0542, NIC 20-0570, NIC 20-0039. Also rescheduled Monthly Transport meeting	Partner	Villaseñor Roberto	6.00
12/21/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	5.20
Total					52.60

Date	Client	Project	Roles	Person	Hours
	UOF Audits NIC 19-0151, NIC 20-0442 Training call, review ROCA curriculum				
12/22/2021	Baltimore City Consent Decree: Monitoring Team SFY/DOJ/MT Youth call, UOF Audits NIC 20-0040,	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.90
12/23/2021	Baltimore City Consent Decree: Monitoring Team UOF Audit reviews NIC 20-238, NIC 18-1549, NIC 20-0473, Review if Dirty Bomb exercise	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.50
12/24/2021	Baltimore City Consent Decree: Monitoring Team UOF Audit NIC 19-0551	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.50
Total					52.60

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Maxey	
DATE SUBMITTED:	1/13/2021	
YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	2	UOF admin; UOF case discussion	2.3	\$ 235.00	\$ 540.50	Compstat	1.8
December	3	PIB assessment discussion w/M.Collins	0.5	\$ 235.00	\$ 117.50		
December	4	UOF assessment admin - second set RNPD	1.4	\$ 235.00	\$ 329.00		
December	6	PIB bi-weekly	0.8	\$ 235.00	\$ 188.00		
December	8	PRB	1.9	\$ 235.00	\$ 446.50		
December	9			\$ 235.00	\$ -	Compstat	1.7
			6.9	TOTAL:	\$ 1,621.50		3.5

EXPENSES

Date	Category	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -
TOTAL:							\$ -

Subtotal Time:	\$ 1,621.50
Subtotal Expenses:	\$ -
TOTAL:	\$ 1,621.50
Unbilled Hours	3.50

Your initials here signify that the charges on this invoice are accurate: INITIALS
BGM

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.		
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.		
	INVOICE SUBMITTED BY:	Dupont			
	DATE SUBMITTED:	1/2/2022			
	YEAR:	2021			

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Discussion of Consent Decree overall time line and 911 Diversion Project with Consent Decree Parties.	0.7	\$ 235.00	\$ 164.50		
December	2	Behavioral Health Meeting with Parties to discuss pace of progress with all Parties to the Consent Decree.	1	\$ 235.00	\$ 235.00	Disuccon of time line and rate of progress with Monitoring Team Deputy Monitor (S. Rosenthal).	0.9
December	3			\$ 235.00	\$ -		
December	4			\$ 235.00	\$ -		
December	5			\$ 235.00	\$ -		
December	6	CPIC Policy Meeting, Preparatin time for meeting, Technical writing for upcoming Behavioral Health and Youth Court Report.	1.5	\$ 235.00	\$ 352.50		
December	7	Technical writing for upcoming Behavioral Health and Youth Court Report.	3.3	\$ 235.00	\$ 775.50		
December	8	Review of 4th and 5th Year Consent Decree Monitoring Plan.	1.5	\$ 235.00	\$ 352.50	Travel to Baltimore for upcoming Consent Decree Court Appearance	9.2
December	9	Discussion of CIT Training and Policy Changes with BPD Behavioral Health Division, Review of CIT Training Feedback from officers, Meeting with Monitoring Team Monitor and Deputy Monitor (K. Thompson and S. Rosenthal) to discuss upcoming Court Appearance, Court Hearing with all Parties and Behavioral Health Systems of Baltimore.	6.3	\$ 235.00	\$ 1,480.50	Meeting with Monitoring Team Monitor and Deputy Monitor (K. Thompson and S. Rosenthal) to review Behavioral Health Consent Decree Progress.	1
December	10	Technical writing for Monitoring Team Semiannual Report. Discussion of progress with Baltimore subject matter expert.	1.8	\$ 235.00	\$ 423.00	Travel from Baltimore, weather delays	10.5
December	11			\$ 235.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

