

Seth A. Rosenthal

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October 7, 2021

Mayor and City Council of Baltimore
Attn: James Shea, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Michael Harrison, Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Simrandeep Chahal
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – August 2021 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in August 2021.

Narrative Summary

This invoice accounts for time worked from August 1 – August 31, 2021 by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Brian Maxey, Hassan Aden, Matthew Barge, Jessica Drake, Maggie Goodrich, Nola Joyce, Megan McDonough, Tracey Meares, Kathleen O’Toole, Sean Smoot, Roberto Villasenor, Gabriela Wasileski, Katie Zafft, Wanda Watts, Miller Roberts III and six neighborhood liaisons.

Please note that the six neighborhood liaisons are each being compensated for a full 15 hours of work, even though the public health measures ordered by Maryland’s Governor in response to the coronavirus pandemic may have rendered them unable to work their full allotment of hours. The Monitoring Team believes it is important to continue to fully compensate our dedicated liaisons during the pandemic, which is adversely affecting so many sectors of the economy. The liaisons are doing what they can to engage community members in the midst of a public health crisis.

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The sum of previously unbilled services and expenses reflected in this invoice is \$127,998.41. Of the time submitted in this invoice, 95.7 hours, or 15.0%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 15.0% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$31,418.50.

Work performed in August 2021 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including by Facebook Live, and collaborations with BPD and DOJ regarding coordinated outreach
- Monitoring and reviewing records and body-worn camera footage of police-involved shootings and other police responses
- Addressing Consent Decree requirements for a second community survey
- Virtual and telephonic meetings regarding Consent Decree requirements on stops/searches/arrests, use of force, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, training, sexual assault investigations, First Amendment protected activities, supervision, staffing, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Continuing our qualitative compliance review on use of force for 2018 – 2020
- Developing methodologies for and/or performing assessments of arrests, sexual assault investigations, transportation of persons in custody, use of force misconduct complaints, misconduct investigations, and training
- Reviewing and conferring with BPD on e-learning and/or in-class training curricula on field training officers, fair and impartial policing, use of force, First Amendment protected activity, supervision, interactions with youth, transportation of persons in custody, sexual assault investigations, and interactions with individuals with behavioral health disabilities and in crisis
- Work on revisions to BPD policies in the areas of discipline, disclosure of exculpatory evidence in criminal cases, auxiliary police, and child abuse, as well as revisions to the Field Training Officer manual
- Observing and evaluating training on community policing and lesser offenses; training on fair and impartial policing/use of force/First Amendment protected activity; CIT officer training; Collaborative Planning and Implementation Committee (CPIC) meetings; Performance Review Board meetings; and Comstat and RecruitStat meetings
- Providing technical assistance to BPD's Public Integrity Bureau
- Providing technical assistance on implementation of technology reforms, including implementation of a new Records Management System

- Reviewing and providing technical assistance to BPD on its self-assessments and audits, including its assessments of arrest data and responses to First Amendment protected activity in 2020
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meetings with CPIC, addressing behavioral health system deficiencies identified in an analysis of systemic needs (including the expansion of mobile crisis teams), examining policies affecting interactions with individuals with behavioral health disabilities and in crisis, consulting on a new 911 diversion protocol, CIT officer training, and identifying data needed to properly assess BPD and City responses to crisis events
- Consulting BPD on implementing staffing, recruitment, hiring and retention plans and updating staffing plan
- Working with parties to adjust Fourth-Year Monitoring Plan
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Developing budget for FY22
- Preparing and updating content for the team’s website
- Engaging with residents on social media

Invoice Summary

Invoice Totals

	Previously Billed (FY 2022)	August 2021 Billed	Fiscal YTD 2022 Billed
Services	\$109,518.00	\$127,203.50	\$236,721.50
Expenses	\$3,191.09	\$784.91	\$3,976.00
TOTAL Services and Expenses	\$112,709.09	\$127,988.41	\$240,697.50

FY2022 Budget¹	\$1,690,329.59
Funds Remaining in FY2022 Budget	\$1,449,632.09
Percentage of Funds Used in FY2022 Budget	14.24%
Fiscal 2022 YTD Value of pro bono Services	\$58,813.00

¹ The FY2022 Budget includes \$215,329.59 carried over from FY2021 Budget.

Breakdown of Billable Hours & Expenses

August	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	65.9	51.0	14.9	\$24,225.00	\$0.00
Rosenthal	90.4	66.2	24.2	\$31,445.00	\$0.00
Aden	36.4	30.6	5.8	\$7,191.00	\$0.00
Barge	17.6	16.1	1.5	\$3,783.50	\$275.11
CJI: Wasileski	5.0	5.0	0.0	\$1,175.00	\$0.00
CJI: Zafft	28.8	28.8	0.0	\$4,896.00	\$0.00
Drake (Exec. Ass't)	4.0	4.0	0.0	\$150.00	\$0.00
Drake	11.9	10.9	1.0	\$2,561.50	\$359.80
Goodrich	1.0	1.0	0.0	\$235.00	\$0.00
Joyce	25.6	25.6	0.0	\$6,016.00	\$0.00
McDonough	28.3	28.3	0.0	\$6,650.50	\$0.00
Meares	10.5	10.5	0.0	\$2,467.50	\$0.00
Ramsey	30.5	29.0	1.5	\$6,815.00	\$0.00
Smoot	15.2	12.7	2.5	\$2,984.50	\$0.00
Villasenor	41.7	39.2	2.5	\$9,212.00	\$0.00
M. Roberts III	41.5	40.0	1.5	\$3,000.00	\$0.00
Neighborhood Liaisons	91.0	90.0	1.0	\$1,800.00	\$150.00
Watts	34.0	22.0	12.0	\$5,170.00	\$0.00
Dupont	24.4	2.5	21.9	\$587.50	\$0.00
Bowman	16.6	13.6	3.0	\$3,196.00	\$0.00
Maxey	17.9	15.5	2.4	\$3,642.50	\$0.00
Total	638.20	542.50	95.7	\$127,203.50	\$784.91

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for August 2021, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, and establishment of Team e-mail addresses.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$71, with fractions of days billed at 75% of the standard federal per diem rate, or \$53.25. Some team members have waived or reduced their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

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We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Breard for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,



Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202				INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.			
	INVOICE FOR MONTH OF:	August		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.			
	INVOICE SUBMITTED BY:	Thompson					
	DATE SUBMITTED:	9/28/2021					
	YEAR:	2021					

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1			\$ 475.00	\$ -		
August	2	Review PIB Case Updates; telephone conference with R Dupont re: new BCRI Executive Director and early success in connection with 911 Diversion Pilot; review CPIC Data Subcommittee Meeting notes; re-review materials provided by B Maxey re: Use of Force Compliance Reviews	1.8	\$ 475.00	\$ 855.00	Telephone conference with Judge Bredar re: Consent Decree issues and work on developing a strategy to address the issue; prepare for meeting with Senate Delegation	1.5
August	3	Conference with Community Engagement Team re: preparation for tomorrow's meeting with City State Senate Delegation; review materials in connection with Transport of Persons In Custody; telephone conference with R Dupont re: mobile crisis team protocols; telephone conference with T Mygatt re: Consent Decree issues	2.4	\$ 475.00	\$ 1,140.00		
August	4	Prepare for and attend briefing with City Senate Delegation; telephone conference with R Dupont re: CIT Training and related issues; continue reviewing materials re: Supervision	2.3	\$ 475.00	\$ 1,092.50	Travel to and attend press conference in connection with Save Another Youth/Stop The Violence and meet with community members re: same; work with M Roberts and S Burke re: logistics for the August 14th NL Meeting	1.6
August	5			\$ 475.00	\$ -		
August	6			\$ 475.00	\$ -		
August	7			\$ 475.00	\$ -		
August	9	Cover police involved shooting in the Northeastern District and provide updates to the Court re: same; review several communications re: status of Community Survey; telephone conference with R Dupont re: preparing for next week's CIT Training	4.4	\$ 475.00	\$ 2,090.00		
August	10	Attend weekly community engagement meeting; review 24 Hour Report and communicate with S Sullivan re: same; several communication with R Dupont re: yesterday's police involved shooting; review Youth Diversion Report; review multiple communications re: Community Survey; review communications from T Mygatt and Seth Rosenthal re: Test Questions and Answers for U of F and FIP; continue to review Crisis Intervention Team training materials	3.6	\$ 475.00	\$ 1,710.00	Review and provide instructions to M Roberts re: information to be provided to the Neighborhood Liaisons re: yesterday's police involved shooting	0.3
August	11	Review S Rosenthal's edits to the Test Question re: UOF/FIP; review CIT materials in preparation for next week's pilot; re-review 24 Hour Report	1.7	\$ 475.00	\$ 807.50	Work on administrative matters, including review of proposed lease	1.2
August	12	Attend police involved shooting and provide updates to the Court re: same; review additional material provide by R Dupont re: CIT Pilot	3.1	\$ 475.00	\$ 1,472.50	Work on administrative issues involving NLs; work on logistics for NL meeting	1.2
August	13	Review additional materials in preparation for next weeks CIT Training; Review BPD Misconduct Report; Participate in NL Meeting	5.8	\$ 475.00	\$ 2,755.00		

Name:

Weekly Log

September 17th - 28th '18

August	14			\$	475.00	\$	-		
August	15			\$	475.00	\$	-		
August	16	Conference with members of the Monitoring Team and Dr. Pratt Harris from Morgan State University re: Survey methodology; Review follow up materials and communications re: the survey; Continue the review of BPD's Misconduct Investigation Report; Review CPIC Data Subcommittee Meeting Notes from 8/03/21	3.1	\$	475.00	\$	1,472.50	Engage with media re: BPD's Misconduct Report; work on administrative issues	1.2
August	17	Participate in weekly Community Engagement meeting; re-review select communications re: Community Survey	0.7	\$	475.00	\$	332.50	Work on logistics for next month's subject matter meeting with the Court	0.8
August	18	Review additional materials re: Day 5 CIT Curriculum; Review additional communications re: Community Survey	1.3	\$	475.00	\$	617.50	Prepare for and participate in interview on WOLB; work on administrative issues	1.2
August	19	Review multiple communications re: Community Survey issues; review 24 Hour Reports and body worn camera footage of the 8/09/21 and 8/12/21 police involved shootings; review updated information from R Dupont and engage in multiple communications with him re: tomorrow's CIT Training	1.5	\$	475.00	\$	712.50		
August	20	Attend CIT training; continue to review communications re: Community Survey	7.5	\$	475.00	\$	3,562.50		
August	21			\$	475.00	\$	-		
August	22			\$	475.00	\$	-		
August	23	Review body worn camera footage re: officer charged by SAO; review final draft of NL Introduction; review materials re: Officer Wellness in preparation for next month's meeting with the Court	1.3	\$	475.00	\$	617.50		
August	24	Participate in weekly community engagement meeting; review materials re: Performance Evaluations in preparation for the September Monthly Meeting; review Draft Compliance Memo re: Transportation of Persons In Custody	3.1	\$	475.00	\$	1,472.50	Work on logistics for the September Monthly Meeting; work on administrative issues re: office space and related issues; coordinate community engagement opportunities this coming weekend	1.5
August	25	Participate in telephone conference with members of the monitoring team and Morgan State University re: Community Survey methodology	1.2	\$	475.00	\$	570.00	Work on administrative matters re: Neighborhood Liaisons; work on logistics for next month's meeting with the Court	0.7
August	26			\$	475.00	\$	-	Work on several administrative issues involving NLs; review latest draft of community engagement Strategic Plan and work on logistics for scheduling	1.5
August	27			\$	475.00	\$	-		
August	28			\$	475.00	\$	-		
August	29			\$	475.00	\$	-		
August	30	Review material re: Community Policing Training; review select materials re: Impartial Policing; review Transport Audit	3.1	\$	475.00	\$	1,472.50	Work on lease agreement and related administrative issues	1
August	31	Participate in weekly Community Engagement meeting; review Draft Sexual Assault Report and sections of the Sexual Assault Investigator E-Learning; review sections of the Community Policing Strategies in connection with the Field Training Officer training materials	3.1	\$	475.00	\$	1,472.50	Work on administrative issues re: office space issues; review upcoming schedule re: community engagement opportunities; review draft RFA for neighborhood liaisons	1.2
			51	\$	475.00	\$	24,225.00		14.9

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.		
INVOICE FOR MONTH OF:		August			Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:		Rosenthal			
DATE SUBMITTED:		10/5/2021			
YEAR:		2021			

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1			\$ 475.00	\$ -		
August	2	Incorporate additional changes to draft updated monitoring plan, draft cover memo for plan, and emails with DOJ and BPD re same; emails with DOJ re community survey	5.2	\$ 475.00	\$ 2,470.00	Emails with Thompson and Ramsey re upcoming City Senate delegation meeting; review recent press re consent decree monitors and pending DOJ review; emails with MT members re updated monitoring plan; review DOJ comments on updated drafts of	0.9
August	3	Review spreadsheet with Paragraph 459 status updates; call with McDonough and DOJ re community survey and follow up emails with IUR and DOJ re same; emails with DOJ and BPD re updated monitoring plan and incorporate additional changes to same; review and comment on final draft of Q1 2021 RWOC arrest report and email with DOJ re same	2.3	\$ 475.00	\$ 1,092.50	Attempt to establish IAPro access; community engagement team call and follow up emails with team	
August	4	Participate in meeting with City Senate delegation; incorporate additional BPD edits to updated monitoring plan and emails with DOJ and BPD re same; emails with Court's clerk re monitoring plan deadlines; prepare for and follow up with Thompson re meeting with City Senate delegation; emails with IUR and McDonough re community survey; emails with Maxey and Aden re updated monitoring plan	2.7	\$ 475.00	\$ 1,282.50		1
August	5	Zoom call with DOJ, BPD and IUR re community survey and follow up emails with IUR and McDonough; work edits to updated monitoring plan and cover memo and emails with DOJ and BPD re same	3.5	\$ 475.00	\$ 1,662.50	Emails re community outreach brochure; emails re possible new liaisons; emails re October community forum on public TV; work edits to updated monitoring plan	1.5
August	6	Finalize and file updated monitoring plan and cover memo; emails with DOJ and BPD re Policy 804 language re dispersal orders; emails with BPD and DOJ re FIP III training pilot participants; emails/telephone conference with IUR and McDonough re community survey methodology	3.9	\$ 475.00	\$ 1,852.50	Emails with Drake re website updates; emails with Maxey re notice of approval for discipline policies	
August	7			\$ 475.00	\$ -		0.3
August	8			\$475.00			
August	9	Emails with IUR and McDonough re survey methodology; review and revise community outreach brochure	2.2	\$ 475.00	\$ 1,045.00	Telephone conference with Thompson re shooting, survey, liaisons; revise notice of award for survey and emails with IUR re same; emails with BPD re survey expenses	0.5

Name:

Weekly Log

September 17th - 28th ' 18

August	10	Community engagement team call and follow up emails; emails with IUR and McDonough re survey methodology; revise community outreach brochure and email with community engagement team re same; review comments on FIP III training test questions and emails with BPD, DOJ and MT re same	2.4	\$	475.00	\$	1,140.00	Emails with Aden re budget; telephone conference with Thompson re survey, POIS; review 24-hour POIS report; emails with BPD re community survey funding	0.9
August	11	Emails with BPD, DOJ and MT with comments on evaluative test for FIP III training; review additional language to Police 804 (1st Amendment) re dispersal orders	0.8	\$	475.00	\$	380.00	Emails re upcoming FIP III training pilot; Zoom call with Walden and Sullivan re survey and budget	0.7
August	12	Observe FIP III training pilot and participate in debrief; emails re community engagement and UOF review; emails with Barge re various ; review press on latest POIS	6.4	\$	475.00	\$	3,040.00		
August	13	Observe FIP III Day 2 pilot and debrief with BPD and DOJ re same	2.3	\$	475.00	\$	1,092.50	Emails re IAPro access; emails with IUR re community survey and award letter and send revised award letter; emails with BPD and DOJ re updated draft of BPD's 1st Amendment compliance assessment; emails re October community forum on TV25	0.6
August	14	Strategic planning session for community engagement with neighborhood liaisons; review BPD PIB complaint and investigations report	1.9	\$	475.00	\$	902.50	Strategic planning session for community engagement with neighborhood liaisons	1.5
August	15			\$	475.00	\$	-		
August	16	Zoom call re community survey and follow up emails and telephone conferences with McDonough and Pratt-Harris re same; draft notice of approval of discipline policies and emails with BPD re same; telephone conference with Sullivan re upcoming BPD-SAO meeting on RWOC arrests; Zoom with Barge, McDonough, Villasenor re compliance review for transportation of persons in custody; preliminary review of proposed modifications to Brady/Giglio policy and emails with BPD and DOJ re same; emails with Joyce, Smoot, BPD and DOJ re final FTO policies and manual	5.4	\$	475.00	\$	2,565.00	Work with BPD IT on IAPro access and emails with Krafcik re same; emails with BPD and DOJ re minor amendment to Policy 804 re Foxtrot	0.6
August	17	Assessments team meeting and follow up emails; review and comment on updated draft of BPD's 1st Amendment assessment and emails with DOJ re same; emails with BPD and DOJ re Q1 2021 RWOC arrest report; finalize and file notice of approval of discipline policies	4.3	\$	475.00	\$	2,042.50	Outreach to ROCA for meeting; emails re rescheduling observation of FIP III training pilot and community policing training; emails with Joyce re sex assault investigation assessment; emails with BPD re complaint intake e-learning; emails re FTO policies; weekly community engagement team call; emails with M. Roberts re applications for new Western District NL	1.4
August	18	Emails with IUR and McDonough re community survey; emails with BPD, Barge and Meares re feedback on FIP III pilots; review use of force compliance review compilation of assessments to date and email with Maxey re same; email with Joyce and Barge re sex assault investigation compliance review	1.8	\$	475.00	\$	855.00	Emails with Bowman re arrests assessment	0.1
August	19	Prepare notice of approval of FTO policies; emails, telephone conferences, Zoom call with IUR, McDonough, BPD and DOJ re community survey	2.1	\$	475.00	\$	997.50	Work FY22 budget; review POIS footage; work FY22 budget and telephone conference/emails with Aden re same	3.9
August	20	Participate in IAPro demo; review 2 recent POIS videos and email with Dupont and Thompson re same; emails/telephone conference with IUR and McDonough re community survey	2	\$	475.00	\$	950.00	Read article on Freddie Gray case and Wardlow ruling; emails with community engagement team re liaisons script	0.7
August	21			\$	475.00	\$	-		
August	22			\$	475.00	\$	-		
August	23	Review DOJ comments (on top of MT's) on draft 1st Amendment audit report and emails with BPD and DOJ re same; emails with Bowman and McDonough re arrests assessment	0.3	\$	475.00	\$	142.50	Emails with Aden re draft FY22 budget; review recent press and emails with Thompson re same	0.4
August	24			\$	475.00	\$	-	Work draft FY22 budget and emails with Aden re same; emails with Barge and Meares re FIP III training pilot; Work draft FY22 budget and emails with Aden re same; review and revise neighborhood liaison introduction script and emails with Watts re same; emails re October community forum and liaison supplies; emails with IUR re community survey; emails re September monthly meeting with Judge Bredar	3.9
August	25	Zoom call with IUR and McDonough re survey methodology and follow up emails re same; Zoom call with BPD and SAO re RWOC arrests based on prosecutorial discretion; review and comment on 1st Amendment e-learning certification	2.5	\$	475.00	\$	1,187.50	Emails with Barge re training observation coverage and FIP III curriculum updates; emails re transport assessment; emails with BPD and DOJ re FIP III curriculum updates; confer with Aden re draft FY22 budget, make adjustments to same, and analyze fees and expenses from FY21; emails re FTO school; review Joyce notes re community policing training and emails with Barge, Joyce, Ramsey and Bowman re same; finalize draft FY22 budget and email with BPD and DOJ re same	2.2
August	26	Observe community policing/lesser offenses training and email assessment notes to Barge; assessments team meeting and follow up emails; review final draft of Q1 2021 RWOC arrest report and email comments to BPD and DOJ; review and emails with BPD and DOJ with comments on draft 1st Amendment e-learning certification	7	\$	475.00	\$	3,325.00	Zoom call with BPD, Zafft and Barge re RMS progress; emails/telephone call with Roberts re NL travel expenses; emails with BPD and DOJ re legislatively mandated changes re search and seizure warrant policy	0.9

