

Seth A. Rosenthal

T 202.344.4741

F 202.344.8300

sarosenthal@venable.com

February 9, 2020

Mayor and City Council of Baltimore
Attn: James Shea, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Michael Harrison, Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Cynthia Coe
Maureen Johnston
Simrandeep Chahal
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – December 2020 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in December 2020.

Narrative Summary

This invoice accounts for time worked from December 1 – December 31, 2020 by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Brian Maxey, Hassan Aden, Matthew Barge, Jessica Drake (as both community engagement team member and executive assistant), Kevin Bethel, Maggie Goodrich, Nola Joyce, Sean Smoot, Roberto Villasenor, Gabriela Wasileski, Katie Zafft, Ray Kelly, Darnyle Wharton and nine neighborhood liaisons.

Please note that Darnyle Wharton is being compensated for 60 hours of work and the nine neighborhood liaisons are each being compensated for a full 15 hours of work, even though the public health measures ordered by Maryland’s Governor in response to the coronavirus pandemic may have rendered them unable to work their full allotment of hours. The Monitoring Team believes it is

February 9, 2021

Page 2

important to continue to fully compensate Mr. Wharton and our dedicated liaisons during the pandemic, which is adversely affecting so many sectors of the economy. Mr. Wharton and the liaisons are doing what they can to engage community members in the midst of a public health crisis.

The sum of previously unbilled services and expenses reflected in this invoice is \$91,564.24. Of the time submitted in this invoice, 60.1 hours, or 10.8%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 10.8% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$19,835.50.

Work performed in December 2020 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including by Facebook Live
- Addressing Consent Decree requirements for a second community survey
- Virtual and telephonic meetings regarding Consent Decree requirements on stops/searches/arrests, use of force, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, training, sexual assault investigations, First Amendment protected activities, supervision, staffing, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Reviewing and conferring with BPD on Training Academy needs and expectations; e-learning and/or in-class training curricula on stops, searches and arrests, impartial policing, Ethical Policing Is Courageous (EPIC), First Amendment protected activity, community policing, field training officers, use of force, responses to reports of sexual assault, procedural justice, and interactions with individuals with behavioral health disabilities and in crisis; and training curricula for Public Integrity Bureau investigators
- Work on revisions to BPD policies in the area of stops, searches and arrests, discipline, youth interactions, performance evaluations, patrol supervision, Performance Review Board, duty to intervene, procedural justice, and field training officers
- Observing and evaluating training on behavioral health awareness and responses to sexual assault reports; Academy instructor training; Collaborative Planning and Implementation Committee (CPIC) meetings; Performance Review Board meetings; and CompStat and RecruitStat meetings
- Conducting quantitative outcome assessments on use of force, calls for service, sexual assault investigations, and misconduct investigations
- Beginning qualitative compliance review on use of force for 2018-20
- Providing technical assistance to BPD's Public Integrity Bureau
- Providing technical assistance on implementation of technology reforms

- Reviewing and providing technical assistance to BPD on its self-assessments and audits, including its assessment of arrest data, annual stop/search/arrest data analysis, officer safety and wellness assessment, initial Public Integrity Bureau quarterly report, and methodology for assessing responses to First Amendment protected activity in 2020
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including virtual meetings with CPIC, addressing behavioral health system deficiencies identified in an analysis of systemic needs (including the expansion of mobile crisis teams), examining policies affecting interactions with individuals with behavioral health disabilities and in crisis, assisting with the development of behavioral health awareness training for dispatchers and 911 call-takers, and identifying data needed to properly assess BPD and City responses to crisis events
- Consulting BPD on implementing staffing, recruitment, hiring and retention plans
- Drafting Fourth-Year Monitoring Plan
- Reviewing Commission to Restore Trust in Policing report
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Preparing and updating content for the team’s website
- Engaging with residents on social media

Invoice Summary

Invoice Totals

	Previously Billed (FY 2021)	December 2020 Billed	Fiscal YTD 2021 Billed
Services	\$559,668.75	\$91,284.75	\$650,953.50
Expenses	\$2,155.30	\$279.49	\$2,434.79
TOTAL Services and Expenses	\$561,824.05	\$91,564.24	\$653,388.29

FY2021 Budget¹	\$1,535,064.32
Funds Remaining in FY2021 Budget	\$881,676.03
Percentage of Funds Used in FY2021 Budget	42.56%
Fiscal 2021 YTD Value of pro bono Services	\$162,775.55

¹ The FY2021 Budget includes \$60,064.32 carried over from FY2020 Budget.

Breakdown of Billable Hours & Expenses

December	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	38.9	29.6	9.3	\$14,060.00	\$0.00
Rosenthal	50.1	35.6	14.5	\$16,910.00	\$0.00
Aden	56.0	49.0	7.0	\$11,515.00	\$0.00
Barge	23.4	20.9	2.5	\$4,911.50	\$279.49
Bethel	3.0	3.0	0.0	\$705.00	\$0.00
CJI: Wasileski	4.0	4.0	0.0	\$800.00	\$0.00
CJI: Zafft	20.5	20.5	0.0	\$2,767.50	\$0.00
Drake	13.7	10.7	3.0	\$2,514.50	\$0.00
Drake (Exec. Ass't)	1.5	1.5	0.0	\$56.25	\$0.00
Goodrich	3.5	3.5	0.0	\$822.50	\$0.00
Joyce	21.1	19.6	1.5	\$4,606.00	\$0.00
Meares	2.8	2.8	0.0	\$658.00	\$0.00
Ramsey	14.5	11.0	3.5	\$2,585.00	\$0.00
Smoot	14.1	14.1	0.0	\$3,313.50	\$0.00
Villasenor	22.9	16.8	6.1	\$3,948.00	\$0.00
Wharton	60.0	60.0	0.0	\$4,500.00	\$0.00
Neighborhood Liaisons	135.0	135.0	0.0	\$2,700.00	\$0.00
Kelly	9.30	7.6	1.7	\$1,786.00	\$0.00
Dupont	31.0	23.0	8.0	\$5,405.00	\$0.00
Bowman	11.1	11.1	0.0	\$2,608.50	\$0.00
Maxey	20.5	17.5	3.0	\$4,112.50	\$0.00
Total	556.90	496.80	60.1	\$91,284.75	\$279.49

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for December 2020, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$71, with fractions of days billed at 75% of the standard federal per

February 9, 2021

Page 5

diem rate, or \$53.25. Some team members have waived or reduced their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,



Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>December</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: Thompson		
	DATE SUBMITTED: 1/26/2021		
	YEAR: 2020		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1			\$ 475.00	\$ -	Work on logistics for next week's monthly meeting; participate in community meeting with the Stop The Violence/Save Another Youth organization	1.6
December	2	Begin evaluation of Group Violence Reduction Strategy and communicate with D. Murphy re: same; Review PIB Weekly Reports; Review Recruitment, Hiring and Retention materials	1.3	\$ 475.00	\$ 617.50	Work on administrative matters; work on logistics for next week's monthly meeting; begin review of Final Report for Commission to Restore Trust in Policing	2.3
December	3	Review materials in preparation for tomorrow's GAP Analysis Workshop and engage in several telephone conversations with R. Dupont re: same	1.4	\$ 475.00	\$ 665.00	Continue to review GFFT Report; work on administrative issues	1.2
December	4	Prepare for and participate in Behavioral Crisis Workshop	1.3	\$ 475.00	\$ 617.50		
December	5			\$ 475.00	\$ -		
December	6			\$ 475.00	\$ -		
December	7	Review BPD, DOJ and Monitoring Team Submissions; review Agenda for Data Systems Workshop-Gap Analysis Overview and review notes from last week's meeting re: crisis response teams and relevant resources; review selected sections of the Performance Evaluation Policy and Manuals; review Critical Incident Protocol; review Draft Release Without Charge Report; review DOJ comments to the Community Policing and Policing Lesser Offenses Lesson Plan; review monthly Hiring and Attrition Report	3.7	\$ 475.00	\$ 1,757.50	Work on logistics for Thursday's Monthly Meeting; work on administrative issues; review Agenda for ZOOM call with Stop The Violence/Save Another Youth Community Group	1.2
December	8	Summary review of Officer Assistance Report	0.8	\$ 475.00	\$ 380.00	Work on administrative matters; work on logistics for Thursday's meeting; review R Dupont's memo re DRM and City rental program for the homeless	0.7
December	9	Review updated monthly meeting submission from BPD; review Bazelon Center's feedback re: gaps analysis implementation plan; review multiple responses from monitoring team members regarding input into 4th Year Monitoring Plan; review DOJ's 4th Year Monitoring Plan suggested priorities	1.7	\$ 475.00	\$ 807.50		
December	10	Meet with the Judge to discuss upcoming survey; prepare for and attend monthly meeting with the Court and parties	4.9	\$ 475.00	\$ 2,327.50		
December	11			\$ 475.00	\$ -		
December	12			\$ 475.00	\$ -		
December	13			\$ 475.00	\$ -		

Name:

Weekly Log

September 17th - 28th ' 18

December	14	Participate in community Facebook live meeting; telephone conference with K. Blumer et.al re: Trial Board issues; review communications from G. Lipman and R. Dupont re Crisis Response issues	1.5	\$	475.00	\$	712.50		
December	15	Attend weekly Community Engagement team meeting; review communications from S Sullivan re: police discharge and confer with her re: same; review Performance Review Board case file re: 3900 Erdman Ave police involved shooting; review select sections of the training plan for lesser offenses	2.2	\$	475.00	\$	1,045.00		
December	16	Review communications with R. Dupont and G Lipman re: crisis response issues; review 24 our Report re: police involved discharge on 12/15/20	0.4	\$	475.00	\$	190.00	Review inquiry from member of the public re: use of force reports, confer with S Rosenthal re: same and review response	0.4
December	17	Re-review sections of the Community Policing Plan	1.3	\$	475.00	\$	617.50		
December	18			\$	475.00	\$	-		
December	19			\$	475.00	\$	-		
December	20			\$	475.00	\$	-		
December	21	Review Gaps Analysis Overview Meeting Worksheets; review PIB Weekly Intake Report	1	\$	475.00	\$	475.00		
December	22	Review Monitoring Team and DOJ comments to Community Policing Lesson Plan; summary review of Patrol Supervisor Manual	1.7	\$	475.00	\$	807.50	Telephone communication with s Rosenthal re: rumor control issue and reach out S Sullivan re: same	0.5
December	23			\$	475.00	\$	-		
December	24			\$	475.00	\$	-		
December	25			\$	475.00	\$	-		
December	26			\$	475.00	\$	-		
December	27			\$	475.00	\$	-		
December	28	Review Community Policing Training Modules; re-review Performance Review Board case file related to the police involved shooting in the 3900 block of Erdman Avenue on 4/25/20; review CPIC Data Subcommittee Meeting Notes from 12/15/20 along with key items in the quarterly report	2.6	\$	475.00	\$	1,235.00	Review Consent Decree Implementation Unit's newsletter re: launch of EPIC program; work on logistics for January monthly meeting	1
December	29	Participate in weekly status conference with Community Engagement Committee; review misconduct data	2	\$	475.00	\$	950.00	Continue to work on logistics for next month's monthly meeting and Public Hearing	0.4
December	30	Telephone conference with R Dupont re: updates concerning City involvement in GAP analysis issues and review relevant materials re: same	1.8	\$	475.00	\$	855.00		
December	31			\$	475.00	\$	-		
			29.6	\$	475.00	\$	14,060.00		9.3

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Rosenthal	
	DATE SUBMITTED:	1/26/2021	
	YEAR:	2020	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1			\$ 475.00	\$ -	Participate in BHSB panel discussion; weekly community engagement team call; emails re NL payments; emails re next monthly meeting and new BPD group violence reduction strategy	2.4
December	2	Review Commission to Restore Trust in Policing Report	0.8	\$ 475.00	\$ 380.00	Emails/telephone conferences with S. Sullivan, Thompson and Wharton re BHSB forum and community engagement; attend Roca-Baltimore presentation; emails with BPD and DOJ re Q2 RWOC arrest report; emails with OPD re youth Miranda issue; attention to recent press	2
December	3			\$ 475.00	\$ -	Emails re observation of E&T instructor training; email with Barge re monitoring plan; emails with MT re taser recertifications	0.4
December	4	Review draft Q3 2020 RWOC arrest report	0.4	\$ 475.00	\$ 190.00		
December	5			\$ 475.00	\$ -		
December	6			\$ 475.00	\$ -	Emails with BPD and DOJ re critical incident notification protocol	0.2
December	7	Observe basic instructor training and emails with Barge, Aden, Villasenor re same; telephone conference with Barge re 4th Year monitoring plan and follow up emails with MT leads re same; emails with Smoot and parties re BPD's officer wellness assessment	5.6	\$ 475.00	\$ 2,660.00	Emails re UOF compliance review; emails with Barge, IUR and Judge Bredar re community survey; emails with Joyce re staffing and CBA; review and analysis of MT actual vs. budgeted fees and expenses YTD and emails with Aden and Smoot re same; emails with BPD re SSA Set III policy approval; review BPD monthly hiring report	1
December	8	Telephone conference with Barge monitoring plan and community survey and emails with DOJ and BPD re same; outline 4th year monitoring plan for 1st Amendment and BPD self-assessment deliverables and email with Barge re same; draft and file notice of approval of SSA Set III policies	1.6	\$ 475.00	\$ 760.00	Community engagement team call; review Business Insider article and video on BPD de-escalation training and emails with MT leadership and J. Bredar re same; emails with Barge and IUR re community survey; draft and send social media posts to Wharton	1.6
December	9	Review updated monitoring plan and catalog upcoming MT court filings; review parties' reports on PIB for monthly meeting and emails with MT leadership re PIB complaint stats; emails with MT members, BPD and DOJ re 4th Year monitoring plan	1.4	\$ 475.00	\$ 665.00	Emails re website updates; emails with IUR re community survey	0.3
December	10	Zoom call with Judge Bredar, Thompson and Barge re community survey and follow up emails with IUR re same; monthly meeting with Judge Bredar and parties (accountability) and follow up telephone conference with Judge Bredar re same	4.9	\$ 475.00	\$ 2,327.50	Review press release re civilians on trial boards; emails with parties re 4th Year monitoring plan; emails with Dupont re CIT officer training curriculum; draft social media post and emails with Wharton re same	0.6

Name:

Weekly Log

September 17th - 28th '18

December	11		\$	475.00	\$	-	Emails with Aden re training on Brady/Giglio policy and follow up parties re administratively closed disciplinary investigations files; emails re SSA e-learning updates; emails with Wharton re social media posts	0.4
December	12		\$	475.00	\$	-		
December	13		\$	475.00	\$	-	Emails with J. Bredar re recent press on civilians serving on trial boards and follow up with Aden, Thompson and BPD re same	0.4
December	14	Zoom call with BPD re trial board hearings and follow up email with Judge Bredar re same; prepare and file notice of approval of FTO Plan; emails with BPD re monitoring plan deliverables; telephone conference with IUR and Barge re community survey; emails with Barge re 4th Year monitoring plan draft	1.8	\$	475.00	\$	855.00 Prepare agenda for and participate in Facebook Live forum	1.2
December	15	Review SSA e-learning reflecting recent policy changes and emails with DOJ and BPD re same; prepare notices of approval of EPIC training, Performance Review Board policy, and duty to intervene and anti-retaliation policies; review final draft of RWOC arrest report and emails with BPD and DOJ re same	2.4	\$	475.00	\$	1,140.00 Community engagement team call; emails with Barge re 4th year monitoring plan	0.7
December	16	Telephone conference with Aden and Villasenor re Brady/Giglio policy training; emails and telephone conference with BPD and DOJ re administratively closed and expunged misconduct investigation files and follow up emails re action items; review and comment on draft 4th year monitoring plan and emails with Barge re same	3.3	\$	475.00	\$	1,567.50 Emails with community resident re use of force provisions of CD	1
December	17		\$	475.00	\$	-	Emails with BPD, DOJ and MT SMEs re draft 4th year monitoring plan; draft and send email to community member re BPD obligation to report use of force data	0.6
December	18		\$	475.00	\$	-		
December	19		\$	475.00	\$	-		
December	20		\$	475.00	\$	-		
December	21	Review and revise 1st Amendment protected activity e-learning and telephone conference/emails with DOJ and BPD re same	2.7	\$	475.00	\$	1,282.50	
December	22	Review 1st Amendment supervisors' e-learning module; Zoom call with BPD and DOJ re 1st Amendment e-learnings	1.2	\$	475.00	\$	570.00 Emails with community engagement team re rumors of POIS	0.2
December	23	Draft notice of approval of patrol supervisor policy and manual; review and revise 1st Amendment e-learning and emails with DOJ and BPD re same	1.9	\$	475.00	\$	902.50 Zoom call with Thompson and incoming City solicitor to debrief on CD	0.8
December	24		\$	475.00	\$	-		
December	25		\$	475.00	\$	-		
October	26	Review BPD comments on draft 4th year monitoring plan	0.3	\$	475.00	\$	142.50	
December	27		\$	475.00	\$	-		
December	28	Review and approved revised 1st Amendment protected activity e-learning and emails with BPD and DOJ re same	0.4	\$	475.00	\$	190.00 Emails with DOJ re review of draft 1st Amendment e-learnings	0.2
December	29	Review and revise 1st Amendment supervisors' e-learning and emails with DOJ re same	4.2	\$	475.00	\$	1,995.00 Emails with BPD and DOJ re performance evaluation materials; emails with Barge re UOF assessment	0.3
December	30	Review and revise 1st Amendment observation/recording and supervisors' e-learning lessons and emails with DOJ and BPD re same; Zoom call with BPD and DOJ re consent decree and collective bargaining agreement	2	\$	475.00	\$	950.00 Emails with UOF compliance review pilot	0.2
December	31	Review updated version of 1st Amendment e-learning on recording/observation and emails with DOJ and BPD re same; review updated 1st Amendment e-learning for supervisors and emails with DOJ and BPD re same	0.7	\$	475.00	\$	332.50	
			35.6	\$	475.00	\$	16,910.00	14.5

Name:

Weekly Log

September 17th - 28th '18

EXPENSES

Date	Category	MEALS + INCIDENTALS		NON MEALS		Total
		Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$71 per day)	Non-Meal Description	Non-Meal Expense	
						\$ -
						\$ -
						\$ -
						\$ -
TOTAL:						\$ -

Subtotal Time:	\$ 16,910.00
Subtotal Expenses:	\$ -
TOTAL:	\$ 16,910.00

Unbilled Hours #REF!