December	12	Technical writing for Monitoring Team Semiannual Report.	1	\$	235.00	\$	235.00		
December	13	Technical writing for Monitoring Team Semiannual Report.	1.5	\$	235.00	\$	352.50		
December	14			\$	235.00	\$	-	Youth Issues Review Meeting with all parties.	1
December	15			\$	235.00	\$	-		
December	16	CPIC Policy Meeting, Preparatin time for meeting. Review of proposed BPD LEAD Policy.	1.7	\$	235.00	\$	399.50		
December	17			\$	235.00	\$	-		
December	18			\$	235.00	\$	-		
December	19			\$	235.00	\$	-		
December	20	Discussion of progress and compliance issues with BPD Compliance Division, Discussion of CIT Coordinator Position with BPD Behavioral Health Division, Review and discussion of BPD Youth Curriculum, Review of BPD Quarterly Data Report.	2.8	\$	235.00	\$	658.00	Discussion on BPD Youth Curriculum with national youth curriculum expert, discussion of Monitoring Team Semiannual Report with Deputy Monitor (S. Rosenthal)	0.7
December	21	Meeting and discussion with the Parties to the Consent Decree and Behavioral Health Administration to reievew proposed criss care options for Baltimore.	1.5	\$	235.00	\$	352.50		
December	22	Review and discussion of BPD Youths Behavioral Health curriculum Issues. Integration of community curriculum with national curriculum. Review and preparation for meeting.	2.5	\$	235.00	\$	587.50		
December	23	Behavioral Health Meeting with Parties to review GAP Analysis Recommendation Implementaiton Plan and City Behavioral Health Planning.	1.5	\$	235.00	\$	352.50		
December	24			\$	235.00	\$	-		
December	25			\$	235.00	\$	-		
December	26			\$	235.00	\$	-		
December	27			\$	235.00	\$	-		
December	28			\$	235.00	\$	-		
December	29	Review of BPD Critical Events, correspondence with Monitor K. Thompson.	2	\$	235.00	\$	470.00		
December	30			\$	235.00	\$	-		

Name:

Weekly Log

September 17th - 28th '18

December	31		\$	235.00	\$	-	
			30.6	\$	235.00	\$	7,191.00
							23.3

From: randolph.dupont@bpdmonitor.com
To: [Seth Rosenthal \(bpdmonitor\)](#); [Osborne, Tiffany M.](#); [Kelly, Ada R.](#); [Rosenthal, Seth A.](#)
Subject: January Invoice for December Services
Date: Monday, January 3, 2022 1:54:55 AM
Attachments: [2022 01 Baltimore Project Invoice December Dupont Randolph Cover.docx](#)
[2022 01 Baltimore Project Invoice December Dupont Randolph.xlsx](#)
[2022 01 Baltimore Project Invoice December Dupont Randolph Receipt 1.pdf](#)
[2022 01 Baltimore Project Invoice December Dupont Randolph Receipt 2.pdf](#)
[2022 01 Baltimore Project Invoice December Dupont Randolph Receipt 3.pdf](#)
[2022 01 Baltimore Project Invoice December Dupont Randolph Receipt 4.pdf](#)
[2022 01 Baltimore Project Invoice December Dupont Randolph Receipt 5.pdf](#)
[RTD Home to Airport Map and Mileage.PNG](#)

Caution: External Email

File, expenses, receipts and cover attached. Map with mileage to and from home included for documentation. The expense for the airfare will need explanation.

Flight: For personal and health-related reasons I paid for a higher plane fare than I have billed in my expenses. I attached the estimated cost to show what the bill would have been at the standard rate which is my invoiced amount. Additionally I have included my actual receipt to document that the bill was paid.

Thank you.

Randy

Randolph Dupont, PhD
Professor and Clinical Psychologist
Baltimore Police Monitoring Team
Department of Criminology and Criminal Justice
School of Urban Affairs and Public Policy
University of Memphis, 311 McCord Hall
Memphis, TN 38152
Monitoring email: randolph.dupont@bpdmonitor.com
University email: rdupont@memphis.edu
Work Phone (901) 678-2737
Cell Phone (901) 212-3190

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2 Confirmation

Express Checkout

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Terms apply.

Outbound

Change Flight

DL2332 , DL2607
Wed, Dec 8
7:00am-2:00pm

MEM ▶ BWI

1 stop

Randy
33,719 miles



Return

Change Flight

DL1411 , DL1639
Fri, Dec 10
11:43am-5:48pm

BWI ▶ MEM

1 stop



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Change Seats

Randolph Dup...

See more



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First Name

Randolph

Middle Name (optional)

Thomas

Last Name

Dupont

Suffix

--

Loyalty Program (optional)

Delta Air Lines/SkyMiles

SkyMiles #

[Redacted]

Date of Birth and Gender on File

Secure Flight Inf

Known Traveler #(optional)

[Redacted]

TSA Pre[™], Global Entry, NEXUS, SENTRI

Redress # (optional)

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Contact Info

[Redacted]

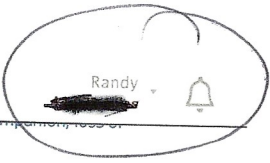
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randydupont@comcast.net

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Date of Purchase: Nov 14, 2021

Memphis, TN ▶ Atlanta, GA

Passenger Information

RANDOLPH THOMAS DUPONT

SkyMiles#: [REDACTED]

Confirmation Number: [REDACTED]

Ticket Number: [REDACTED]

FLIGHT

Date and Flight	Status	Class	Seat/Cabin
MEM ▶ ATL Wed 08Dec2021 DL 2332	FLWN	[REDACTED]	
ATL ▶ BWI Wed 08Dec2021 DL 2607	FLWN	[REDACTED]	
BWI ▶ ATL Fri 10Dec2021 DL 1411	FLWN	[REDACTED]	
ATL ▶ MEM Fri 10Dec2021 DL 1639	FLWN	[REDACTED]	