Name:

Weekly Log

September 17th - 28th '18

August	27	Review updated draft of 1st Amendment audit report; emails with McDonough, Barge and Villasenor re transport assessment; emails with BPD and DOJ re Q1 2021 RWOC report	0.7	\$	475.00	\$	332.50	Review monitoring plan for upcoming MT deliverables and emails with MT members re same	0.4
August	28			\$	475.00	\$	-		
August	29			\$	475.00	\$	-		
August	30	Draft and transmit final comments on annual 1st Amendment audit to BPD and DOJ; emails and Zoom call with McDonough and Barge re transport assessment; review and comment on proposed revisions to Brady/Giglio policy and emails with BPD and DOJ re same	3.1	\$	475.00	\$	1,472.50	Emails with IUR and Zoom call with McDonough re community survey; emails with BPD re FY22 budget; emails with Meares and Barge re FIP III training (Day 1) pilot; emails with BPD and DOJ re annual policy review protocol	0.7
August	31	Observe FIP III training pilot (Day 2), participate in debrief with BPD and DOJ, and report to Barge, Meares and Villasenor re same	3.4	\$	475.00	\$	1,615.00	Telephone conference with Dupont re monitoring plan deadline for reasonable accommodation policy; telephone conference/emails with Aden et al. re PIB assessment; emails with Barge and Meares re FIP III training (Day 1) pilot; emails re RFA for new Western District NL; telephone conference with Fink re annual 1st Amendment audit report ; emails re revised sex assault investigation policy and SOP; emails re final progress report on implementation of behavioral health system reforms	1.1
			66.2	\$	475.00	\$	31,445.00		24.2

Name:

Weekly Log

September 17th - 28th '18

EXPENSES

Date	Category	MEALS + INCIDENTALS		NON MEALS		Total
		Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$71 per day)	Non-Meal Description	Non-Meal Expense	
						\$ -
						\$ -
						\$ -
						\$ -
TOTAL:						\$ -

Subtotal Time:	\$ 31,445.00
Subtotal Expenses:	\$ -
TOTAL:	\$ 31,445.00
Unbilled Hours	24.2

Your initials here signify that the charges on this invoice are accurate: INITIALS
SAR

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **36.40 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Aden Hassan**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					30.60
08/04/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.00
Email and correspondence. Review of MT plan updates. Review of First Thursday cases.					
08/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.00
Email and correspondence. Review of several documents requiring MT approval. Review of final draft of the upcoming MT Plan.					
08/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.00
Email and correspondence regarding upcoming meetings/calls. Review of budget materials needed for the creating of the 2021-2022 budget for the MT. Call with J. Drake re: budget documents and creation of updated spreadsheet populated with assessment resources.					
08/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.00
Review of Transparency documents. Drafting of 2021-2022 budget for the MT (21CP). Email and correspondence.					
08/11/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.50
Review of Auxiliary Police SOP. Email and correspondence regarding UF training and other CD related matters.					
08/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.50
Call with S. Smoot re Baltimore budget for 21 CP. Call with M. Barge re budget and outcome assessments, and associated resources needed for the 2021-2022 MT budget. Email and correspondence.					
08/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.50
Call with S. Rosenthal re: Outcome Assessments and budget format. Drafting 2021-2022 Budget document. Email and correspondence re: several CD related matters.					
Total					36.40

Date	Client	Project	Roles	Person	Hours
08/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.50
Call with parties re: PIB updates on filings, training, curricula and other PIB related matters. Email and correspondence. Continued budget preparation.					
08/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	5.50
Completed draft 2021-2022 budget and associated supporting documents and emails. Reviewed documents for upcoming PIB weekly call. Email and correspondence.					
08/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.80
Call with B. Maxey re: UF assessment and PIB priorities/deliverables. Email and correspondence re: PIB, 2021-2022 budget and project management.					
08/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.00
2021-2022 Budget document review and addressing edits from S. Rosenthal. Email and correspondence.					
08/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.50
Completed last draft of 2021-2022 budget to be submitted to the parties. Email and correspondence re: PIB matters and project management.					
08/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.80
PIB weekly call and preparation.					
08/31/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.00
Calls with S. Rosenthal and B. Maxey re: upcoming deadlines for the PIB Assessment methodology and cases (2021) to be reviewed qualitatively.					
Pro Bono Hours					5.80
08/19/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.30
Call with S. Rosenthal re: draft budget (working on combining the entire budget-21CP and Venable). Email and correspondence. Review of the near final BPD Transparency document.					
08/31/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.50
Review of monitoring plan and coordination and calls regarding upcoming deliverables. Email and correspondence re: PIB matters and project management matters. Call with B. Maxey re: PIB workgroup priorities, meetings, upcoming deliverables and reviews. Call with S. Manik re: PIB deliverables and the updated monitoring plan.					
Total					36.40

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **17.60 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Barge Matthew**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					16.10
08/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.10
Various email communications w/ BPD, MT re: training, outcome assessments. Conference calls w/ S. Rosenthal, R. Villasenor re: FIP/UOF training, various training issues, outcome assessments.					
08/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.80
Various email communications w/ R. Villasenor, M. McDonough, S. Rosenthal re: prisoner transport outcome assessment; conference call w/ same re: same.					
08/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	2.10
Participate in weekly conference call w/ BPD, DOJ, MT re: training. Conference call w/ K. Zafft, G. Wasileski, M. McDonough, S. Rosenthal, B. Maxey re: outcome assessments. Various email communications w/ BPD, MT re: outcome assessments, UOF/FIP training, community policing training, complaint intake e-learning, elder abuse training.					
08/19/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.80
Various email communications w/ BPD, MT re: FIP/UOF training, community policing training, sexual assault outcome assessment. Conference call w/ M. McDonough re: outcome assessments.					
08/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	5.90
Observe UOF/FIP III pilot training #2, Day 1 via Zoom; debrief w/ BPD, DOJ re: same. Conference call w/ M. McDonough, N. Joyce, K. Zafft re: sexual assault investigation qualitative and quantitative assessments. Various email communications w/ MT re: elder abuse training, community policing training observations, RMS data.					
08/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	2.30
Observe UOF/FIP III pilot training #2, Day 1 via Zoom; email communications w/ S. Rosenthal, T. Meares re: same. Various email communications w/ BPD, MT re: RMS data. Participate in weekly conference call w/ BPD, DOJ, MT re: training.					
08/26/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.20
Total					17.60

Date	Client	Project	Roles	Person	Hours	
		Various email communications w/ BPD, MT re: FTO training, First Amendment e-learning. Participate in bi-weekly conference call w/ M. McDonogh, K. Zafft, G. Wasileski, B. Maxey, S. Rosenthal re: outcome assessments. Conference call w/ K. Zafft, S. Rosenthal, S. Sullivan re: data, outcome assessments.				
08/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.50	
		Various email communications w/ MT re: community policing training, prisoner transport outcome assessment methodology. Review language access e-learning; email communication w/ R. Villasenor, S. Rosenthal re: same. Conference call w/ M. McDonogh, S. Rosenthal re: prisoner transport outcome assessment methodology.				
08/31/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.40	
		Participate in weekly conference call w/ BPD, DOJ, MT re: training. Various email communications w/ T. Meares, S. Rosenthal, R. Villasenor re: FIP/UOF training.				
Pro Bono Hours					1.50	
08/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.10	
		Various email communications w/ S. Rosenthal, B. Maxey, H. Aden re: use of force outcome assessment.				
08/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.10	
		Various email communications w/ B. Maxey, S. Rosenthal, H. Aden re: use of force assessment.				
08/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.40	
		Conference call w/ B. Maxey re: UOF outcome assessment, outcome assessments; various communications w/ R. Villasenor re: training.				
08/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.10	
		Various email communications w/ N. Joyce, H. Aden, S. Smoot re: sexual assault investigation outcome assessment.				
08/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.10	
		Various communications w/ R. Villasenor re: FIP/UOF training, general training issues.				
08/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.50	
		Various email communications w/ BPD, DOJ, MT re: sexual assault outcome assessment, PRB training, use of force assessment, FIP/UOF training. Conference call w/ T. Meares re: FIP training.				
08/25/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.20	
		Various email communications w/ BPD, MT re: community policing training, First Amendment e-learning.				
				Total	17.60	

Expense Report for Invoice #Baltimore Monitor July 2021 Invoice1

21CP Solutions, LLC

08/09/2021

\$168.00

Client **Baltimore City Consent Decree:
Monitoring Team**
Project **July 2021 - June 2022 Budget Year**
Category **Phone, Internet, Website Expenses**
Person **Barge Matthew**

Squarespace/GSuite BPD Monitor email charges.



Invoice

Monday, August 9, 2021

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Google Workspace (Monthly) (bpdmonitor.com) - [REDACTED]
8/9/2021 – 9/9/2021

\$168.00

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$168.00	
Discount:	--	
Due:	\$0.00	
Paid:	\$168.00	

All prices in US Dollar.



08/12/2021

\$26.00

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Squarespace BPDMonitor.com website monthly charges.



Invoice

Thursday, August 12, 2021

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - [REDACTED]

8/11/2021 – 9/11/2021

\$26.00

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$26.00	
Discount:	--	
Due:	\$0.00	
Paid:	\$26.00	

All prices in US Dollar.



08/12/2021

\$81.11

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Electronic assessment platform charges. (1/2 of overall invoice amount).