Your initials here signify that the charges on this invoice are accurate:

INITIALS
SAR

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020** 1 Client **Baltimore City Consent Decree:
Monitoring Team**
Total **1.50 Hours**
0.00 Uninvoiced Billable Hours 1 Project **FY 20-21 MT Admin Work**
Categories **All Tasks**
Team **Everyone**

Client	Project	Task	Roles	Person	Hours
12/16/2020					1.50
Baltimore City Consent Decree: Monitoring Team	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	Drake Jessica	1.50
Hosted Zoom and scheduling for Deputy Monitors. Updated website, emails and SME support					

Total 1.50

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020**

1 Client **Baltimore City Consent Decree: Monitoring Team**

Total **56.00 Hours**

0.00 Uninvoiced Billable Hours

1 Project **July 2020 - June 2021 Budget Year**

Categories **All Tasks**

1 Team **Aden Hassan**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					49.00
12/01/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	3.00
Review of PIB training PPT and notes. Call with DOJ re: PIB and CRB matters, deliverables and timelines. Email, correspondence and preparation for December 10 Court Hearing re: PIB.					
12/02/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	3.00
Call with BPD academy commander, S. Sullivan and B. Toms (BPD SME) re: status of PIB training and some situational awareness TA for the SME re: Court expectations and proofs of compliance requirements. Zoom call with PIB workgroup re: latest PIB training PPT (first draft section). Email and correspondence and follow up with MT workgroup re: PIB matters and training.					
12/03/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	2.00
Email and correspondence with MT workgroup re: Compstat and other CD related matters. Continued review of PIB Investigator Training slide deck (99).					
12/04/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	2.00
Calls with S. Sullivan re: various PIB and general BPD operational matters including Taser training and PIB training. Preparation for Court. Review of the latest PIB Intake reports. Email and correspondence with MT members.					
12/07/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	2.50
Review of Court submissions, project management and admin tasks. Preparation for Court re: hearing on Thursday December 10).					
12/08/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	4.00
Total					56.00

Date	Client	Project	Roles	Person	Hours
12/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	2.00
Email and correspondence with parties re: several PIB related deliverables that are under discussion and review, but remain BPD priorities (ERMM, Matrix review, etc.) Coordination of DOJ/MT review of deliverables.					
12/28/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	1.00
Call with M. Barge re upcoming UF Assessment, specifically addressing and figuring out an issue with the cases numbers for data retrieval. Email and correspondence.					
12/29/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	2.50
Call with BPD (M. Krafchick) re data access via VPD. Email and correspondence re data access. Working through log in issues.					
Pro Bono Hours					7.00
12/09/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	4.00
Auditing the Instructor Development Course.					
12/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Aden Hassan	3.00
Call with BPD and outside council re: various CBA matters.Call with DOJ re: PIB policies and matrix. Email and correspondence re: upcoming UF assessment and data retrieval access.					
Total					56.00

Date	Client	Project	Roles	Person	Hours
12/14/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	1.80
Continue drafting Fourth-Year Monitoring Plan. Various email communications w/ DOJ, MT re: use of force assessment, monitoring plan. Conference call w/ Morgan State, S. Rosenthal re: community survey.					
12/15/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	2.40
Conference call w/ BPD, DOJ, MT re: training. Finish drafting Fourth-Year Monitoring Plan; various email communications w/ MT re: same.					
12/17/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	2.00
Revise and draft fourth-year monitoring plan; various email communications w/ BPD, DOJ, MT re: same, complaints outcome assessment, BPD procedural justice auditing methodology.					
12/18/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.90
Various email communications w/ BPD, DOJ, MT re: monitoring plan, sexual assault data outcome assessment. Conference call w/ BPD, MT re: sexual assault data.					
12/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	1.10
Various email communications w/ BPD, DOJ, MT re: First Amendment training, IT plan. Conference call w/ BPD, DOJ, MT re: BPD IT Strategic Plan.					
12/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	1.70
Conference call w/ BPD, MT re: training deliverables in monitoring plan. Various email communications w/ BPD, DOJ, MT re: training, ERMM expansion, use of force assessment, training.					
Pro Bono Hours					2.50
12/01/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.40
Conference call w/ BPD, DOJ, MT re: training.					
12/02/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.10
Various email communications w/ BPD, DOJ, MT re: use of force assessment, training.					
12/03/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.40
Various email communications w/ BPD, DOJ, MT re: training, outcome assessments. Conference call w/ K. Zafft, G. Wasileski re: outcome assessments.					
Total					23.40

Date	Client	Project	Roles	Person	Hours
12/11/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.10
Various email communications w/ BPD, DOJ, MT re: SSA/FIP II policy change e-learning, community survey.					
12/16/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.20
Conference call w/ S. Sullivan re: use of force data assessment. Various email communications w/ BPD, DOJ, MT re: EPIC training, training, IA detective training, disciplinary matrix, use of force data assessment.					
12/22/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.30
Various email communications w/ BPD, DOJ, MT re: training, monitoring plan, outcome assessments. Conference call w/ G. Wasileski re: calls for service outcome assessment.					
12/28/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.40
Various email communications w/ BPD, DOJ, MT re: PIB investigator training, community policing training, First Amendment e-learning, sexual assault outcome assessment, use of force assessment. Review use of force data for use of force assessment case access troubleshooting. Conference call w/ H. Aden re: use of force assessment.					
12/29/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.30
Conference call w/ BPD, DOJ, MT re: training. Various email communications w/ BPD, DOJ, MT re: use of force assessment/IAPro access troubleshooting.					
12/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Barge Matthew	0.30
Various email communications w/ MT re: monitoring plan, community policing/procedural justice training, use of force assessment/IAPro access. Review BPD procedural justice/BWC auditing methodology; email communications w/ T. Meares, N. Joyce re: same.					

Total 23.40

Expense Report for Invoice #Baltimore Monitor December 2020 Invoice

21CP Solutions, LLC

12/09/2020

\$180.00

Client **Baltimore City Consent Decree: Monitoring
Team**

Project **July 2020 - June 2021 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Squarespace/GSuite BPD Monitor email charges.



Invoice

Wednesday, December 9, 2020

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: G Suite (Monthly) (bpdmonitor.com) - [REDACTED]

12/9/2020 - 1/9/2021

\$180.00

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$180.00	
Discount:	--	
Due:	\$0.00	
Paid:	\$180.00	

All prices in US Dollar.



12/12/2020

\$26.00

Client **Baltimore City Consent Decree: Monitoring Team**

Project **July 2020 - June 2021 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Squarespace BPDMonitor.com website monthly charges.



Invoice

Saturday, December 12, 2020

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - [REDACTED]

12/11/2020 – 1/11/2021

\$26.00

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$26.00	
Discount:	--	
Due:	\$0.00	
Paid:	\$26.00	

All prices in US Dollar.



12/17/2020

\$73.49

Client **Baltimore City Consent Decree: Monitoring Team**

Project **July 2020 - June 2021 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Electronic assessment platform charges. (1/2 of overall invoice amount).



INVOICE

Alchemer LLC
168 Centennial Pkwy, Suite 250
Louisville, CO 80027
USA
US EIN: 20-5463887
UK VAT: GB-309 7393 78
MOSS ID: EU826478382
GST/HST: 716747498

Invoice Number: INV00304046
Invoice Date: 12/17/2020
Due Date: 12/17/2020
Payment Terms: Due Upon Receipt
PO Number:
Currency: USD
Customer Tax ID:

Customer Billing Details:

Customer Name: [REDACTED]
Billing Contact: Matthew Barge
Email: [REDACTED]
Billing Address: [REDACTED]

Account Number: [REDACTED]
Sold to Contact: Matthew Barge
Email: [REDACTED]
Sold to Address: [REDACTED]

Items:

Description	Service Period	Qty	Rate	Amount
Consumer Edition (CE) - Monthly Adventurer License CE: Adventurer License	12/18/2020- 01/17/2021	1	\$135.00	135.00

Additional Information:	Subtotal:	\$135.00
	Tax:	\$11.99
	Total:	\$146.99
	Adjustments:	\$0.00
	Payments:	\$146.99
	Invoice Balance:	\$0.00

How To Pay:

Credit Card Payment: CLICK TO PAY	
US Customers Wire/ACH Payment	International Customers Wire Payment
Independent Bank 7777 Henneman Way McKinney TX 75070 Beneficiary's Name: Alchemer LLC Account No.: 4000808227 ABA/Routing No.: 111916326	Beneficiary Bank: Wells Fargo 420 Montgomery Street San Francisco CA 94104 Beneficiary Name: Alchemer LLC Account No.: 5333549383 ABA/Routing No.: 121000248 Non-USD Swift No.: WFBUS6WFFX USD Swift No.: WFBUS6S
US or Canadian Customers Pay by Check Alchemer LLC P.O. Box 913138 Denver CO 80291-3138	

Billing Questions: billing@alchemer.com

Alchemer LLC does not accept terms and conditions with Customer other than the services agreement between Alchemer LLC and Customer (the Services Agreement). By paying this invoice, Customer accepts that the Services Agreement shall control all Alchemer's services with Customer, and that Customer agrees to waive any purchase order terms and conditions.