NEW TICKET DETAILED CHARGES

Air Transportation Charges

Base Fare:

\$816.74 USD

Taxes, Fees and Charges

United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY)

\$11.20 USD

United States - Transportation Tax (US)

\$61.26 USD

United States - Passenger Facility Charge (XF)

\$18.00 USD

United States - Flight Segment Tax (ZP)

\$17.20 USD

Total Price:

\$924.40 USD

Balance Information:

Total Ticket Price Difference

Service Charge:

Balance

[REDACTED]

[REDACTED]

[REDACTED]

KEY OF TERMS

- # - Arrival date different than departure date
- ** - Check-in required
- ***- Multiple meals
- *S\$ - Multiple seats
- AR - Arrives
- B - Breakfast
- C - Bagels / Beverages
- D - Dinner

- F - Food available for purchase
- L - Lunch
- LV - Departs
- M - Movie
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Baltimore

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12/8

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CAB NO.

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METER FARE		
BAGGAGE		
TOLLS		
OTHER		
TIP		
TOTAL	40	00

Chauffeur

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 ROOM NAME RATE DEPART TIME ACCT#
 NSCK [REDACTED] 12/08/21 10:12
 TYPE [REDACTED] ARRIVE TIME
 300
 ROOM CLERK ADDRESS PASSPORT: [REDACTED] MBV#: [REDACTED]
 PAYMENT

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
12/08	ROOM 968, 1	109.65		
12/08	STATE TX 968, 1	6.58		
12/08	CITY TAX 968, 1	10.42		
12/08	BTID TAX 968, 1	2.19		
12/09	ROOM 968, 1	109.65		
12/09	STATE TX 968, 1	6.58		
12/09	CITY TAX 968, 1	10.42		
12/09	BTID TAX 968, 1	2.19		
12/10	CCARD-AX SETTLED TO: AMERICAN EXPRESS [REDACTED]		257.68	.00