INVOICE

Alchemer LLC
168 Centennial Pkwy, Suite 250
Louisville, CO 80027
USA
US EIN: 20-5463887
UK VAT: GB-309 7393 78
MOSS ID: EU826478382
GST/HST: 716747498

Invoice Number: INV00346240
Invoice Date: 08/17/2021
Due Date: 08/17/2021
Payment Terms: Due Upon Receipt
PO Number:
Currency: USD
Customer Tax ID:

Customer Billing Details:

Customer Name: [REDACTED]
Billing Contact: Matthew Barge
Email: [REDACTED]
Billing Address: [REDACTED]

Account Number: [REDACTED]
Sold to Contact: Matthew Barge
Email: [REDACTED]
Sold to Address: [REDACTED]

Items:

Description	Service Period	Qty	Rate	Amount
Enterprise - License - Professional Monthly License - Professional Monthly	08/18/2021 - 09/17/2021	1	\$149.00	149.00

Additional Information:	Subtotal:	\$149.00
	Tax:	\$13.23
	Total:	\$162.23
	Adjustments:	\$0.00
	Payments:	\$162.23
	Invoice Balance:	\$0.00

How To Pay:

Credit Card Payment: CLICK TO PAY	
US Customers Wire/ACH Payment	International Customers Wire Payment
Independent Bank 7777 Henneman Way McKinney TX 75070 Beneficiary's Name: Alchemer LLC Account No.: 4000808227 ABA/Routing No.: 111916326	Beneficiary Bank: Wells Fargo 420 Montgomery Street San Francisco CA 94104 Beneficiary Name: Alchemer LLC Account No.: 5333549383 ABA/Routing No.: 121000248 Non-USD Swift No.: WFBUS6WFFX USD Swift No.: WFBUS6S
US or Canadian Customers Pay by Check Alchemer LLC P.O. Box 913138 Denver CO 80291-3138	

Billing Questions: billing@alchemer.com

Alchemer LLC does not accept terms and conditions with Customer other than the services agreement between Alchemer LLC and Customer (the Services Agreement). By paying this invoice, Customer accepts that the Services Agreement shall control all Alchemer's services with Customer, and that Customer agrees to waive any purchase order terms and conditions.

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **5.00 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
1 Team **CJI - Wasileski Gabriela**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					5.00
08/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	1.00
Baltimore Outcome Assessment regular meeting					
08/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	2.00
1st Amendment and False Arrest data analysis					
08/19/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	2.00
1st Amendment and False Arrests outcome assessment report					
Total					5.00

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **28.80 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **CJI - Zafft Katie**

Date	Client	Project	Roles	Person	Hours
CJI Research Team					28.80
08/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
misconduct complaints assessment - analysis comparison of CRB and BPD data, discussion of report writing, UOF complaints assessment.					
08/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
Progress updates w/ Monitoring Team on Arrest assessment.					
08/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	5.00
Revising sexual assault outcome assessment draft to include 2020 data.					
08/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
communication with BPD regarding sexual assault data and dictionary values.					
08/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
Outcome assessment analysis for 459d.ii (UOF complaints).					
08/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
Analysis and report writing for 459d.ii (UOF complaints outcome assessment)					
08/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	0.80
Total					28.80

Date	Client	Project	Roles	Person	Hours
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	0.50
08/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
08/19/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
08/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
08/26/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	0.50
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	0.50
08/27/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
08/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
				Total	28.80

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **15.90 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Drake Jessica**

Date	Client	Project	Roles	Person	Hours
Administrative Costs					4.00
08/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
Lock down of facebook, communication with M. Roberts and W. Watts on best practices for social media					
08/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.50
Websites updates and documentation for NL meeting					
08/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.50
Copies, food pick up, and notes for NL Meeting					
Associate Consultant Professional Fees					10.90
08/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
Call with M. Robert re: NL Concerns, emails with team leads and follow-up with K. Thompson					
08/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	0.40
Emails with Team, follow up on NL concerns					
08/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
CE Standing Call, follow-up emails.					
08/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	0.30
emails and prep for Saturday NL convening.					
08/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	2.00
NL Professional Development					
08/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
Total					15.90

Date	Client	Project	Roles	Person	Hours
	CE Standing Call, website check-in and emails				
08/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
	Weekly CDI/MT/DOJ Meeting re: Community Engagement. Follow-up emails, call with M. Roberts, and texts.				
08/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.20
	Review of Description of CD Team, call with W. Watts, Call with M. Roberts, emails and notes				
08/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.50
	Standing CE Call, follow up emails and notes, outreach to BPD, call with F. Dorceus				
08/31/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.50
	Observing Modules the end of 6 and 7 of training with BPD				
Pro Bono Hours					1.00
08/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
	NL Professional Development				
				Total	15.90

08/14/2021

\$359.80

Client **Baltimore City Consent Decree:
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Meals**

Person **Drake Jessica**

NL Food for their professional development training
on 8/14



Invoice No: 1798828

Invoice Date: Sat, Aug 14, 2021

Store Code: 269

Store: Towson

Catering - INVOICE

Billing/ Client Information

Credit Card [REDACTED]
Pre-Auth # [REDACTED]

Client: Jessica Drake
Client Phone: (443) 465-7295

Pick Up Information

Pick Up Date: 08/14/2021 (8:45 - 9:00 AM)

Jessica Drake
Phone: (443) 465-7295

Number of Guests: 15

Order entered by: Online

Printed: 08/12/2021 01:40 PM CDT

	Price	Amount
--	-------	--------

Catering Bundles - Breakfast

1 Medium Classic Breakfast w/ Breakfast Basket	115.00	115.00
Fruit Choice*		Medium Fresh Fruit Medley

Catering Bundles - Lunch / Dinner

1 Medium Corner Classic w/ Sandwich Basket	215.00	215.00
Choose Your First Side*		Bakery Chips - Md
Choose Your Second Side*		Mixed Greens Salad - Md
Choose Your Dessert*		Medium Sweets Basket **

* Total for all items ordered

FOOD SAFETY TIPS

Consume or refrigerate below 41F/5C within 2 hours
Reheat food to 165F/74C only once

All credit card payments are pre-authorized up to 30 days in advance and are final-processed on the day of pick-up/delivery.

Subtotal:	330.00
Tax (6%):	19.80
Gratuity:	10.00
Total:	359.80

Corner Bakery | 823 Goucher Blvd | Towson, MD, MD 21286 | Phone: 443-279-7377

Please remit House Account payments to: CBC Restaurant Corp | 121 Friends Lane, Ste# 301 Newtown, PA 18940

Powered by MSI

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree:
Monitoring Team**
Total **1.00 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
1 Team **Goodrich Maggie**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					1.00
08/12/2021	Baltimore City Consent Decree: Monitoring Team IT status call stub BPD and DOJ	July 2021 - June 2022 Budget Year	Senior Advisor	Goodrich Maggie	1.00
Total					1.00

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **25.60 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Joyce Nola**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					25.60
08/02/2021	Baltimore City Consent Decree: Monitoring Team Review of FTO Curriculum	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.80
	Baltimore City Consent Decree: Monitoring Team Review and comment on staffing plan.	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.40
	Baltimore City Consent Decree: Monitoring Team SA call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.00
08/04/2021	Baltimore City Consent Decree: Monitoring Team FW: FTO Curriculum Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
08/10/2021	Baltimore City Consent Decree: Monitoring Team Call with DOJ & BPD about SA Investigation Training	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
08/11/2021	Baltimore City Consent Decree: Monitoring Team Baybrook NPP Meeting	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.90
	Baltimore City Consent Decree: Monitoring Team Review of Policy 708 and SOU SOP	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
08/16/2021	Baltimore City Consent Decree: Monitoring Team Sexual Assault Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.60
08/17/2021	Baltimore City Consent Decree: Monitoring Team SA methodology; Review of FTO Modules	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	2.10
				Total	25.60

Date	Client	Project	Roles	Person	Hours
08/18/2021	Baltimore City Consent Decree: Monitoring Team Court filing of FTO Policies	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.70
	Baltimore City Consent Decree: Monitoring Team FTO Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
08/20/2021	Baltimore City Consent Decree: Monitoring Team UOF Investigation Reviews	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.40
08/23/2021	Baltimore City Consent Decree: Monitoring Team Sexual Assault Audit Methodology Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.80
	Baltimore City Consent Decree: Monitoring Team Review and comment on FTO Modules 20-21	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.40
	Baltimore City Consent Decree: Monitoring Team SA call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.00
	Baltimore City Consent Decree: Monitoring Team CP call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
08/24/2021	Baltimore City Consent Decree: Monitoring Team UOF Investigation Reviews	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.70
08/25/2021	Baltimore City Consent Decree: Monitoring Team Community Policing Training	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	4.50
	Baltimore City Consent Decree: Monitoring Team UOF Investigation Review	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	2.80
08/27/2021	Baltimore City Consent Decree: Monitoring Team UOF Investigation Review	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	2.60
08/30/2021	Baltimore City Consent Decree: Monitoring Team SA Investigation Training	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.40
				Total	25.60

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **28.30 Hours** Projects **All Projects**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **McDonough Megan**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					28.30
08/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
Review community survey assessment instrument materials					
08/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00
Review and discuss community survey methodology					
08/04/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.80
MSU email correspondence preparing for DOJ meeting					
08/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.00
Community survey meeting with parties, and follow up correspondence					
08/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
Community survey methodology discussions					
08/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00
Correspondence with Morgan State regarding Community Survey methodology					
08/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.30
Correspondence regarding community survey					
08/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.00
Call with Morgan State re: Community Survey methodology					
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
Follow up correspondence after Community Survey call					
Total					28.30

Date	Client	Project	Roles	Person	Hours
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
	Prisoner Transport methodology discussion				
08/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.80
	Review Prisoner Transport Compliance Memo and Monthly Transport Meeting with parties				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
	Assessment team check in call				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
	Email correspondence with MT and parties, scheduling upcoming assessment meetings for prisoner transport, sexual assault compliance assessments				
08/18/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.70
	email and phone correspondence to discuss modifications to community survey methodology				
08/19/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
	Call with DOJ and BPD re: community survey methodology				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.80
	Call with M. Barge to discuss compliance assessments				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.90
	Email and phone correspondence to discuss community survey; review of modifications to instrument				
08/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.90
	Review Sexual Assault Assessment background materials in Box				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50
	Email and phone correspondence regarding BPD assessments, community survey				
08/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.80
	Call re: Sexual Assault Investigations				
08/25/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.90
	Review Prisoner Transport requirements				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.80
	Total				28.30