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020** 1 Client **Baltimore City Consent Decree:
Monitoring Team**
Total **3.00 Hours** 1 Project **July 2020 - June 2021 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
1 Team **Bethel Kevin**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					3.00
12/09/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Bethel Kevin	2.00
Call with DOJ (Emily Keller) to discuss Youth Interrogation Policy. Completion of 4th year monitoring plan content					
12/14/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Bethel Kevin	1.00
Review of Youth Interaction Policy prior to 2nd comment period. Submission of 4th year Monitoring priorities (Seth/Matthew)					

Total 3.00

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020** 1 Client **Baltimore City Consent Decree:
Monitoring Team**
Total **4.00 Hours** 1 Project **July 2020 - June 2021 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
1 Team **CJI - Wasileski Gabriela**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					4.00
12/17/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	1.00
Outcome Assessment - meeting with the BPD regarding the misconduct data. Data screening and codebook developing					
12/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	1.00
The CFS report editing, answering the BPD comments					
12/31/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	2.00
the CFS report - editing, answering comments, running additional analysis					
Total					4.00

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **20.50 Hours** 1 Project **July 2020 - June 2021 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
1 Team **CJI - Zafft Katie**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					20.50
12/01/2020	Baltimore City Consent Decree: Monitoring Team UOF outcome assessment draft prep	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
12/03/2020	Baltimore City Consent Decree: Monitoring Team Outcome assessment meeting	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	0.50
12/04/2020	Baltimore City Consent Decree: Monitoring Team Outcome assessment data sourcing	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
12/09/2020	Baltimore City Consent Decree: Monitoring Team Outcome assessment prep	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
12/11/2020	Baltimore City Consent Decree: Monitoring Team Outcome assessment prep	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
12/15/2020	Baltimore City Consent Decree: Monitoring Team outcome assessment prep	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
12/17/2020	Baltimore City Consent Decree: Monitoring Team misconduct outcome assessment data review and meeting	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
12/18/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
Total					20.50

Date	Client	Project	Roles	Person	Hours
		sexual assault outcome assessment meeting			
12/22/2020	Baltimore City Consent Decree: Monitoring Team Outcome assessments	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
12/24/2020	Baltimore City Consent Decree: Monitoring Team Misconduct outcome assessment data work	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
12/28/2020	Baltimore City Consent Decree: Monitoring Team Outcome assessment	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
12/29/2020	Baltimore City Consent Decree: Monitoring Team outcome assessment - misconduct and sexual assault	July 2020 - June 2021 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
				Total	20.50

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **13.70 Hours** 1 Project **July 2020 - June 2021 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Drake Jessica**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					10.70
12/01/2020	Baltimore City Consent Decree: Monitoring Team Standing CE call	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	0.50
12/08/2020	Baltimore City Consent Decree: Monitoring Team Standing Weekly CE calls, emails, and facebook live follow-ups	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	1.00
12/11/2020	Baltimore City Consent Decree: Monitoring Team Standing Community Policing call with Parties	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	1.00
12/14/2020	Baltimore City Consent Decree: Monitoring Team Review of Comm. Policing Training and lesser offenses module 10, CE bi-monthly Facebook Live.	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	3.00
12/15/2020	Baltimore City Consent Decree: Monitoring Team Ce standing call, website updates, communication with parties re: Module 10	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	1.00
12/16/2020	Baltimore City Consent Decree: Monitoring Team Meeting with F. Brooks and N. Joyce re: Community training Reviews. Follow up calls and emails	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	1.00
12/17/2020	Baltimore City Consent Decree: Monitoring Team Review of Community Policing training curriculum module 1 with parties	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	1.20
12/29/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	2.00
Total					13.70

Date	Client	Project	Roles	Person	Hours
CE standing call, module 4 review meeting with parties. Emails and follow-ups					
Pro Bono Hours					3.00
12/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	1.00
Module 2 review of Community Policing Training meeting with parties					
12/22/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	1.00
CE Standing call catch up with Teammates re: Engagement of NLs and citizens regarding Comm. Policing plan					
12/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Drake Jessica	1.00
Community Policing training Module 4 meeting					
Total					13.70

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020**
Total **3.50 Hours**
0.00 Uninvoiced Billable Hours

1 Client **Baltimore City Consent Decree:
Monitoring Team**
1 Project **July 2020 - June 2021 Budget Year**
Categories **All Tasks**
1 Team **Goodrich Maggie**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					3.50
12/18/2020	Baltimore City Consent Decree: Monitoring Team Call with BPD IT re Axon records	July 2020 - June 2021 Budget Year	Senior Advisor	Goodrich Maggie	1.00
12/21/2020	Baltimore City Consent Decree: Monitoring Team Call re BPD IT with BPD and DOJ	July 2020 - June 2021 Budget Year	Senior Advisor	Goodrich Maggie	1.00
12/22/2020	Baltimore City Consent Decree: Monitoring Team Call with BPD and Gartner re EIS	July 2020 - June 2021 Budget Year	Senior Advisor	Goodrich Maggie	1.50
Total					3.50

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **21.10 Hours** 1 Project **July 2020 - June 2021 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Joyce Nola**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					19.60
12/02/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	2.70
CBE call with BPD, review of performance evaluation documents for 2nd public comment, reviewed OSW assesment					
12/07/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.20
Staffing Plan					
12/09/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.50
CBE, Uoff,					
12/11/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.00
Community Policing In-Service Training and call					
12/14/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	0.90
CP training-lesser offenses					
12/16/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	0.80
Community collaboration					
	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.10
review of Module 1 CP In service training					
12/17/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.30
Total					21.10

Date	Client	Project	Roles	Person	Hours
		Call to review CP Module 1			
12/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.00
		CP module 2 call			
12/22/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.00
		CP Module 3			
12/28/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.00
		Policy 708, Performance Evaluation, Community Policing Modules			
	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.40
		Use of Force Reviews			
12/29/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	0.60
		Community Policing Module 4			
	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	0.50
		UOF Assessment			
12/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	2.20
		Procedural Justice and CP module 5			
	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.40
		UofF cases			
Pro Bono Hours					1.50
12/18/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Joyce Nola	1.50
		Emails, files			
Total					21.10

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020**
Total **2.80 Hours**
0.00 Uninvoiced Billable Hours

1 Client **Baltimore City Consent Decree:
Monitoring Team**
1 Project **July 2020 - June 2021 Budget Year**
Categories **All Tasks**
1 Team **Meares Tracey**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					2.80
12/08/2020	Baltimore City Consent Decree: Monitoring Team For Dec. 1 - Training Review	July 2020 - June 2021 Budget Year	Associate Consultant	Meares Tracey	0.80
12/11/2020	Baltimore City Consent Decree: Monitoring Team For Dec. 4 - Learning review	July 2020 - June 2021 Budget Year	Associate Consultant	Meares Tracey	0.50
12/14/2020	Baltimore City Consent Decree: Monitoring Team CP Training Review	July 2020 - June 2021 Budget Year	Associate Consultant	Meares Tracey	1.00
12/30/2020	Baltimore City Consent Decree: Monitoring Team PJ review	July 2020 - June 2021 Budget Year	Associate Consultant	Meares Tracey	0.50
Total					2.80

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **14.50 Hours** 1 Project **July 2020 - June 2021 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
1 Team **Ramsey Charles**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					11.00
12/01/2020	Baltimore City Consent Decree: Monitoring Team Weekly CE call	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	0.50
	Baltimore City Consent Decree: Monitoring Team Weekly call Commissioner Harrison	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	1.00
12/02/2020	Baltimore City Consent Decree: Monitoring Team Conference Call CBE	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	1.00
12/08/2020	Baltimore City Consent Decree: Monitoring Team Weekly CE Call	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	0.50
12/10/2020	Baltimore City Consent Decree: Monitoring Team Monthly virtual court hearing	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	2.00
	Baltimore City Consent Decree: Monitoring Team Review 10 CP Training modules and comments	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	2.00
12/14/2020	Baltimore City Consent Decree: Monitoring Team Facebook Live session	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	1.00
12/15/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	1.00
Total					14.50