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DATE: 12/10/2021

DESCRIPTION	AMOUNT
SUBTOTAL	
TOTAL	40 ⁰⁰

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SHREVEPORT, LA

Clear

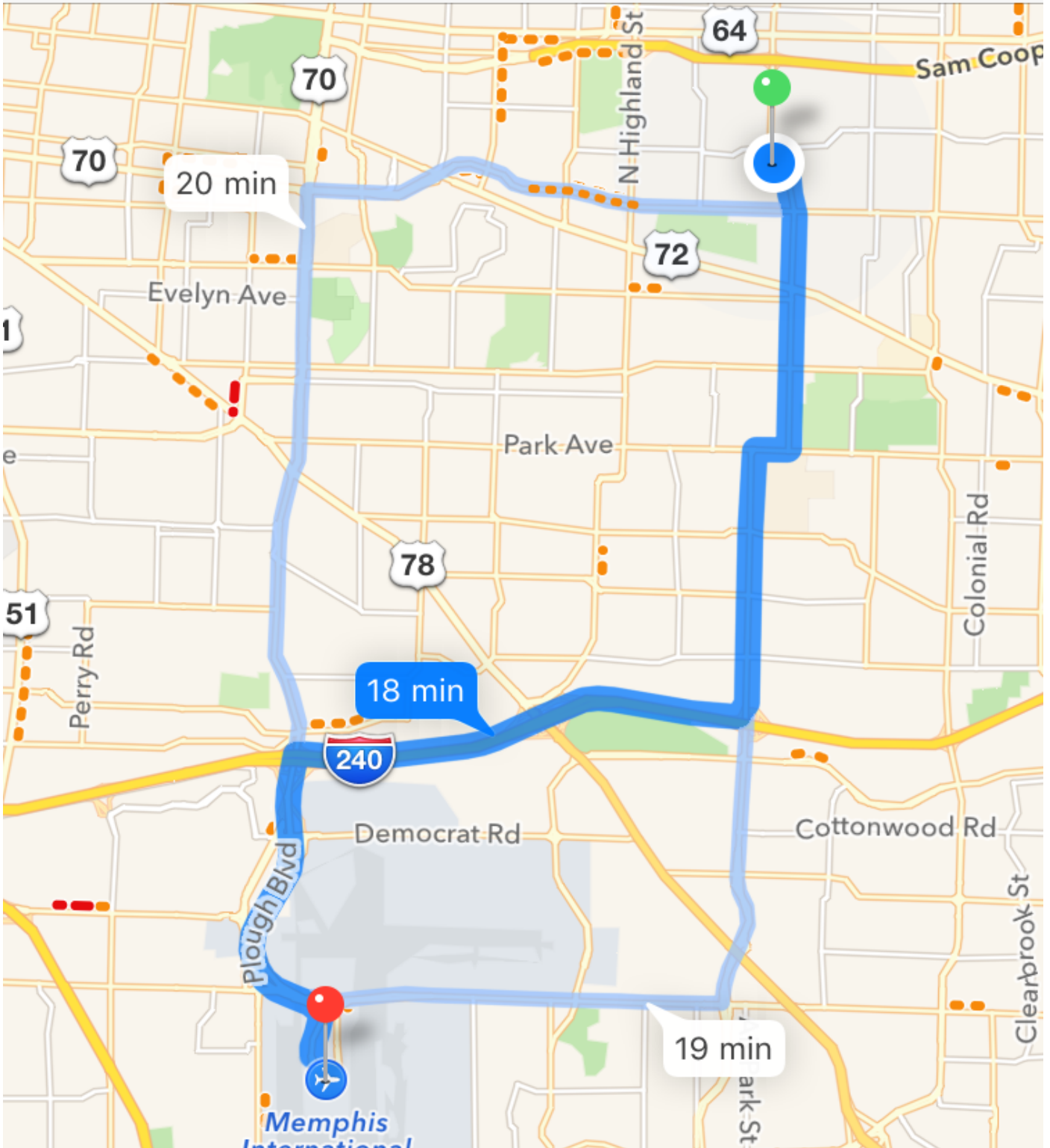
To Memphis International Airport

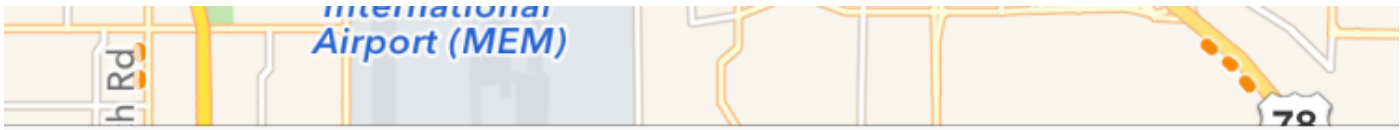


Drive

Walk

Transit





18 minutes

[Details](#)

10 mi · I-240 W



Start



Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Bowman	
DATE SUBMITTED:	1/3/2022	
YEAR:	2022	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Reviewed and responded to 6 messages (BPD UOF Case Reviews/Assessment, New BPD Draft Policy: Medical Leave Abuse Control, Paragraphs 84 and 86, UOF case discussions - tomorrow)	0.6	\$ 235.00	\$ 141.00		
December	2	Meeting- Prepared for and participated in UOF reviews with BPD	6	\$ 235.00	\$ 1,410.00		
December	3	BPD call with Seth ref SSA Pars. 84 and 86. Reviewed and responded to 4 messages (UOF case discussions, FIP III/UOF Training Observations).	0.7	\$ 235.00	\$ 164.50		
December	4			\$ 235.00	\$ -		
December	5			\$ 235.00	\$ -		
December	6	BPD semi-annual report prep	3	\$ 235.00	\$ 705.00		
December	7	BPD Semi-annual report prep	3.5	\$ 235.00	\$ 822.50		

December	8	BPD Discuss 4YMP lines 30-46 with Melissa. Reviewed and responded to 20 messages (FIP III/UOF Training Observations, New BPD Draft Policy: Medical Leave Abuse Control, Semi-annual SSA Report, Subject areas for 2022, SSA Supervisor e-learning certification). BPD Semi-annual report prep and submission.	4.5	\$	235.00	\$	1,057.50
December	9			\$	235.00	\$	-
December	10			\$	235.00	\$	-
December	11			\$	235.00	\$	-
December	12			\$	235.00	\$	-
December	13	BPD- (2) calls with DOJ ref New BPD Draft Policy: Medical Leave Abuse Control. Reviewed and responded to 8 messages (Line 38: Draft Annual Stops, Searches, and Arrests Data Analysis Methodology, New BPD Draft Policy: Medical Leave Abuse Control, FYI - GVRS).	1.3	\$	235.00	\$	305.50
December	14			\$	235.00	\$	-
December	15			\$	235.00	\$	-
December	16			\$	235.00	\$	-
December	17			\$	235.00	\$	-
December	18			\$	235.00	\$	-
December	19			\$	235.00	\$	-
December	20	Reviewed and responded to 29 messages (GVRS, New BPD Draft Policy: Medical Leave Abuse Control, Line 32: Q2 RWOC Quarterly Report, Police Involved Shooting, BPD Officer Shot)	3	\$	235.00	\$	705.00
December	21			\$	235.00	\$	-
December	22			\$	235.00	\$	-
December	23			\$	235.00	\$	-
December	24			\$	235.00	\$	-
December	25			\$	235.00	\$	-
December	26			\$	235.00	\$	-
December	27	Reviewed and responded to 14 messages (GVRS, Line 32: Q2 RWOC Quarterly Report, Question re UOFs following illegal searches, Commissioner's Message - Officer Holley, POIS 24 Hour Report). BPD UOF Review NIC 19-0273, NIC 19-0006	5	\$	235.00	\$	1,175.00
December	28	BPD UOF reviews NIC 20-0047 and NIC 18-0236	4	\$	235.00	\$	940.00
December	29	BPD UOF NIC 18-1202	1.8	\$	235.00	\$	423.00
December	30	BPD UOF REVIEW NIC 18-0827 AND NIC 18-0439	3.5	\$	235.00	\$	822.50
December	31	Reviewed and responded to 2 messages (Line 38: Draft Annual Stops, Searches, and Arrests Data Analysis Methodology, December 2021 Newsletter: Provide Feedback on Drafts Open for Public Comment).	0.2	\$	235.00	\$	47.00
			37.1	TOTAL:	\$	8,718.50	0