Date	Client	Project	Roles	Person	Hours	
		Baltimore Community Survey: call with IUR, follow up correspondence, call with S. Rosenthal				
08/26/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50	
	Check in on outcome assessments with MT/CJI					
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00	
	Prisoner Transport Compliance Call with DOJ and BPD					
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	2.50	
	Review paragraphs and begin to work through Prisoner Transport compliance review methodology					
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.50	
	Review SSA assessment methodology					
08/27/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.30	
	Summarize Transport call					
08/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.60	
	Review Sex Assault Methodology					
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.00	
	Discuss transport compliance assessment methodology					
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.20	
	Community survey correspondence					
				Total	28.30	

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
Total **10.50 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
1 Team **Meares Tracey**

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					10.50
08/17/2021	Baltimore City Consent Decree: Monitoring Team FIP III 2nd TTT for Officer Nunez	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	1.00
08/20/2021	Baltimore City Consent Decree: Monitoring Team FIP Collaboration Meeting w/Bill Joyner	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	0.50
08/29/2021	Baltimore City Consent Decree: Monitoring Team Review BPD FIP Training	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	1.00
08/30/2021	Baltimore City Consent Decree: Monitoring Team Observe BPD FIP Training by Officer Edwards and Officer Durant	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	8.00
				Total	10.50

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **30.50 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Ramsey Charles**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					29.00
08/03/2021	Baltimore City Consent Decree: Monitoring Team Weekly CE Call	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
	Baltimore City Consent Decree: Monitoring Team Conference call with Ken Thompson re: Presentation to State Rep	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.00
08/04/2021	Baltimore City Consent Decree: Monitoring Team zoom call with State Senate	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.00
08/09/2021	Baltimore City Consent Decree: Monitoring Team CP conference call with BPD and DOJ	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
08/11/2021	Baltimore City Consent Decree: Monitoring Team NPPConference call	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.00
08/17/2021	Baltimore City Consent Decree: Monitoring Team Weekly CE Call	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
08/18/2021	Baltimore City Consent Decree: Monitoring Team Conference Call Commissioner Harrison	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
08/22/2021	Baltimore City Consent Decree: Monitoring Team Review UoF cases NIC 18-0045, NIC 18-1374	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	4.00
08/23/2021	Baltimore City Consent Decree: Monitoring Team Bi-Weekly NPP Call	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
Total					30.50

Date	Client	Project	Roles	Person	Hours
	Baltimore City Consent Decree: Monitoring Team Review Elder Abuse Training Modules	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	4.00
08/24/2021	Baltimore City Consent Decree: Monitoring Team Review Elder Abuse Training Modules	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	3.00
08/25/2021	Baltimore City Consent Decree: Monitoring Team Review UoF case NIC 18-1459	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	2.00
08/26/2021	Baltimore City Consent Decree: Monitoring Team Review UoF case 20-0931	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	2.00
	Baltimore City Consent Decree: Monitoring Team Makeup Staffing and Supervision call	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
08/30/2021	Baltimore City Consent Decree: Monitoring Team Observe CP Training	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	7.00
08/31/2021	Baltimore City Consent Decree: Monitoring Team Staffing and Supervision Call	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.00
Pro Bono Hours					1.50
08/30/2021	Baltimore City Consent Decree: Monitoring Team BPD Training Lunch Period	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.00
08/31/2021	Baltimore City Consent Decree: Monitoring Team Weekly CE Call	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
				Total	30.50

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **15.20 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Smoot Sean**

Date	Client	Project	Roles	Person	Hours	
Partner Professional Fees					12.70	
08/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	3.50	
Review GST modules 5,6, & 7. Comments to DOJ. Supervision collaborative Zoom call. Rev FTO miss						
08/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.80	
Prep for and participate in recruitment and retention call w DOJ and BPD						
08/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	2.80	
Review for comment FTO trng segmemts and supervision compliance. Call re supervisor tng.						
08/26/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.30	
Prep for and participate in supervision call.						
08/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.30	
Prep for and participate in recruitment, retention and OSW call.						
08/31/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	2.00	
Prep for and participate in Supervision collaboration call						
Pro Bono Hours					2.50	
08/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.00	
Emails and Follow-up Activities						
08/26/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.00	
Emails and Follow-up						
08/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	0.50	
					Total	15.20

Date	Client	Project	Roles	Person	Hours
	Emails and Follow-up				
				Total	15.20

Detailed Time Report

21CP Solutions, LLC

Timeframe **08/01/2021 – 08/31/2021** 1 Client **Baltimore City Consent Decree: Monitoring Team**
 Total **41.70 Hours** 1 Project **July 2021 - June 2022 Budget Year**
0.00 Uninvoiced Billable Hours Categories **All Tasks**
 1 Team **Villaseñor Roberto**

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					39.20
08/04/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	8.00
Attend Train the Trainer for FIP/UOF/1A and then debrief afterwards.					
08/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	3.00
Attend FIP/UOF/1A TTT class, Comstat, and Transportation call on Compliance					
08/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.50
Audit FIP/UOF/1A TTT class					
08/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.80
Prepare for and participate in Youth call. Various emails					
08/11/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00
Review of revised UOF policies.					
08/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.00
Comstat, continued review of UOF policy revisions, last hour and debrief of FIP/UOF/1A pilot, various emails					
08/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	5.00
Auditing FIP/UOF/1A Pilot training class					
08/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
Prep., participation and follow up on conversation with Megan McDonough on Transport assessments					
08/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00
Training call, Transport call and follow up					
Total					41.70

Date	Client	Project	Roles	Person	Hours
08/25/2021	Baltimore City Consent Decree: Monitoring Team PRB Meeting 992 4065 3409	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.50
08/26/2021	Baltimore City Consent Decree: Monitoring Team Comstat and Transport.Compliance call	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	3.00
08/29/2021	Baltimore City Consent Decree: Monitoring Team Read and respond to emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
08/30/2021	Baltimore City Consent Decree: Monitoring Team Use of Force Audit Review NIC 18-0037	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00
08/31/2021	Baltimore City Consent Decree: Monitoring Team Training call	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.40
Pro Bono Hours					2.50
08/08/2021	Baltimore City Consent Decree: Monitoring Team Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.50
08/14/2021	Baltimore City Consent Decree: Monitoring Team Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.50
08/15/2021	Baltimore City Consent Decree: Monitoring Team Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.50
08/21/2021	Baltimore City Consent Decree: Monitoring Team Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
				Total	41.70

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202		INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-re 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.	
INVOICE FOR MONTH OF:	<u>August</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	
INVOICE SUBMITTED BY:	Bowman		
DATE SUBMITTED:	9/13/2021		
YEAR:	2021		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
August	1			\$ 235.00	\$ -			
August	2			\$ 235.00	\$ -			
August	3			\$ 235.00	\$ -			
August	4			\$ 235.00	\$ -			
August	5			\$ 235.00	\$ -			
August	6	Reviewed and responded to 5 messages (1st Thursday Case Update, Welcome to the Citizen Reporter, Policy 804: Training Feedback on Dispersal Orders)	0.5	\$ 235.00	\$ 117.50			
August	7			\$ 235.00	\$ -			
August	8			\$ 235.00	\$ -			
August	9	Meeting- Prepared for and participated in MPG call meeting	0.3	\$ 235.00	\$ 70.50			
August	10			\$ 235.00	\$ -			
August	11	Reviewed and responded to 18 messages (Revisions to UoF Policies from Annual Review, POIS 24 Hour Report, Auxiliary Police Unit SOP, Policy 804: Training Feedback on Dispersal Orders, Extreme Risk Protective Order Policy Draft, UOF Assessment Standing Call)	1.5	\$ 235.00	\$ 352.50			
August	12			\$ 235.00	\$ -			

INVOICE

August	13	Reviewed and responded to 13 messages (UoF Assessment Standing Call, Revisions to UoF Policies from Annual Review, August 2021 Newsletter, Batch 2.5 - UoF cases, Final Submission to Court: FTO Policies)(1.5). BPD call with DOJ, Brian, Taz ref Annual Policy reviews (0.3).	1.8	\$	235.00	\$	423.00	
August	14			\$	235.00	\$	-	
August	15			\$	235.00	\$	-	
August	16			\$	235.00	\$	-	
August	17			\$	235.00	\$	-	
August	18			\$	235.00	\$	-	
August	19			\$	235.00	\$	-	
August	20	Reviewed and responded to 16 messages (Policy 804: Training Feedback on Dispersal Orders, Final Submission to Court: FTO Policies, 300 E. Baltimore Street POIS 24 Hour Report, BPD Community Policing Training, Arrests review instrument, BWC Footage of POIS, Back to School Bash 21217 Edition)	1.5	\$	235.00	\$	352.50	
August	21			\$	235.00	\$	-	
August	22			\$	235.00	\$	-	
August	23			\$	235.00	\$	-	
August	24			\$	235.00	\$	-	
August	25			\$	235.00	\$	-	
August	26			\$	235.00	\$	-	
August	27	Reviewed and responded to 21 messages (Arrests review instrument, BPD Community Policing Training, DOJ/BPD/MT Standing Policy Check-In, UoF Assessment Standing Call, Revisions to UoF Policies from Annual Review, Legal Edits to Policy 1007, S&S Warrants)	2	\$	235.00	\$	470.00	
August	28			\$	235.00	\$	-	
August	29	Reviewed and submitted 4 BPD uof assessments	5.5	\$	235.00	\$	1,292.50	
August	30			\$	235.00	\$	-	
August	31	Reviewed and responded to 4 messages (New BPD Draft Policy: Medical Leave Abuse Control, Auxiliary Police Unit SOP, BPD: Annual Policy Reviews)	0.5	\$	235.00	\$	117.50	Pro bono work performed, namely (administrative tasks, reviewed media reports)
			13.6	TOTAL:	\$	3,196.00		3
								3