Date	Client	Project	Roles	Person	Hours
Weekly call with Commissioner Harrison					
12/22/2020	Baltimore City Consent Decree: Monitoring Team Training call	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	0.50
	Baltimore City Consent Decree: Monitoring Team CP Module 3 review	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	1.00
12/29/2020	Baltimore City Consent Decree: Monitoring Team Weekly CE Call	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	0.50
Pro Bono Hours					3.50
12/08/2020	Baltimore City Consent Decree: Monitoring Team Weekly Call with commissioner Harrison	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	0.50
	Baltimore City Consent Decree: Monitoring Team Training conference call	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	0.50
12/11/2020	Baltimore City Consent Decree: Monitoring Team CP Call	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	0.50
12/15/2020	Baltimore City Consent Decree: Monitoring Team Weekly CE Meeting	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	0.50
12/21/2020	Baltimore City Consent Decree: Monitoring Team CP Module 2 review	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	1.00
12/30/2020	Baltimore City Consent Decree: Monitoring Team Review CP Module 5	July 2020 - June 2021 Budget Year	Partner	Ramsey Charles	0.50
Total					14.50

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **14.10 Hours** 1 Project **July 2020 - June 2021 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Smoot Sean**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					14.10
12/02/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Smoot Sean	1.30
Rev OAS edits submitted by BPD and DOJ and approve submission.					
12/03/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Smoot Sean	2.00
Review location services policy 1604 at request of BPD, review policy 319 and final OAS edits per DOJ and BOD compliance unit.					
12/07/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Smoot Sean	1.00
Review ct submission re OAS final					
12/08/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Smoot Sean	1.70
Rev court submissions, staffing plan, recruiting number status					
12/09/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Smoot Sean	1.00
Rev for edits FTO Manual					
12/10/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Smoot Sean	2.30
Monitor virtual court hearing					
	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Smoot Sean	1.00
Review final edits to FTO manual and approve submission					
12/11/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Smoot Sean	1.50

Total 14.10

Date	Client	Project	Roles	Person	Hours
		Review final supervisor manual for submission			
12/14/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Smoot Sean	2.30
	MT, DOJ, BPD policy call, review proposed changes and draft Recruitment policy, review proposed changes and correspondence w MT members and DOJ.				
Total					14.10

Detailed Time Report

21CP Solutions, LLC

Timeframe **12/01/2020 – 12/31/2020** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **22.90 Hours** 1 Project **July 2020 - June 2021 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
1 Team **Villaseñor Roberto**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					16.80
12/01/2020	Baltimore City Consent Decree: Monitoring Team Training call	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/03/2020	Baltimore City Consent Decree: Monitoring Team Comstat (long meeting) and follow up email to Monitors	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	2.30
12/08/2020	Baltimore City Consent Decree: Monitoring Team Monitor via Zoom the Basic Instructor class	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	7.00
12/15/2020	Baltimore City Consent Decree: Monitoring Team Training call	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	1.00
12/16/2020	Baltimore City Consent Decree: Monitoring Team Prepare for and audit PRB 20-08 (SIRT 20J-0008), call about Exculpatory Policy, various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	2.50
12/17/2020	Baltimore City Consent Decree: Monitoring Team Comstat year End Summary meeting	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	2.00
12/21/2020	Baltimore City Consent Decree: Monitoring Team BPD Transport Meeting	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	1.10
12/22/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.40
Total					22.90

Date	Client	Project	Roles	Person	Hours
	Training call				
Pro Bono Hours					6.10
12/04/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/06/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/09/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/10/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/11/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.30
12/12/2020	Baltimore City Consent Decree: Monitoring Team Various emails and reading	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/14/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/18/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/19/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/21/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.30

Total 22.90

Date	Client	Project	Roles	Person	Hours
12/24/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/28/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50
12/30/2020	Baltimore City Consent Decree: Monitoring Team Various emails	July 2020 - June 2021 Budget Year	Partner	Villaseñor Roberto	0.50

Total 22.90

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202		INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.	
INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	
INVOICE SUBMITTED BY:	Bowman		
DATE SUBMITTED:	1/8/2021		
YEAR:	2021		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Reviewed and responded to 4 messages (Policy drafts, policy review protocols, edited reports, media reports)	0.5	\$ 235.00	\$ 117.50		
December	2			\$ 235.00	\$ -		
December	3			\$ 235.00	\$ -		
December	4	Reviewed and responded to 18 messages (Proposed Revised Drafts: Duty to Intervene / Anti-Retaliation, edited report, Tasers, Draft Policy 1605, Officer Location Services, Line 216 - Performance Evaluation Policy, Manuals, and Forms - 2nd Comment Period)	2	\$ 235.00	\$ 470.00		
December	5			\$ 235.00	\$ -		
December	6			\$ 235.00	\$ -		
December	7			\$ 235.00	\$ -		
December	8			\$ 235.00	\$ -		
December	9			\$ 235.00	\$ -		

INVOICE

December	10	Reviewed and responded to 24 messages (Line 216 - Performance Evaluation Policy, Manuals, and Forms - 2nd Comment Period, Monday's (12/14) Policy Call Agenda, Court Submission: FTO Plan, Baltimore Officer Use of Force Review--Pilot Review DUE BY JANUARY 4, Request for input on 4th Year Monitoring Plan - PLEASE PRIORITIZE, SSA eLearning policy updates, BPD Network and IAPro Access, Survey results)	2.5	\$	235.00	\$	587.50
December	11			\$	235.00	\$	-
December	12			\$	235.00	\$	-
December	13			\$	235.00	\$	-
December	14	Prepared for and participated in policy group call. Reviewed and responded to 12 messages (Monday's (12/14) Policy Call Agenda, End of Comment Period: Patrol Supervisor, Scheduling concerns).	1.6	\$	235.00	\$	376.00
December	15			\$	235.00	\$	-
December	16			\$	235.00	\$	-
December	17			\$	235.00	\$	-
December	18			\$	235.00	\$	-
December	19			\$	235.00	\$	-
December	20			\$	235.00	\$	-
December	21			\$	235.00	\$	-
December	22			\$	235.00	\$	-
December	23			\$	235.00	\$	-
December	24	Reviewed and responded to 21 messages (Policy 708, Rape & Sexual Assault Update, Line 35 Q3 RWOC Report - First Draft, media reports, court submission, 24 hour report, coordinating schedules)	2	\$	235.00	\$	470.00
December	25			\$	235.00	\$	-
December	26			\$	235.00	\$	-
December	27			\$	235.00	\$	-
December	28			\$	235.00	\$	-
December	29			\$	235.00	\$	-
December	30			\$	235.00	\$	-
December	31	Reviewed and responded to 24 messages (Policy 708, Final Performance Evaluation Materials, Baltimore Officer Use of Force Review, SSA III/Medical Marijuana Guidance, Draft Policy 1605)	2.5	\$	235.00	\$	587.50
			11.1	TOTAL:	\$	2,608.50	0

Baltimore Consent Decree Monitor
INVOICE

				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				TOTAL:	\$ -

Subtotal Time:	\$	2,608.50
Subtotal Expenses:	\$	-
TOTAL:	\$	2,608.50
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS

TLB

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Dupont	
	DATE SUBMITTED:	1/6/2021	
	YEAR:	2020	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	1	CPIC Data Subcommittee Meeting, Development of Data Requirements for BPD Quarterly Report	2.5	\$ 235.00	\$ 587.50			
December	2			\$ 235.00	\$ -			
December	3			\$ 235.00	\$ -			
December	4	Discussion of CPIC Community Relations work with BPD, Discussion of 911 Diversion Strategies with national EMS Experts, Discussion of 911 Diversion Strategies with Monitor (K. Thompson), and local experts	3.1	\$ 235.00	\$ 728.50	City Workshop on Crisis Services	1	
December	5			\$ 235.00	\$ -			
December	6			\$ 235.00	\$ -			
December	7			\$ 235.00	\$ -	City Workshop on Data Services	1	
December	8	Discussion of Monitoring Workplan with Monitoring Team Member (M. Barge), preliminary work on workplan	0.9	\$ 235.00	\$ 211.50	City Workshop on System Integration	1	
December	9	Discussion of Consent Decree progress with local advocates, meeting on MHRAC Community Outreach strategies	1.2	\$ 235.00	\$ 282.00	City Workshop on Behavioral Health Workforce needs.	1	
December	10	City Workshop on Peer Support, Review of BPD Court documents on Crisis Intervention Plan, CPIC Policy Subcommittee Meeting, discussion of 911 diversion strategy with national 911 EMS expert	2.7	\$ 235.00	\$ 634.50			
December	11	City Workshop on Community Education, Discussion of Monitoring Team workplan development	1.3	\$ 235.00	\$ 305.50	Monitoring Team Workplan Development	1	
December	12			\$ 235.00	\$ -			

Name:

Weekly Log

September 17th - 28th ' 18

December	13		\$	235.00	\$	-	Monitoring Team Workplan Development	1
December	14		\$	235.00	\$	-	Monitoring Team Workplan Development, City Workshop on Social Determinates of Health	2
December	15	Discussion of overall Consent Decree Behavioral Health Progress, CPIC Data Subcommittee, Review of Data Points for BPD Quarterly Report, Discussion of BPD CIT Training Curriculum	7.6	\$	235.00	\$	1,786.00	
December	16	Follow up discussion with BPD on Curriculum issues, Discussion of feedback on Monitoring Plan with Monitoring Team Member (M. Barge)	1.2	\$	235.00	\$	282.00	
December	17		\$	235.00	\$	-		
December	18		\$	235.00	\$	-		
December	19		\$	235.00	\$	-		
December	20		\$	235.00	\$	-		
December	21		\$	235.00	\$	-		
December	22		\$	235.00	\$	-		
December	23		\$	235.00	\$	-		
December	24		\$	235.00	\$	-		
December	25		\$	235.00	\$	-		
December	26		\$	235.00	\$	-		
December	27		\$	235.00	\$	-		
December	28		\$	235.00	\$	-		
December	29		\$	235.00	\$	-		
December	30	Discussion of 911 Diversion strategies with local area experts, Conference call with City on both Implementation of Gap Analysis Recommendations and Strategies for Analysis of Crisis events	2.5	\$	235.00	\$	587.50	
December	31		\$	235.00	\$	-		
			23	\$	235.00	\$	5,405.00	8

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>December</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: CPP - Ray Kelly		
	DATE SUBMITTED: 1/6/2021		
	YEAR: 2020		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Coordinating meeting with MOCJ, CCLP and CDIU in preparation for upcoming collaborative workshop on the second draft of BPD policy 1202 - Youth Interactions /	1.4	\$ 235.00	\$ 329.00	Monitor team Check-in call	0.7
December	2	Virtual meeting with CDIU Director Shannon Sullivan, to discuss CDIU's role in the presentation/facilitation of the youth policy workshop as well as upcoming community engagement strategies	0.8	\$ 235.00	\$ 188.00		
December	3			\$ 235.00	\$ -		
December	4			\$ 235.00	\$ -		
December	5			\$ 235.00	\$ -		
December	6			\$ 235.00	\$ -		
December	7			\$ 235.00	\$ -		
December	8	Planning meeting and discussion with all parties and partners of the youth policy workshop, to discuss re-scheduling due to delays in policy release and the messaging around the delay	1.5	\$ 235.00	\$ 352.50	Monitor team Check-in call	0.6
December	9			\$ 235.00	\$ -		
December	10			\$ 235.00	\$ -		
December	11			\$ 235.00	\$ -		
December	12			\$ 235.00	\$ -		
December	13			\$ 235.00	\$ -		
December	14	Monitoring Team Facebook Live Q & A	1.2	\$ 235.00	\$ 282.00		
December	15	Paneled on the BSC Expert Meeting to discuss youth and police policies around the nation. Presented on how we have been collaborating with CCLP and the City to encourage youth engagement and input to inform Baltimore's Consent Decree and the mechanism we are creating to create ease of access to the process	1.7	\$ 235.00	\$ 399.50	Monitor team Check-in call	0.4
December	16			\$ 235.00	\$ -		
December	17			\$ 235.00	\$ -		
December	18			\$ 235.00	\$ -		
December	19			\$ 235.00	\$ -		
December	20			\$ 235.00	\$ -		
December	21	Neighborhood Liaison Meeting	1	\$ 235.00	\$ 235.00		

Name:

Weekly Log

September 17th - 28th '18

December	22		\$	235.00	\$	-		
December	23		\$	235.00	\$	-		
December	24		\$	235.00	\$	-		
December	25		\$	235.00	\$	-		
December	26		\$	235.00	\$	-		
December	27		\$	235.00	\$	-		
December	28		\$	235.00	\$	-		
December	29		\$	235.00	\$	-		
December	30		\$	235.00	\$	-		
December	31		\$	235.00	\$	-		
			7.6	\$	235.00	\$	1,786.00	1.7

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	INSTRUCTIONS	
INVOICE FOR MONTH OF:	<u>December</u>		1. Complete the blue box to the left first. This will cause month and rate information to populate the 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-re- 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.	
INVOICE SUBMITTED BY:	Maxey			
DATE SUBMITTED:	1/5/2020			
YEAR:	2020			

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	1	Internal Affairs training call	0.5	\$ 235.00	\$ 117.50			
December	2	Internal Affairs training call	1	\$ 235.00	\$ 235.00			
December	3			\$ 235.00	\$ -	Compstat	1.5	
December	9	PRB update; review court presentations; IA Pro/evidencne.com access	1.7	\$ 235.00	\$ 399.50			
December	10	Review CFS/arrest data re: PIB complaints; GTTF state commission report; court conference	5.2	\$ 235.00	\$ 1,222.00			
December	15	Review disciplinary matrix	1.2	\$ 235.00	\$ 282.00			
December	16	PRB - SIRT#20J0008	2	\$ 235.00	\$ 470.00			
December	17	PIB call; internal discussion re: matrix	1.7	\$ 235.00	\$ 399.50	Compstat	1.5	
December	18	AXON RMS demo	1	\$ 235.00	\$ 235.00			
December	22	EIS Workgroup w/ Gartner	1.5	\$ 235.00	\$ 352.50			
December	30	Bargaining call; disciplinary matrix call w/DOJ	1.7	\$ 235.00	\$ 399.50			
			17.5	TOTAL:	\$ 4,112.50			3

EXPENSES

Date	Category	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
						TOTAL:	\$ -

Subtotal Time:	\$	4,112.50
Subtotal Expenses:	\$	-
TOTAL:	\$	4,112.50
Unbilled Hours		3.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
BGM

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF: <u>December</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: CMPI (BCMC)- Darnyle Wharton		
	DATE SUBMITTED: 1/8/2021		
	YEAR: 2020		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Attended weekly community engagement team conference call. Attended Consent Decree 101 panel discussion with Deputy Monitor Rosenthal.	3	\$ 75.00	\$ 225.00		
December	2	Passed out brochures at a food giveaway at St. Gregory's church in Western District	3	\$ 75.00	\$ 225.00		
December	3	Put brochures on cars in Eastern district on Greenmount Avenue from North Avenue to 33rd Street	3	\$ 75.00	\$ 225.00		
December	4	Checked and answered emails.	0.5	\$ 75.00	\$ 37.50		
December	5			\$ 75.00	\$ -		
December	6			\$ 75.00	\$ -		
December	7	Checked and answered emails. Posted to social media about the Facebook Live session happening on Dec. 14th.	1	\$ 75.00	\$ 75.00		
December	8	Attended weekly CE Team conference call. Attended Faith leaders meeting and presented about upcoming Monitoring Team events.	3	\$ 75.00	\$ 225.00		
December	9			\$ 75.00	\$ -		
December	10	Put brochures on cars in Northwest District at Reisterstown Mall	3	\$ 75.00	\$ 225.00		

Name:

Weekly Log

September 17th - 28th ' 18

December	11	Checked and answered emails. Posted to social media about BPD's filing of its monthly hiring and attrition report and how the Monitoring Team approved six newly revised policies addressing how BPD and its officers should respond to less serious offenses.	1	\$	75.00	\$	75.00
December	12			\$	75.00	\$	-
December	13			\$	75.00	\$	-
December	14	Checked and answered emails. Posted to social media about the FB live session and BPD's first CD mandated quarterly report on misconduct investigations. Facilitated Monitoring Team Facebook Live Q&A Session	3.5	\$	75.00	\$	262.50
December	15	Attended weekly CE Team Conference call. Put brochures on cars at Edmondsn Shoppinf Center in Southwest district.	5	\$	75.00	\$	375.00
December	16	Posted to social media about the monthly meeting with the judge on accountability concerning internal misconduct investigations and discipline.	0.5	\$	75.00	\$	37.50
December	17			\$	75.00	\$	-
December	18	Checked and answered emails.	0.5	\$	75.00	\$	37.50
December	19			\$	75.00	\$	-
December	20			\$	75.00	\$	-
December	21	Checked and answered emails. Prepared for and facilitated monthly NL meeting. Put brochures on cars at Alemeda Shopping center in Northeast district.	4	\$	75.00	\$	300.00
December	22	Attended conference call with Ray and Jessica on community policing training initiative in the city	1.5	\$	75.00	\$	112.50
December	23			\$	75.00	\$	-
December	24			\$	75.00	\$	-
December	25			\$	75.00	\$	-
December	26			\$	75.00	\$	-

Name:

Weekly Log

September 17th - 28th '18

December	27		\$	75.00	\$	-	
December	28	Checked and answered emails.	1	\$ 75.00	\$	75.00	
December	29	Posted to social media about the community policing training.	5	\$ 75.00	\$	375.00	
December	30			\$ 75.00	\$	-	
December	31			\$ 75.00	\$	-	
			38.5	\$ 75.00	\$	2,887.50	0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Allen	
	DATE SUBMITTED:	1/1/2021	
	YEAR:	2020	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Attended Consent Decree Virtual Meeting with Seth and others.	1.5	\$ 20.00	\$ 30.00		
December	2			\$ 20.00	\$ -		
December	3	Facilitated my Weekly Zoom Meeting/No attendees	1	\$ 20.00	\$ 20.00		
December	4	Attended the ACA Comm Assoc/ Major Heiss SW district.	1.5	\$ 20.00	\$ 30.00		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7			\$ 20.00	\$ -		
December	8			\$ 20.00	\$ -		
December	9	Attended a Zoom Meeting with the 41st district rep	1	\$ 20.00	\$ 20.00		
December	10	Facilitated Weekly Zoom Meeting/No attendees	1	\$ 20.00	\$ 20.00		
December	11			\$ 20.00	\$ -		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		
December	14	Attended Consent Decree FB Live	1	\$ 20.00	\$ 20.00		
December	15			\$ 20.00	\$ -		
December	16	Attended ACA zoom Meeting/SW Assoc Presidents /neighbors	1	\$ 20.00	\$ 20.00		
December	17	Facilitated Weekly Zoom Meeting/No attendees	1	\$ 20.00	\$ 20.00		
December	18			\$ 20.00	\$ -		
December	19			\$ 20.00	\$ -		
December	20			\$ 20.00	\$ -		
December	21	Attended our NL Monthly Meeting	1	\$ 20.00	\$ 20.00		
December	22			\$ 20.00	\$ -		
December	23			\$ 20.00	\$ -		
December	24			\$ 20.00	\$ -		
December	25			\$ 20.00	\$ -		
December	26			\$ 20.00	\$ -		
December	27			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