Baltimore Consent Decree Monitor
INVOICE

				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
TOTAL:				\$	-

Subtotal Time:	\$	8,718.50
Subtotal Expenses:	\$	-
TOTAL:	\$	8,718.50

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate: **INITIALS**
TB

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

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		DECEMBER	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
		Wanda Watts	
		1/3/2022	
		2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
DECEMBER	1	Briefing for State Delegation - specific questions for follow-up: A. Marlon Amprey had questions about Mental Health of Officers, B. Curt Anderson had question about Baltimoreans being hired by BPD	1	\$ 235.00	\$ 235.00	World AIDS Day Youth Conference	3
DECEMBER	2	Zoom with DOJ		\$ 235.00	\$ -		
DECEMBER	3			\$ 235.00	\$ -		
DECEMBER	4			\$ 235.00	\$ -		
DECEMBER	5			\$ 235.00	\$ -		
DECEMBER	6			\$ 235.00	\$ -		
DECEMBER	7	Weekly Team Call	0.5	\$ 235.00	\$ 117.50	Public Info Session: Police Complaint Process with Brian Nadeau and Jason Callegan	1.5
DECEMBER	8	Weekly Diversion Workgroup - working on contract for vendors in Western District	1	\$ 235.00	\$ 235.00		
DECEMBER	9			\$ 235.00	\$ -		
DECEMBER	10			\$ 235.00	\$ -		
DECEMBER	11	Work with Southwestern groups for Feb presentation with Team	0.5	\$ 235.00	\$ 117.50		
DECEMBER	12			\$ 235.00	\$ -		
DECEMBER	13			\$ 235.00	\$ -		
DECEMBER	14			\$ 235.00	\$ -		
DECEMBER	15			\$ 235.00	\$ -		
DECEMBER	16			\$ 235.00	\$ -		
DECEMBER	17			\$ 235.00	\$ -		
DECEMBER	18			\$ 235.00	\$ -		
DECEMBER	19			\$ 235.00	\$ -		

DECEMBER	20	Monthly NL Meeting	0.3	\$	235.00	\$	70.50
DECEMBER	21			\$	235.00	\$	-
DECEMBER	22	Weekly Diversion Group - Roll call training needs to be scheduled in Western District by Major Taylor. Start date of pilot is in question	0.5	\$	235.00	\$	117.50
DECEMBER	23			\$	235.00	\$	-
DECEMBER	24			\$	235.00	\$	-
DECEMBER	25			\$	235.00	\$	-
DECEMBER	26			\$	235.00	\$	-
DECEMBER	27			\$	235.00	\$	-
DECEMBER	28			\$	235.00	\$	-
DECEMBER	29			\$	235.00	\$	-
DECEMBER	30			\$	235.00	\$	-
DECEMBER	31			\$	235.00	\$	-
			3.8		\$	893.00	4.5

Unbilled Hours

4.50

INITIALS

Your initials here signify that the charges on this invoice are accurate:

WW

Thank you for choosing Office Depot for your office supply needs. We appreciate your continued business.

Expected delivery date: **Monday, November 29, 2021 08:30 AM - 05:00 PM**

Order Number: 211180640-001
 Order Date: 11/24/2021
 Web User Log-In: DDOP
 Last Modified By: DDOP
 Last Modified date: 11/27/2021
 Warehouse Location: 5910-Third Party
 Account #: 56834014
 Payment info: Visa, last 4 digits: 9916
 Contact: WANDA WATTS
 Office Depot® | OfficeMax® Rewards: 1853546628
 Comments:

Status: Delivered
 Tracking: <https://www.officedepot.com/ordertracking.do?orderId=211180640-001&trackingId=D2111806400010450001&new=true>
 Order Type: Order
 Order Category: Phone Order
 Delivery Type: Delivery
 Shipping to: CONSENT DECREE MONITORING TEAM
 2901 DRUID PARK DR
 STE 200D
 BALTIMORE MD 21215-8111
 Delivery Method: Next Business Day Delivery