Baltimore Consent Decree Monitor
INVOICE

				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
TOTAL:				\$	-

Subtotal Time:	\$	3,196.00
Subtotal Expenses:	\$	-
TOTAL:	\$	3,196.00

Unbilled Hours 3.00

Your initials here signify that the charges on this invoice are accurate: **INITIALS**
TLB

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
	INVOICE FOR MONTH OF:	<u>August</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Dupont	
	DATE SUBMITTED:	9/10/2021	
	YEAR:	2021	

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1			\$ 235.00	\$ -		
August	2			\$ 235.00	\$ -	Discussion of Monitoring Plan revisions with BPD Compliance Division, Discussion of BPD Critical Incident review with Monitor K. Thompson	0.6
August	3			\$ 235.00	\$ -	Discussion of Monitoring Plan revisions with BPD Compliance Division, CPD Data Committee Meeting on BPD Quarterly Data Report	2.8
August	4			\$ 235.00	\$ -	Discussion of Gap Analysis Recommendations Implementation with local advocate and Monitor (K. Thompson)	0.9
August	5			\$ 235.00	\$ -	CPIC/BPD Training Committee Meeting on Youth Curriculum, Meeting with local healthcare provider, Behavioral Health meeting with parties to the Consent Decree, Update on Gap Analysis Recommendations implementation with City.	4.1
August	6			\$ 235.00	\$ -		
August	7			\$ 235.00	\$ -		
August	8			\$ 235.00	\$ -		
August	9			\$ 235.00	\$ -	Discussions with local healthcare provider, Monitor (K. Thompson) and local advocate on crisis intervention issues	0.7
20	10			\$ 235.00	\$ -	Behavioral Health Progress Update with Consent Decree Parties, Discussion on Progress with Monitor (K. Thompson)	0.6
August	11			\$ 235.00	\$ -	Dsicussion with local advocacy group, City, local healthcare provider on 911 Diversion strategy, progress. Discussion of BPD Youth Curriculum with national Subject Matter Expert	1

Name:

Weekly Log

September 17th - 28th '18

August	12	CPIC Policy Committee Meeting on BPD LEAD Policy. Discussion of Gap Analysis Recommendations with City. Review of role of Peer Counselors with local Peer Advocate. Review of LEAD Policy with BPD. Discussion of Crisis Response System with local healthcare provider.	2.5	\$	235.00	\$	587.50	Discussion with local advocate on crisis intervention issues	0.3
August	13			\$	235.00	\$	-		
August	14			\$	235.00	\$	-		
August	15			\$	235.00	\$	-		
August	16			\$	235.00	\$	-	CPIC/BPD Training Committee Meeting on Youth Curriculum, follow up with City on Youth-related issues.	0.9
August	17			\$	235.00	\$	-	Discussion on LEAD Policy with BPD Compliance Division, Crisis Intervention mission with local healthcare provider	0.5
August	18			\$	235.00	\$	-		
August	19			\$	235.00	\$	-	Behavioral Health Progress Update with Consent Decree Parties, Discussion on Progress with Monitor (K. Thompson), discussion on CIT Training with BPD Compliance	2
August	20			\$	235.00	\$	-	Discussion on overall progress for Crisis Intervention with local advocate and Monitor (K. Thompson).	0.5
August	21			\$	235.00	\$	-	CPIC Data Meeting on BPD Quarterly Data Report and meeting preparation time for review of data	1.5
August	22			\$	235.00	\$	-		
August	23			\$	235.00	\$	-	Discussion on Homelessness related issue with local advocate, BHSB Leadership.	0.9
August	24			\$	235.00	\$	-		
August	25			\$	235.00	\$	-		
August	26			\$	235.00	\$	-	Discussion with BPD Behavioral Health Division on CIT Issues, CPIC Monthly Meeting	1.8
August	27			\$	235.00	\$	-	Discussion with local healthcare provider on crisis intervention mission and capacity	1
August	28			\$	235.00	\$	-		
August	29			\$	235.00	\$	-		
August	30			\$	235.00	\$	-		
August	31			\$	235.00	\$	-	Discussion on Quarterly Progress report for Gap Analysis implementation with City. Discussion on CIT Training with DOJ and BPD Compliance Division.	1.8
			2.5	\$	235.00	\$	587.50		21.9

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

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7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>August</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Maxey	
DATE SUBMITTED:	9/9/2021	
YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	2	PIB bi-weekly; UOF case administration; review of 4YMP	1.6	\$ 235.00	\$ 376.00		
August	3	Communications re: 4YMP; PIB policy approval	0.8	\$ 235.00	\$ 188.00		
August	4	PRB	1.5	\$ 235.00	\$ 352.50		
August	11	Review 2021 revisions to UOF policy	1.2	\$ 235.00	\$ 282.00		
August	12			\$ 235.00	\$ -	Compstat	1
August	13	Discussion of UOF policy updates strategy; Batch 2.5 UOF assessment admin; draft notice for 211, 302, 306, 321	3.4	\$ 235.00	\$ 799.00		
August	16	PIB bi-weekly	1.1	\$ 235.00	\$ 258.50		
August	17	Outcome Assessment check-in	0.8	\$ 235.00	\$ 188.00		
August	18	Monthly Tracking Misconduct Investigations meeting/DOJ/MT/BPD; draft UOF report	2.1	\$ 235.00	\$ 493.50		
August	26	Outcome assessment meeting; review of misconduct report	1.3	\$ 235.00	\$ 305.50	Compstat	1.4
August	30	PIB bi-weekly	0.4	\$ 235.00	\$ 94.00		
August	31	T/C H. Aden; follow-up emails re: outcome assessments; review	1.3	\$ 235.00	\$ 305.50		
			15.5	TOTAL:	\$ 3,642.50		2.4

EXPENSES

Date	Category	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
TOTAL:							\$ -

Subtotal Time:	\$ 3,642.50
Subtotal Expenses:	\$ -
TOTAL:	\$ 3,642.50
Unbilled Hours	2.40

Your initials here signify that the charges on this invoice are accurate: INITIALS
BGM

750 E. Pratt, Ste 900
Baltimore, MD 21202

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INVOICE FOR MONTH OF:	August	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Wanda Watts	
DATE SUBMITTED:	9/1/2021	
YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1			\$ 235.00	\$ -		
August	2			\$ 235.00	\$ -		
August	3	Weekly checkin with Team//Youth Diversion Meeting in reference to case mgmt, coordinator salary, training materials//Prep for Aug 4 State Senate Update	2	\$ 235.00	\$ 470.00		
August	4	State Senate Update//BHSB forum Police Reform, Behavioral Health with Immigrant Communities (Presentor Catalina Rodriguez Lima with Mayor's Office of Immigrant Svcs)	2	\$ 235.00	\$ 470.00		
August	5			\$ 235.00	\$ -	MYLAW-Maryland Youth & Law (Teen Court) invited me to introduce myself and speak about CD. Would like me to attend September Meeting when they anticipate more participants and they are not getting as many referrals as they think they should.	1
August	6	CDIU Collaboration Meeting discussion items- BHSB Townhall Debriefing, BPD CDIU, DOJ, CD introductions for community meetings and other engagements were formally reviewed and will be reviewed with community member to make sure they are clear and understandable, as well as give a clear deliniation between each and their duties.	1	\$ 235.00	\$ 235.00	Weekly Zoom -Restaurant only seating outside due to Covid//Reception poor and too much Sun to see screen	1
August	7	Harlem Park Cease Fire Community Event Table (Western District) Lots of people and had actual conversation with about 15	4	\$ 235.00	\$ 940.00		
August	8			\$ 235.00	\$ -		
August	9	Central District Commanders Meeting	1	\$ 235.00	\$ 235.00		
August	10	Weekly checkin with Team//Youth Diversion Meeting in reference to case mgmt, coordinator salary, training materials and Western District Side Step Pilot slated for January kick-off	1.5	\$ 235.00	\$ 352.50		
August	11			\$ 235.00	\$ -		
August	12			\$ 235.00	\$ -		

August	13	CDIU Collaboration Meeting discussion items - Behavioral Health, Misconduct/Discipline, Supervision, Youth and Staffing & Technology	1	\$	235.00	\$	235.00	Weekly Zoom attended by group of past law endorment officers (NY), black psychologists from Austin, TX, Arlington, VA, and some other cities. They are interested in Police Reform and had questions about policies and procedures and our processes	1
August	14	NL Retreat - Well worth the time, and information and updates shared, helped boost morale.	4	\$	235.00	\$	940.00		
August	15			\$	235.00	\$	-		
August	16			\$	235.00	\$	-		
August	17	Weekly Team Check-in///Youth Diversion - drafted description for Diversion and updated matrix for demos of Case Management software slated over the next couple weeks	1.5	\$	235.00	\$	352.50		
August	18			\$	235.00	\$	-	Administrative - Update calendar, follow-up on community engagement leads//Ken Thompson on WOLB 1010AM	1
August	19			\$	235.00	\$	-		
August	20	CDIU Community Engagement to finalize introductions from BPD CDIU. DOJ and Monitoring Team. Need to review with community member to make sure they are clear and delineates the difference between each and what the responsibility is for each	1	\$	235.00	\$	235.00	Weekly Zoom discussed Baltimore Pilot to send Mental Health Professionals to calls where there are mentally or emotionally charged persons who may not need Police response to 911 call. The participants on the call were from the Black Psychologist group. Ray Kelly joined call to discuss Community Engagement.	1
August	21			\$	235.00	\$	-		
August	22			\$	235.00	\$	-		
August	23			\$	235.00	\$	-	Administrative - followup calls about community engagements and discussion with Afro-American newspaper about online article and FB interview on "Face to Face"	1
August	24	Weekly Check in with Team///DOJ Monthly Meeting with Ryan King to discuss engagement strategy	1	\$	235.00	\$	235.00		
August	25	Youth Diversion Case Management System Demo with Shared Village	1	\$	235.00	\$	235.00		
August	26			\$	235.00	\$	-		
August	27			\$	235.00	\$	-	Weekly Zoom- joined by Donovan Hatcher with SAO to discuss minor offenses that are not being prosecuted and how to report repeat offenders. Also joined by Black Government Contracting Club with members across the U.S.	1
August	28			\$	235.00	\$	-	Park Heights Renaissance Back to School Event (Northwestern District). Had real conversation with about 25 people and need to followup with manufacturing training program to schedule presentation for their trainees	4
August	29			\$	235.00	\$	-		
August	30			\$	235.00	\$	-		
August	31	Youth Diversion Case Management System debrief of demo from Shared Village, discussed Train the Trainer and Policing Plan	1	\$	235.00	\$	235.00	Drug Free Baltimore Youth Coalition who is a chapter of the Natl African American Drug Policy Coaliton with the CDC monthly meeting to introduce me to the group for future collaborations. They were local and national organizations on the call that all have an interest in Baltimore City	1
			22	\$	5,170.00				12