December	28		\$	20.00	\$	-	
December	29		\$	20.00	\$	-	
December	30		\$	20.00	\$	-	
December	31		\$	20.00	\$	-	
			10	\$	20.00	\$	200.00
							0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.
	INVOICE FOR MONTH OF: <u>December</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: Roberts, H		
	DATE SUBMITTED: 1/8/2021		
	YEAR: 2020		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1			\$ 20.00	\$ -		
December	2	Contact this week in the Eastern District via conference calls with the Madison, Oliver and Jonestown associations ... discussions principally were about sites giving food, toys away prior to the holidays ... did discuss again Flu and Covig shot sites for seniors. I was able to update callers on each call using the quarterly newsletter, did promote the Eastern facebook and main Consent Degree web page for updates.	3	\$ 20.00	\$ 60.00		
December	3			\$ 20.00	\$ -		
December	4			\$ 20.00	\$ -		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7			\$ 20.00	\$ -		
December	8			\$ 20.00	\$ -		
December	9			\$ 20.00	\$ -		
December	10	Eastern District Community outreach this week essentially involved contact with 2 groups in the Darley Park catchment area above North Ave. ... did use contact made via Hopkins Rep (Chrystal Green) ... was able via conference call (not zoom) ... to introduce myself and give a brief update on what is the Consent Decree, why we need community feedback on BPD efforts and the importance of staying inform of its progress in our city. Ended with Eastern District NL facebook page info and my contact number ... 6 on call.	3	\$ 20.00	\$ 60.00		
December	11			\$ 20.00	\$ -		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		
December	14			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

December	15		\$	20.00	\$	-
December	16		\$	20.00	\$	-
December	17		\$	20.00	\$	-
December	18		\$	20.00	\$	-
December	19		\$	20.00	\$	-
December	20		\$	20.00	\$	-
December	21		\$	20.00	\$	-
December	22		\$	20.00	\$	-
December	23		\$	20.00	\$	-
December	24		\$	20.00	\$	-
December	25		\$	20.00	\$	-
December	26		\$	20.00	\$	-
December	27		\$	20.00	\$	-
December	28		\$	20.00	\$	-
December	29		\$	20.00	\$	-
December	30		\$	20.00	\$	-
			6	\$	20.00	\$ 120.00
						0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.
INVOICE FOR MONTH OF:	<u>December</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Boykin		
DATE SUBMITTED:	1/1/2021		
YEAR:	2020		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Attended St. Gregory the Great (SGG) Monthly Food Distribution Coordination. Distributed 61 brochures.	4.5	\$ 20.00	\$ 90.00		
December	2			\$ 20.00	\$ -		
December	3	Facilitated my SGG Weekly Engagement. Distributed 33 brochures.	2.5	\$ 20.00	\$ 50.00		
December	4			\$ 20.00	\$ -		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7			\$ 20.00	\$ -		
December	8			\$ 20.00	\$ -		
December	9			\$ 20.00	\$ -		
December	10	facilitated my SGG Weekly Engagement. Distributed 29 brochures.	2	\$ 20.00	\$ 40.00		
December	11			\$ 20.00	\$ -		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		
December	14	Zoomed CD Live. Participants engaged Team with policy, training and police reform concerns.	1	\$ 20.00	\$ 20.00		
December	15			\$ 20.00	\$ -		
December	16			\$ 20.00	\$ -		
December	17	Facilitated my SGG Weekly Engagement. Packed and distributed 17 brochures.	2.5	\$ 20.00	\$ 50.00		
December	18			\$ 20.00	\$ -		
December	19			\$ 20.00	\$ -		
December	20			\$ 20.00	\$ -		
December	21	Attended CDNL's Monthly Zoom Meeting. Discussed the CDIU Collaboration and meeting proposal, Youth Policy and subsequent workshop, both Darnyle and Ray provided an in depth overview and encouraged the NL's involvement. Overall upbeat, informative meeting.	1	\$ 20.00	\$ 20.00		

Name:

Weekly Log

September 17th - 28th '18

December	22		\$	20.00	\$	-	
December	23		\$	20.00	\$	-	
December	24		\$	20.00	\$	-	
December	25		\$	20.00	\$	-	
December	26		\$	20.00	\$	-	
December	27		\$	20.00	\$	-	
December	28		\$	20.00	\$	-	
December	29		\$	20.00	\$	-	
December	30		\$	20.00	\$	-	
December	31		\$	20.00	\$	-	
			13.5	\$	20.00	\$	270.00
							0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Jackson	
	DATE SUBMITTED:	1/8/2021	
	YEAR:	2020	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1			\$ 20.00	\$ -		
December	2			\$ 20.00	\$ -		
December	3			\$ 20.00	\$ -		
December	4	Facilitated myweekly Virtual Community Engagement via the Zoom platform (1 attendee)	1	\$ 20.00	\$ 20.00		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7			\$ 20.00	\$ -		
December	8			\$ 20.00	\$ -		
December	9			\$ 20.00	\$ -		
December	10			\$ 20.00	\$ -		
December	11	Facilitated my weekly Virtual Community Engagement via the Zoom platform (No attendees)	1	\$ 20.00	\$ 20.00		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		
December	14			\$ 20.00	\$ -		
December	15	Attended the Monthly NL Staff Meeting via the Zoom platform, one hour meeting involving all NLS lead by Darnyle	1	\$ 20.00	\$ 20.00		
December	16			\$ 20.00	\$ -		
December	17			\$ 20.00	\$ -		
December	18	Facilitated my weekly Virtual Community Engagement via the Zoom platform (4 attendees)	1	\$ 20.00	\$ 20.00		
December	19			\$ 20.00	\$ -		
December	20			\$ 20.00	\$ -		
December	21			\$ 20.00	\$ -		
December	22			\$ 20.00	\$ -		
December	23			\$ 20.00	\$ -		
December	24			\$ 20.00	\$ -		
December	25			\$ 20.00	\$ -		
December	26			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

December	27		\$	20.00	\$	-	
December	28		\$	20.00	\$	-	
December	29		\$	20.00	\$	-	
December	30		\$	20.00	\$	-	
December	31		\$	20.00	\$	-	
			4	\$	20.00	\$	80.00
							0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.
INVOICE FOR MONTH OF:	<u>December</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Tsiongas		
DATE SUBMITTED:	1/8/2021		
YEAR:	2020		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME							
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Attended Consent Decree 101 by Behavioral Health Systems. Overview of the history of the Consent Decree, community involvement in the process and impact on behavioral health.	1.5	\$ 20.00	\$ 30.00		
December	2			\$ 20.00	\$ -		
December	3			\$ 20.00	\$ -		
December	4			\$ 20.00	\$ -		
December	5			\$ 20.00	\$ -		
December	6	Attended Police Free Schools campaign meeting. Discussion of past and upcoming policing events and Polic in Schools Report Card	1	\$ 20.00	\$ 20.00		
December	7			\$ 20.00	\$ -		
December	8	Attended Justice Camp webinar and community conversation by Community Justice Action Fund on Interrupting the Complexities of Community Violence.	2	\$ 20.00	\$ 40.00		
December	9			\$ 20.00	\$ -		
December	10	Attended Justice Camp webinar and community conversation by Community Justice Action Fund on Elevating the Role of Healing when dealing with community violence.	2	\$ 20.00	\$ 40.00		
December	11			\$ 20.00	\$ -		
December	12			\$ 20.00	\$ -		
December	13	Attended Police Free Schools campaign meeting. Discussion of statewide legislation around policing that will be introduced this year	1	\$ 20.00	\$ 20.00		
December	14			\$ 20.00	\$ -		
December	15			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th ' 18