Product Summary

Description	Item Number	Qty	Qty Ship	BkOrd Qty	Unit Price	Unit	Est. Price
Office Depot® Brand Copy And Print Paper, Letter Size Paper, 92 Brightness, 20 Lb, White, Ream Of 500 Sheets, Case Of 10 Reams (0348037)	348037	1	1	0	\$36.26	case	\$36.26

LEGEND

Item Number: Entered Item Number
 Qty: Original Quantity Ordered
 Qty Ship: Units Shipped So Far
 BkOrd Qty: Backorder Quantity
 Unit Price: Price per individual Unit
 Unit: Unit of Measure
 Est-Price: Ordered Quantity x Unit Price

Subtotal: \$69.99
 Tax: \$2.18
 Small Order Handling Fee: \$9.95
 Misc.:(43.68)
Total: \$38.44

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

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	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Miller Roberts III	
	DATE SUBMITTED:	1/10/2022	
	YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Administrative: Routine email monitoring and responses, social media review.	0.5	\$ 75.00	\$ 37.50		
December	2	Weekly office hours via Zoom with no attendees	1	\$ 75.00	\$ 75.00		
December	3	Administrative: Routine email monitoring and responses, social media review.	0.5	\$ 75.00	\$ 37.50		
December	4			\$ 75.00	\$ -		
December	5	Administrative: Routine email monitoring and responses, social media review. Monthly invoice processing.	2	\$ 75.00	\$ 150.00		
December	6	Administrative: Social media checks and reading through performance measures from past few weeks, HR items relative to Derrell Frazier and Debra Johnson (two new Neighborhood Liaisons)	2.5	\$ 75.00	\$ 187.50		
December	7	Weekly Tuesday standup meeting, preparation and distribution of on-boarding materials to Derrell Frazier and Debra Johnson, routine email maintenance	3.5	\$ 75.00	\$ 262.50		
December	8	Attended the CVCBD Security Advisory Council meeting and made normal outreach announcement. Sent weekly office hour information to several communities reminding them of my office hours.	1.5	\$ 75.00	\$ 112.50		
December	9	Weekly office hours via Zoom with no attendees. Routine email management.	1	\$ 75.00	\$ 75.00		
December	10			\$ 75.00	\$ -		
December	11	Administrative: Routine email monitoring and responses, social media review.	1	\$ 75.00	\$ 75.00		
December	12	Administrative: Routine email monitoring and responses, social media review.	0.5	\$ 75.00	\$ 37.50		
December	13			\$ 75.00	\$ -		
December	14	Weekly standup meeting		\$ 75.00	\$ -		
December	15			\$ 75.00	\$ -		
December	16	Weekly office hours via Zoom with no attendees. Routine email management.	1	\$ 75.00	\$ 75.00		
December	17	Preparation and delivery of hour long training with Derrell Frazier and Debra Johnson.	2	\$ 75.00	\$ 150.00		
December	18			\$ 75.00	\$ -		
December	19			\$ 75.00	\$ -		
December	20	Administrative: Routine email monitoring and responses, social media review. Reached out to 15 association contacts by phone to ask for meeting dates for upcoming year. Also wished the organizations a general Happy Holidays.	2.5	\$ 75.00	\$ 187.50		

December	21	Administrative: Routine email monitoring and responses, social media review.	1	\$	75.00	\$	75.00
December	22			\$	75.00	\$	-
December	23			\$	75.00	\$	-
December	24			\$	75.00	\$	-
December	25			\$	75.00	\$	-
December	26			\$	75.00	\$	-
December	27	Administrative: Routine email monitoring and responses, social media review.	1	\$	75.00	\$	75.00
December	28	Worked on social media plan specifically worked on the "Did You Know" posts that will run twice a week for the foreseeable future to educate the public about Consent Decree. Also, worked with translators to translate the messages into Spanish. Began setting up posts in Hootsuite.	5.5	\$	75.00	\$	412.50
December	29	Continued work on social media plans, Spanish verbiage, and additional messaging.	5	\$	75.00	\$	375.00
December	30	Began looking at calendar dates to determine how to make the rounds again to as many communities as possible during the first quarter of 2022.	1.5	\$	75.00	\$	112.50
December	31	Worked on graphics for releasing comment periods and Neighborhood Liaison office hours.	2	\$	75.00	\$	150.00
			35.5			\$	2,662.50
							0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.		
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.		
	INVOICE SUBMITTED BY:	Roberts, H			
	DATE SUBMITTED:	1/6/2022			
	YEAR:	2021			