EXPENSES

MEALS + INCIDENTALS	NON MEALS
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Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

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	INVOICE FOR MONTH OF:	<u>August</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Miller Roberts III	
	DATE SUBMITTED:	9/10/2021	
	YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1			\$ 75.00	\$ -		
August	2	Administrative: Sent and responded to routine emails and preparation for National Night Out.	0.5	\$ 75.00	\$ 37.50		
August	3	Outreach: Set-up a table at the annual National Night Out event in Old Goucher. Event was attended by Mayor of Baltimore, Baltimore City Council President, Councilman Stokes, Dana Petersen Moore (Chief Equity Officer and Director of Baltimore City Office of Equity and Civil Rights), DPW employees, CVCBD employees, residents, a lot of youth. The turnout was incredible and I got to speak to a lot of people about the Consent Decree. I tracked that I handed out 37 tri-folds. I was not able to track how many people I spoke with.	4	\$ 75.00	\$ 300.00		
August	4	Administrative: Sent and responded to routine emails.	0.5	\$ 75.00	\$ 37.50		
August	5	Administrative: Sent and responded to routine emails. Outreach: Held weekly virtual office hours with no attendees.	1.5	\$ 75.00	\$ 112.50		
August	6	Administrative: Sent and responded to routine emails. Attended the CDIU Engagement meeting.	1	\$ 75.00	\$ 75.00		
August	7	Outreach: Attended the Ceasefire 365 event in Harlem Park with other Neighborhood Liaisons. The event had great attendance and during the course of the day, the NLs had the opportunity to talk to residents and businesses about the Consent Decree.	5	\$ 75.00	\$ 375.00		
August	8	Outreach: Attended Day 2 of the Ceasefire 365 event in Harlem Park. We had another great turnout day. The Baltimore City Public Schools was present and handing out school supplies and information so that number of families present was higher than the previous day.	4	\$ 75.00	\$ 300.00		
August	9	Outreach: Set-up a table at the 29th Street Community Center (300 E. 298th Street) Back to School event. I got the opportunity to talk Center staff, parents and even two youth about the Consent Decree.	3	\$ 75.00	\$ 225.00		
August	10	Administrative: Stand Up Meeting, routine email management, research on community association meetings in Northern Police District.	2	\$ 75.00	\$ 150.00		
August	11	Outreach: Attended the monthly CVCBD Security Advisory Council meeting virtually. 18 people were in attendance.	1	\$ 75.00	\$ 75.00		

August	12	Outreach: Visited St. Mo's Church (400 E. 31st Street) to look at potential space to use for outreach events. Talked to the Pastor about the work that we do. Held weekly Zoom office hours with no attendees.		\$	75.00	\$	-	
August	13	Administrative: Sent and responded to routine emails. Conducted prep work for the Neighborhood Liaison meeting to be held the next day.	1	\$	75.00	\$	75.00	1.5
August	14	Administrative: Sent and responded to routine emails. Attended the bi-annual Neighborhood Liaison meeting at Venable.	5	\$	75.00	\$	375.00	
August	15			\$	75.00	\$	-	
August	16	Outreach: Held weekly Zoom office hours with no attendees. Administrative: conducted routine email work.	1.5	\$	75.00	\$	112.50	
August	17	Administrative: Attended Standup meeting, managed routine email flow, and prepared some graphics for Facebook. Worked on monthly invoices.	2	\$	75.00	\$	150.00	
August	18	Administrative: Sent and responded to routine emails.	0.5	\$	75.00	\$	37.50	
August	19	Administrative: Sent and responded to routine emails.	0.5	\$	75.00	\$	37.50	
August	20			\$	75.00	\$	-	
August	21			\$	75.00	\$	-	
August	22			\$	75.00	\$	-	
August	23	Outreach: Attended GBRICS planning meeting and discussed ideas about community engagement. Administrative: Conducted routine email management.	2	\$	75.00	\$	150.00	
August	24	Administrative: Stand-Up Meeting	0.5	\$	75.00	\$	37.50	
August	25	Administrative: Sent and responded to routine emails.	0.5	\$	75.00	\$	37.50	
August	26	Administrative: Sent and responded to routine emails.	0.5	\$	75.00	\$	37.50	
August	27	Administrative: Sent and responded to routine emails.	0.5	\$	75.00	\$	37.50	
August	28	Outreach: Attended the inaugural JHU Democracy Day on the Homewood Campus of JHU. Collected 50 email addresses of students to keep abreast of developments relative to the Consent Decree	2	\$	75.00	\$	150.00	
August	29			\$	75.00	\$	-	
August	30	Administrative: Routine email management and phone call with Wanda Watts.	1	\$	75.00	\$	75.00	
August	31			\$	75.00	\$	-	
			40		\$	3,000.00		1.5

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	INVOICE FOR MONTH OF: August		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY: Allen		
	DATE SUBMITTED: 8/2/2021		
	YEAR: 2021		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
August	1			\$ 20.00	\$ -			
August	2			\$ 20.00	\$ -			
August	3			\$ 20.00	\$ -			
August	4			\$ 20.00	\$ -			
August	5	Outreach: Weekly zoom Meeting	1	\$ 20.00	\$ 20.00			
August	6			\$ 20.00	\$ -			
August	7	Outreach: CeaseFire Weekend/ CD tabling/ handed out fliers and information on the Consent Decree.	2	\$ 20.00	\$ 40.00			
August	8			\$ 20.00	\$ -			
August	9			\$ 20.00	\$ -			
August	10			\$ 20.00	\$ -			
August	11			\$ 20.00	\$ -			
August	12	Outreach: Weekly zoom Meeting	1	\$ 20.00	\$ 20.00			
August	13	ACA Meeting/ updated attendees on my zoom meeting dates and time	1	\$ 20.00	\$ 20.00			
August	14	Administrative: Neighborhood Liaison Consent Decree Meeting at Venable.	4	\$ 20.00	\$ 80.00			
August	15			\$ 20.00	\$ -			
August	16			\$ 20.00	\$ -			
August	17			\$ 20.00	\$ -			
August	18	Commanders Meeting/ posted CD zoom info and my contact info. 31 in attendance.	1.5	\$ 20.00	\$ 30.00			
August	19	Outreach: Weekly zoom Meeting	1	\$ 20.00	\$ 20.00			
August	20			\$ 20.00	\$ -			
August	21			\$ 20.00	\$ -			
August	22			\$ 20.00	\$ -			
August	23			\$ 20.00	\$ -			

Name:

Weekly Log

September 17th - 28th '18

August	24		\$	20.00	\$	-		
August	25		\$	20.00	\$	-		
August	26		\$	20.00	\$	-		
August	27		\$	20.00	\$	-		
August	28		\$	20.00	\$	-		
August	29		\$	20.00	\$	-		
August	30		\$	20.00	\$	-		
August	31		\$	20.00	\$	-		
			11.5	\$	20.00	\$	230.00	0

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	INVOICE FOR MONTH OF:	<u>August</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Curtis	
	DATE SUBMITTED:	9/3/2021	
	YEAR:	2021	

Sample Description:

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TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1			\$ 20.00	\$ -		
August	2			\$ 20.00	\$ -		
August	3			\$ 20.00	\$ -		
August	4			\$ 20.00	\$ -		
August	5			\$ 20.00	\$ -		
August	6			\$ 20.00	\$ -		
August	7			\$ 20.00	\$ -		
August	8	Outreach: Neighborhood United Meeting 6pm-8pm (Northwest District) in person (I spoke for 20 mins on any updates for the Consent Decree and gave the Presidents that did attend a small stack of materials.)	2	\$ 20.00	\$ 40.00		
August	9			\$ 20.00	\$ -		
August	10			\$ 20.00	\$ -		
August	11			\$ 20.00	\$ -		
August	12	Outreach: Northwest District Mnthly Commander's Crime and Commuity Meeting. Officer Ham asked if I can join the meeting and speak about the Consent Decree. I stayed on the Zoom 7-9pm just in case I needed answer questions.	2	\$ 20.00	\$ 40.00		
August	13			\$ 20.00	\$ -		
August	14			\$ 20.00	\$ -		
August	15			\$ 20.00	\$ -		
August	16			\$ 20.00	\$ -		
August	17	Outreach: Attended the Fox45 town hall meeting and passed out Consent Decree materials. Also, I spoke with the businesses after.	2	\$ 20.00	\$ 40.00		
August	18	Outreach: Met with former Mayor Jack Young (Spoke about the safety of our city, udates on the Consent Decree and the Northwestern District stats.	1	\$ 20.00	\$ 20.00		

August	19		\$	20.00	\$	-
August	20		\$	20.00	\$	-
August	21		\$	20.00	\$	-
August	22		\$	20.00	\$	-
August	23		\$	20.00	\$	-
August	24		\$	20.00	\$	-
August	25		\$	20.00	\$	-
August	26	Outreach: Pimlico Back to School event and community resource table with Principal Barnett-Warren	2 \$	20.00	\$	40.00
August	27		\$	20.00	\$	-
August	28		\$	20.00	\$	-
August	29		\$	20.00	\$	-
August	30		\$	20.00	\$	-
August	31		\$	20.00	\$	-
			9 \$	20.00	\$	180.00
						0

Baltimore Consent Decree Monitor
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 Baltimore, MD 21202