December	16	Coordinated COVID-19 Justice Related Response Coalition Meeting, discussing arrests, jail and prison conditions and court hearings during COVID. And webinar conversation on Police Violence from Black Panthers to Attica on history of police violence.	2.5	\$	20.00	\$	50.00	
December	17			\$	20.00	\$	-	
December	18			\$	20.00	\$	-	
December	19			\$	20.00	\$	-	
December	20			\$	20.00	\$	-	
December	21	Attended Monthly Neighborhood Liaison meeting and conversation with fellow Liaisons and plan for possible collaborative meeting with BPD	1	\$	20.00	\$	20.00	
December	22			\$	20.00	\$	-	
December	23			\$	20.00	\$	-	
December	24			\$	20.00	\$	-	
December	25			\$	20.00	\$	-	
December	26			\$	20.00	\$	-	
December	27			\$	20.00	\$	-	
December	28			\$	20.00	\$	-	
December	29			\$	20.00	\$	-	
December	30			\$	20.00	\$	-	
December	31			\$	20.00	\$	-	
			11	\$	20.00	\$	220.00	0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Dunaway	
	DATE SUBMITTED:	1/8/2021	
	YEAR:	2020	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	1			\$ 20.00	\$ -			
December	2			\$ 20.00	\$ -			
December	3			\$ 20.00	\$ -			
December	4			\$ 20.00	\$ -			
December	5			\$ 20.00	\$ -			
December	6			\$ 20.00	\$ -			
December	7			\$ 20.00	\$ -			
December	8	Attended monthly CRC Meeting at Southern District Police Station	2	\$ 20.00	\$ 40.00			
December	9			\$ 20.00	\$ -			
December	10			\$ 20.00	\$ -			
December	11			\$ 20.00	\$ -			
December	12			\$ 20.00	\$ -			
December	13			\$ 20.00	\$ -			
December	14	Attended Facebook Live Q&A session with the Monitoring Team	1	\$ 20.00	\$ 20.00			
December	15			\$ 20.00	\$ -			
December	16			\$ 20.00	\$ -			
December	17			\$ 20.00	\$ -			
December	18			\$ 20.00	\$ -			
December	19			\$ 20.00	\$ -			
December	20			\$ 20.00	\$ -			
December	21	Attended Monthly NL Meeting with Darnyle and Ray	1	\$ 20.00	\$ 20.00			
December	22			\$ 20.00	\$ -			
December	23			\$ 20.00	\$ -			
December	24			\$ 20.00	\$ -			
December	25			\$ 20.00	\$ -			
December	26			\$ 20.00	\$ -			
December	27			\$ 20.00	\$ -			

Name:

Weekly Log

September 17th - 28th '18

December	28		\$	20.00	\$	-	
December	29		\$	20.00	\$	-	
December	30		\$	20.00	\$	-	
December	31		\$	20.00	\$	-	
			4	\$	20.00	\$	80.00
							0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Roberts, M	
	DATE SUBMITTED:	1/8/2021	
	YEAR:	2020	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	1		0	\$ 20.00	\$ -			
December	2			\$ 20.00	\$ -			
December	3	Outreach: WebEx Outreach hours. No attendees.	1	\$ 20.00	\$ 20.00			
December	4			\$ 20.00	\$ -			
December	5		0	\$ 20.00	\$ -			
December	6			\$ 20.00	\$ -			
December	7	Outreach: Harwood Community Association meeting: no topics raised relative to Consent Decree	1	\$ 20.00	\$ 20.00			
December	8			\$ 20.00	\$ -			
December	9	CVCBD Security Advisory Committee Meeting: usual 15 departments/agencies attended. No Consent Decree topics.	1	\$ 20.00	\$ 20.00			
December	10	Outreach: WebEx Outreach hours. No attendees.	1	\$ 20.00	\$ 20.00			
December	11			\$ 20.00	\$ -			
December	12		0	\$ 20.00	\$ -			
December	13		0	\$ 20.00	\$ -			

Name:

Weekly Log

September 17th - 28th '18

December	14		0	\$	20.00	\$	-
December	15		0	\$	20.00	\$	-
December	16		0	\$	20.00	\$	-
December	17	Outreach: WebEx Outreach hours. No attendees.	1	\$	20.00	\$	20.00
December	18			\$	20.00	\$	-
December	19	Administrative work: reviewing BPD CDIU website and reading about upcoming review periods.	1	\$	20.00	\$	20.00
December	20			\$	20.00	\$	-
December	21	Monthly Consent Decree Liaison Meeting	1	\$	20.00	\$	20.00
December	22			\$	20.00	\$	-
December	23			\$	20.00	\$	-
December	24		0	\$	20.00	\$	-
December	25			\$	20.00	\$	-
December	26			\$	20.00	\$	-
December	27		0	\$	20.00	\$	-
December	28		0	\$	20.00	\$	-
December	29		0	\$	20.00	\$	-
December	30			\$	20.00	\$	-
December	31			\$	20.00	\$	-
			7	\$	20.00	\$	140.00
							0

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.

	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Curtis	
	DATE SUBMITTED:	1/8/2021	
	YEAR:	2020	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1			\$ 20.00	\$ -		
December	2			\$ 20.00	\$ -		
December	3			\$ 20.00	\$ -		
December	4	Attended a Park Heights Staff Meeting (We were asked to bring Public Safety ideas to the meeting to better engage the community. I spoke about the Consent Decree being more present and respected by the police and the benefits of this boots on the ground team.)	1	\$ 20.00	\$ 20.00		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7			\$ 20.00	\$ -		
December	8	Attended a PHR Weekly food giveaway. I placed a CD brochure in each box (200 boxes)	2	\$ 20.00	\$ 40.00		
December	9	Attended a Zoom call with a Criminal Justice Students from Coppin State College again about the resources to educate the public on their rights via the CD	1	\$ 20.00	\$ 20.00		
December	10			\$ 20.00	\$ -		
December	11			\$ 20.00	\$ -		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		
December	14			\$ 20.00	\$ -		
December	15	Had a meeting with Rebecca from Mayor Scott office and share Northwest Resoucrs of the Consent Decree and explained how indepth the engagment goes	1	\$ 20.00	\$ 20.00		
December	16			\$ 20.00	\$ -		
December	17			\$ 20.00	\$ -		
December	18			\$ 20.00	\$ -		
December	19			\$ 20.00	\$ -		
December	20			\$ 20.00	\$ -		

December	21		\$	20.00	\$	-	
December	22		\$	20.00	\$	-	
December	23		\$	20.00	\$	-	
December	24		\$	20.00	\$	-	
December	25		\$	20.00	\$	-	
December	26		\$	20.00	\$	-	
December	27		\$	20.00	\$	-	
December	28		\$	20.00	\$	-	
December	29		\$	20.00	\$	-	
December	30		\$	20.00	\$	-	
December	31		\$	20.00	\$	-	
			5	\$	20.00	\$	100.00
							0

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.
	INVOICE FOR MONTH OF:	<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Watts	
	DATE SUBMITTED:	1/8/2021	
	YEAR:	2020	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Participated on Zoom with Behavioral Health Systems about Consent Decree and Mental Health ///Provided slide presentation of Monitoring Team responsibilities prior to Zoom which they passed	2	\$ 20.00	\$ 40.00		
December	2			\$ 20.00	\$ -		
December	3			\$ 20.00	\$ -		
December	4	Facilitated my 12 noon Zoom Call with 7 community members. Suggestion was given to bring BRIDGE into my calls and will add in 2021. Market Assoc has collaboration with Univ of Md and BPD and opened Community Police Center to provide resources to youth in community (resumes, skill training, etc.) Working with about 40 youth. // Question: Can community sit in on training class // Discussed Deadly Force Policy	1	\$ 20.00	\$ 20.00		
December	5			\$ 20.00	\$ -		
December	6			\$ 20.00	\$ -		
December	7	Participated on Zoom with Market Center Merchants and Comm members// Behavioral Health Systems working on engaging Immigrant Comm and Black Owned Store Front Businesses. They are now averaging engagement with 10 or more substance abuse or mental health patients per month in the market area and provide services and case management	2	\$ 20.00	\$ 40.00		
December	8			\$ 20.00	\$ -		
December	9			\$ 20.00	\$ -		
December	10			\$ 20.00	\$ -		
December	11	Facilitated my Weekly Zoom - reviewed Performance Evaluation Policies (6participants). Couple people said they would provide feedback through website.	2	\$ 20.00	\$ 40.00		
December	12			\$ 20.00	\$ -		
December	13			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th ' 18

December	14		\$	20.00	\$	-	
December	15		\$	20.00	\$	-	
December	16		\$	20.00	\$	-	
December	17		\$	20.00	\$	-	
December	18	Facilitated my 12noon zoom with community - no one joined	1	\$	20.00	\$	20.00
December	19		\$	20.00	\$	-	
December	20		\$	20.00	\$	-	
December	21	Attended Zoom with NL Team and discussed fact that PG County had a CD.	1	\$	20.00	\$	20.00
December	22	Attended a Zoom with Reservoir Hill Assoc. - reviewed CD powerpoint that I prepared for community meetings. It gives overview of CD, Monitoring Team and our functions	2	\$	20.00	\$	40.00
December	23		\$	20.00	\$	-	
December	24		\$	20.00	\$	-	
December	25		\$	20.00	\$	-	
December	26		\$	20.00	\$	-	
December	27		\$	20.00	\$	-	
December	28		\$	20.00	\$	-	
December	29		\$	20.00	\$	-	
December	30		\$	20.00	\$	-	
December	31		\$	20.00	\$	-	
			11	\$	20.00	\$	220.00
							0