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Outreach efforts this month were intended to inform, update and encourage public comment. The Darley Park held their in-person meeting as scheduled and I attended. 12 neighbors were in attendance and it was a glorified Christmas party. I did my updates during announcements and participatd in the egg nog toast. The People's Assoc in Oliver, K&B, 2 groups in the Broadway East community did not host their traditional monthly meetings because of their 3rd / 4th Thursday proximity to the holiday ... each did a text blast wishing all holiday greetings ... i of course responded with greetings on behalf of the Monitoring team. I did attend a training facilitated by the Johnston Square group, St. Frances Academy and VOLAR (Village of Love and Resistance) ... the event was held on Stirling street ... 18 in attendance ... Johnston Square with the largest turnout at 12 ... i did share announcements. Efforts this month also included visits to 3 churches in which i distributed my remaining fact sheet fliers ... St. Ann's on Greenmount / 22nd, St. Frances Xavier on Caroline and Oliver and St. Wenceslaus on Ashland and Collington streets ... total sheets distributed was roughly 52.	3	\$ 20.00	\$ 60.00		
December	2	Volar Community Association held their meeting and holiday party in person as well and 10 people were in attendance. Made regular announcements.	1	\$ 20.00	\$ 20.00		
December	3			\$ 20.00	\$ -		
December	4			\$ 20.00	\$ -		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7			\$ 20.00	\$ -		
December	8	Wednesday Office Hours and Outreach - New Oliver, Old Town Association, aMonument Street Seniors held their meetings. The meetings were also holiday parties. The next large meeting will be second week of January 2022.	4	\$ 20.00	\$ 80.00		
December	9			\$ 20.00	\$ -		
December	10			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

December	11		\$	20.00	\$	-
December	12		\$	20.00	\$	-
December	13		\$	20.00	\$	-
December	14		\$	20.00	\$	-
December	15	Weds Outreach & Administrative Day . Attended The ED Commanders / Community meeting was a Christmas party / reunion of sorts ... i spoke to at least 9 out of the roughly 20 attendees ... mostly old faces seen on zoom ... did updates.	5 \$	20.00	\$	100.00
December	16		\$	20.00	\$	-
December	17		\$	20.00	\$	-
December	18		\$	20.00	\$	-
December	19		\$	20.00	\$	-
December	20	Monthly NL Meeting	1 \$	20.00	\$	20.00
December	21		\$	20.00	\$	-
December	22	Weds Outreach Outreach & Administrative Day - performed normal email communications and calls.	1 \$	20.00	\$	20.00
December	23		\$	20.00	\$	-
December	24		\$	20.00	\$	-
December	25		\$	20.00	\$	-
December	26		\$	20.00	\$	-
December	27		\$	20.00	\$	-
December	28		\$	20.00	\$	-
December	29		\$	20.00	\$	-
December	30		\$	20.00	\$	-
			15 \$	20.00	\$	300.00
						0

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	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Allen	
	DATE SUBMITTED:	12/30/2021	
	YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Sending information to Association President/ regarding zoom meetings and information on policies that are open for public comments or review	0.5	\$ 20.00	\$ 10.00		
December	2	Weekly zoom Meeting / one attendee/ president of Edgewood Neighborhood Improv Assoc, writing up intake.sending out information from Alexandra Smith regarding public complaint process.	1.5	\$ 20.00	\$ 30.00		
December	3	Sent out information to Association president./Regarding an intake	0.5	\$ 20.00	\$ 10.00		
December	4			\$ 20.00	\$ -		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7	Attended the CDIU Meeting on The Complaint Process	1.5	\$ 20.00	\$ 30.00		
December	8			\$ 20.00	\$ -		
December	9	Weekly Zoom Meeting/Phone conversation with W.Watts	1.5	\$ 20.00	\$ 30.00		
December	10			\$ 20.00	\$ -		
December	11			\$ 20.00	\$ -		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		
December	14			\$ 20.00	\$ -		
December	15			\$ 20.00	\$ -		
December	16	Weekly zoom meeting/ no attendees	1	\$ 20.00	\$ 20.00		
December	17			\$ 20.00	\$ -		
December	18			\$ 20.00	\$ -		
December	19			\$ 20.00	\$ -		
December	20			\$ 20.00	\$ -		
December	21			\$ 20.00	\$ -		
December	22			\$ 20.00	\$ -		
December	23	Weekly zoom meeting/ no attendees	1	\$ 20.00	\$ 20.00		
December	24			\$ 20.00	\$ -		
December	25			\$ 20.00	\$ -		
December	26			\$ 20.00	\$ -		

December	27		\$	20.00	\$	-	
December	28		\$	20.00	\$	-	
December	29	Phone conversations with Assoc president/regarding issues	0.5	\$	20.00	\$	10.00
December	30	Follow-up on concerns by Assoc president/Weekly Zoom Meeting/ No attendees. Intake form completed and forwarded to Miller Roberts	2	\$	20.00	\$	40.00
December	31			\$	20.00	\$	-
			10		\$	200.00	0