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INVOICE FOR MONTH OF:	<u>August</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Dunaway	
DATE SUBMITTED:	9/6/2021	
YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1			\$ 20.00	\$ -		
August	2			\$ 20.00	\$ -		
August	3			\$ 20.00	\$ -		
August	4			\$ 20.00	\$ -		
August	5			\$ 20.00	\$ -		
August	6			\$ 20.00	\$ -		
August	7			\$ 20.00	\$ -		
August	8			\$ 20.00	\$ -		
August	9			\$ 20.00	\$ -		
August	10			\$ 20.00	\$ -		
August	11			\$ 20.00	\$ -		
August	12			\$ 20.00	\$ -		
August	13			\$ 20.00	\$ -		
August	14	Outreach: In person meeting at Venable. This was the first in-person meeting since the pandemic. Durning this meeting we discussed the direction the team was being directed. The new direction was discussed. This was the meeting it was announced that I was resigning as of August 31st.	4	\$ 20.00	\$ 80.00		
August	15			\$ 20.00	\$ -		
August	16			\$ 20.00	\$ -		
August	17			\$ 20.00	\$ -		
August	18			\$ 20.00	\$ -		
August	19	Outreach: Attended a zoom meeting with the Souther District Commander. Eric Costello thanked the department for their assistance in Federal Hill. Phyllis Porter announced she was committed to assisting with community outreach. She further noted her office could be contacted for community organization listings.	4	\$ 20.00	\$ 80.00		
August	20			\$ 20.00	\$ -		

				\$	-
				\$	-
TOTAL:				\$	25.00

Subtotal Time:	\$	160.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	185.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate: INITIALS
MBD

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202			INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.
	INVOICE FOR MONTH OF: <u>August</u> INVOICE SUBMITTED BY: Roberts, H	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	
	DATE SUBMITTED: 9/3/2021 YEAR: 2021		

Sample Description:
 Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1			\$ 20.00	\$ -		
August	2			\$ 20.00	\$ -		
August	3			\$ 20.00	\$ -		
August	4	Outreach: Contact this month in the Eastern District began early on and included outreach to the following associations in particular: Johnston Square, Oliver, Eager Park, Greenmount West & Old Town. I attended the National Night events held in Oliver and Greenmount West (neither events were sponsored by the associations but were attended by a host of their members), distributed 15-20 brochures at each gathering and spoke to as many offering abbreviated Consent Decree overviews at each opportunity. Outreach this month also included follow-up with new groups organizing in the the District ... namely VOLAR, CHRIS Inc. (Coordinating Holistic Resources Initiatives & Services), and a St. Ambrose Housing sponsored group that sponsors services for homeless Teens. I'm using community association list's provided by Ms. Watts to confirm contact opportunites in September. i am in contact with several groups that have not met since July via email blast promoting updates shared by the CDIU group ... namely Broadway East and Darley Park.	2	\$ 20.00	\$ 40.00		
August	5			\$ 20.00	\$ -		
August	6			\$ 20.00	\$ -		
August	7	Outreach: Ceasefire Weekend in Harlem Park - Staffed a table of information at this gathering ... distributed 15-20 brochures and spoke to as many program participants ... did also engage with vendors and exchanged contact information and brochures.	1	\$ 20.00	\$ 20.00		
August	8			\$ 20.00	\$ -		
August	9			\$ 20.00	\$ -		
August	10			\$ 20.00	\$ -		

Name:

Weekly Log

September 17th - 28th '18

August	11		\$	20.00	\$	-
August	12	Administrative: Monitoring Team and CDIU Zoom Meeting.	1 \$	20.00	\$	20.00
August	13		\$	20.00	\$	-
August	14	Administrative: NL Team In-Person meeting at VENABLE	4 \$	20.00	\$	80.00
August	15		\$	20.00	\$	-
August	16		\$	20.00	\$	-
August	17	Outreach: VOLAR community cleanup ... spoke to 6-8 about the Consent Decree ... passed out 10 brochures	1 \$	20.00	\$	20.00
August	18	Contact this week in the Eastern District included efforts to continue to update information on community groups re-organizing, hosting live or zoom meetings in September. Attended a " Back to School " gathering on 18th in the Monument street community and on the 27th in the 900 block of North Wolf street. The event on the 27th was in the Eager Park community. Both gatherings were fairly large considering the heat ... mingled amongst vendors asking to place brochures on tables ... distributed nearly 50.	2 \$	20.00	\$	40.00
August	19		\$	20.00	\$	-
August	20		\$	20.00	\$	-
August	21		\$	20.00	\$	-
August	22		\$	20.00	\$	-
August	23	Outreach: Eastern District Commanders / Community Meeting	1 \$	20.00	\$	20.00
August	24	Contact this week in the Eastern District included follow-up with contacts identified during BPD's Commanders / Community zoom. I was also in attendance at the August meeting of the Life Coach Group at the Oliver center ... participated in report out section of meeting sharing Consent Decree updates ... there were 9 in attendance representing 7 groups throughout city.	2 \$	20.00	\$	40.00
August	25		\$	20.00	\$	-
August	26		\$	20.00	\$	-
August	27	Outreach: Attended Eager Park's Back to School Community Festival	1 \$	20.00	\$	20.00
August	28		\$	20.00	\$	-
August	29		\$	20.00	\$	-
August	30		\$	20.00	\$	-
			15 \$	20.00	\$	300.00
						0

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
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3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>August</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Hughes	
	DATE SUBMITTED:	9/1/2021	
	YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1	Administrative: On - Boarding Meeting	1	\$ 20.00	\$ 20.00		
August	2			\$ 20.00	\$ -		
August	3			\$ 20.00	\$ -		
August	4			\$ 20.00	\$ -		
August	5			\$ 20.00	\$ -		
August	6			\$ 20.00	\$ -		
August	7	Outreach: Baltimore Ceasefire Heal the Hood Event - I spoke with 13 people and handed flyers.	2.5	\$ 20.00	\$ 50.00		
August	8			\$ 20.00	\$ -		
August	9			\$ 20.00	\$ -		
August	10			\$ 20.00	\$ -		
August	11			\$ 20.00	\$ -		
August	12			\$ 20.00	\$ -		
August	13			\$ 20.00	\$ -		
August	14	Administrative: NL In Person Meeting / Outreach : Non-Violence Family and Friends Day. Had a table at the event. Spoke with 9 community members	6	\$ 20.00	\$ 120.00		
August	15			\$ 20.00	\$ -		
August	16	Administrative: Skimming through the Consent Decree to get a better understanding of the document.	1.5	\$ 20.00	\$ 30.00		
August	17			\$ 20.00	\$ -		
August	18			\$ 20.00	\$ -		
August	19	Outreach: Northeast Leaders monthly meeting via Zoom. I spoke to the 7 people in attendance at the meeting	1	\$ 20.00	\$ 20.00		
August	20			\$ 20.00	\$ -		
August	21			\$ 20.00	\$ -		
August	22			\$ 20.00	\$ -		
August	23			\$ 20.00	\$ -		

August	24	Outreach: Cedonia Community Association. I spoke with the 6 people in attendance. Spoke about the spike in crime at the Jimmy D's Convenience store and the police response.	1	\$	20.00	\$	20.00	
August	25			\$	20.00	\$	-	
August	26			\$	20.00	\$	-	
August	27	Outreach:Resource Fair at Eager Park. Impromptu outreach, spoke with several people in attendance and vendors at the event. Outreach: Mount Pleasant Church Movie Night arrived early and spoke to a group of about 8 people , answered questions and left flyers	1	\$	20.00	\$	20.00	
August	28			\$	20.00	\$	-	Outreach: Back to School Fair at Eager Park. Impromptu outreach to about 10 people. I gave them all flyers.
August	29			\$	20.00	\$	-	1
August	30			\$	20.00	\$	-	
August	31	Outreach: Radeke Park/Gardenville Football League. Impromptu out reach to parents/spectators at the leagues football game.	1	\$	20.00	\$	20.00	
			15	\$	300.00			1

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	INVOICE FOR MONTH OF:	<u>August</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Tsiongas	
	DATE SUBMITTED:	9/3/2021	
	YEAR:	2021	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
August	1			\$ 20.00	\$ -		
August	2			\$ 20.00	\$ -		
August	3			\$ 20.00	\$ -		
August	4	Outreach: Attended Police Free Schools Coalition meeting with Baltimore City Educators about youth experience with policing.	1	\$ 20.00	\$ 20.00		
August	5			\$ 20.00	\$ -		
August	6			\$ 20.00	\$ -		
August	7			\$ 20.00	\$ -		
August	8			\$ 20.00	\$ -		
August	9			\$ 20.00	\$ -		
August	10			\$ 20.00	\$ -		
August	11	Outreach: Attended Police Free Schools Coalition meeting and heard about police reform efforts in other states.	1	\$ 20.00	\$ 20.00		
August	12			\$ 20.00	\$ -		
August	13			\$ 20.00	\$ -		
August	14	Administrative: Attended and participated in in person Neighborhood Liaison retreat. Discussed outreach strategy, best practices, and planning the yearly calendar.	4	\$ 20.00	\$ 80.00		
August	15			\$ 20.00	\$ -		
August	16			\$ 20.00	\$ -		
August	17			\$ 20.00	\$ -		
August	18	Outreach: Led meeting with Youth as Resources, No Boundaries Coalition, OPD and other Baltimore orgs around youth and policing. Attended McElderry Park Community Association Meeting. Shared the BPD Report of Misconduct Investigations with attendees.	2	\$ 20.00	\$ 40.00		
August	19			\$ 20.00	\$ -		
August	20			\$ 20.00	\$ -		
August	21			\$ 20.00	\$ -		

August	22			\$	20.00	\$	-
August	23			\$	20.00	\$	-
August	24			\$	20.00	\$	-
August	25	Outreach: Attended and participated in MD Justice Related Coalition Meeting around conditions in jails and prisons.	1	\$	20.00	\$	20.00
August	26			\$	20.00	\$	-
August	27			\$	20.00	\$	-
August	28			\$	20.00	\$	-
August	29			\$	20.00	\$	-
August	30			\$	20.00	\$	-
August	31			\$	20.00	\$	-
			9		\$	180.00	0