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Baltimore, MD 21202

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	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Johnson	
	DATE SUBMITTED:	1/1/2022	
	YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1			\$ 20.00	\$ -		
December	2			\$ 20.00	\$ -		
December	3			\$ 20.00	\$ -		
December	4			\$ 20.00	\$ -		
December	5			\$ 20.00	\$ -		
December	6	Read information pertaining to the consent decree in balitmore via afro american news article.	1.5	\$ 20.00	\$ 30.00		
December	7	Reviewed information from emails relevant to Neighborhood liasions and understanding roles and responsibilities.	1.5	\$ 20.00	\$ 30.00		
December	8			\$ 20.00	\$ -		
December	9			\$ 20.00	\$ -		
December	10			\$ 20.00	\$ -		
December	11			\$ 20.00	\$ -		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		
December	14			\$ 20.00	\$ -		
December	15			\$ 20.00	\$ -		
December	16			\$ 20.00	\$ -		
December	17	Participated in orientation process for Neighborhood Liasions, received assignment to Northwestern division	1	\$ 20.00	\$ 20.00		
December	18	Attended outreach at Shake N Bake where I had the opportunity to speak to approximately 6 people regarding the Baltimore Police Department Consent Decree, where I also provided a web link for the 2 people who requested it.	0.5	\$ 20.00	\$ 10.00		
December	19			\$ 20.00	\$ -		
December	20			\$ 20.00	\$ -		
December	21			\$ 20.00	\$ -		
December	22			\$ 20.00	\$ -		

December	23	Reviewed information from Miller on invoices, email links, contacts, and how to begin to plan for future events.	1	\$	20.00	\$	20.00	
December	24			\$	20.00	\$	-	
December	25			\$	20.00	\$	-	
December	26			\$	20.00	\$	-	
December	27			\$	20.00	\$	-	
December	28			\$	20.00	\$	-	
December	29			\$	20.00	\$	-	
December	30			\$	20.00	\$	-	
December	31			\$	20.00	\$	-	
			5.5			\$	110.00	0

Baltimore Consent Decree Monitor
 750 E. Pratt, Ste 900
 Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Dunaway	
DATE SUBMITTED:	1/7/2022	
YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1			\$ 20.00	\$ -		
December	2			\$ 20.00	\$ -		
December	3			\$ 20.00	\$ -		
December	4			\$ 20.00	\$ -		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7	Public session via zoom on police misconduct complaint intake process. This meeting informed onthe process.	1	\$ 20.00	\$ 20.00		
December	8			\$ 20.00	\$ -		
December	9			\$ 20.00	\$ -		
December	10	Recieved email from BPD canceling the December meeting and informing the Commander of southern district is retiring the new commander will be at the meeting on the 20th.	0.5	\$ 20.00	\$ 10.00		
December	11			\$ 20.00	\$ -		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		
December	14	Administrative duties, emails, calender updates, processing of final paper work due to resignation.	2	\$ 20.00	\$ 40.00		
December	15			\$ 20.00	\$ -		
December	16			\$ 20.00	\$ -		
December	17			\$ 20.00	\$ -		
December	18			\$ 20.00	\$ -		
December	19			\$ 20.00	\$ -		
December	20	Monthly NL meeting ending the year. We were introduced to new liaisons joining the team.	1	\$ 20.00	\$ 20.00		
December	21			\$ 20.00	\$ -		
December	22			\$ 20.00	\$ -		

				\$	-
TOTAL:				\$	25.00

Subtotal Time:	\$	90.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	115.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
MBD

Consent Decree
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

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4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Hughes	
DATE SUBMITTED:	1/7/2022	
YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1			\$ 20.00	\$ -		
December	2			\$ 20.00	\$ -		
December	3			\$ 20.00	\$ -		
December	4			\$ 20.00	\$ -		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7	Belair-Edison Community Association Meeting. Belair-Edison Community. There were 8 people in attendance at the meeting. This NL made a general a announcement and handed out flyers.	1	\$ 20.00	\$ 20.00		
December	8			\$ 20.00	\$ -		
December	9			\$ 20.00	\$ -		
December	10			\$ 20.00	\$ -		
December	11			\$ 20.00	\$ -		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		
December	14			\$ 20.00	\$ -		
December	15			\$ 20.00	\$ -		
December	16			\$ 20.00	\$ -		
December	17			\$ 20.00	\$ -		
December	18	Breakfast With Santa at Furley Elementary School. I spoke directly with 7 participants and handed out brochures.	1.5	\$ 20.00	\$ 30.00		
December	19			\$ 20.00	\$ -		
December	20	Monthly NL Virtual Meeting	1	\$ 20.00	\$ 20.00		
December	21			\$ 20.00	\$ -		

				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
TOTAL:				\$	25.00

Subtotal Time:	\$	140.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	165.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate: INITIALS
TH